

CITY OF VENTURA
CITY COUNCIL AGENDA

Matt LaVere
Mayor

Lorrie Brown
Councilmember District 6

Jim Friedman
Councilmember District 5

Cheryl Heitmann
Councilmember At-Large

Erik Nasarenko
Councilmember District 4

Sofia Rubalcava, Deputy Mayor
Councilmember District 1

Christy Weir
Councilmember At-Large

Alex D. McIntyre, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk



REGULAR MEETING

MONDAY, OCTOBER 5, 2020

CLOSED SESSION – 5:00 P.M.

REGULAR MEETING – 6:00 P.M.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a WebEx meeting LIVE:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e5ad87b3bc146efb3fe91b26fca7fdd9a>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an "audio" connection: 1-408-418-9388 / Access Code 126 159 4069

WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.
Additional instructions at: <https://www.cityofventura.ca.gov/27/Government>

2. Watch **live streaming** or an Archived Video <https://www.cityofventura.ca.gov/718/Videos>
Cable TV - Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting day**. Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item's record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment (item 7) for items not on the day's agenda or comments on a specific agenda item as it is being heard, submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



5. **To Provide Public Comment Live:** **You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak and unmute your mic allowing you to speak to the Mayor and Councilmembers. You will be heard, but not visible on screen.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only – must be submitted electronically prior to the closed session starting. **Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk.**

CS4. CLOSED SESSION – Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than submitting Public Comments on topic via email.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Attorney

Authority: Government Code 54957

2. CONFERENCE WITH LABOR NEGOTIATORS

City Negotiators: Alex D. McIntyre, City Manager and Valerie Barroso, Interim Human Resources Director

Employee Organizations:

- a. Service Employees International Union (SEIU) Local 721 CTW,CLC, representing “G” (General), “S” (Supervisory), and “Q” (Professional) Units
- b. Ventura Maintenance Employees Association (VMEA)
- c. Ventura Fire Management Association (VFMA)
- d. Ventura City Firefighters’ Association (VCFA)
- e. Ventura Police Management Association (VPMA)
- f. Ventura Police Officers’ Association (VPOA)
- g. Unrepresented employees

Authority: Government code Section 54957.6

CS5. ADJOURNMENT

Adjourn to Regular Meeting

1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

4A. Proclamation – Down’s Syndrome Month

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

7. PUBLIC COMMUNICATIONS

Per the City Council protocols, when Public Communications (for items not on the agenda) is at beginning of the meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



8. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

8A. **Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

8. CONSENT ITEMS (continued)

8B. [Approve Contract Amendment – Sunridge Landscape Maintenance, Inc.](#)

Staff: Nancy O'Connor, Parks and Recreation Director

RECOMMENDATION

Approve and authorize the Mayor to execute a First Amendment to Contract No. 2019-061 with Sunridge Landscape Maintenance, Inc. for \$10,800 for one year, for a total not-to-exceed value of \$728,020 for Fiscal Year 2020-2021, with the option to extend for up to three one-year terms, not-to-exceed \$2,184,060 cumulative.

8C. [Approve Award of Construction Contract - Street Resurfacing – Johnson Drive, Telephone to Bristol](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve the contract and authorize the Mayor to execute an agreement with the responsive and responsible bidder, Toro Enterprises, Inc., for the Street Resurfacing – Johnson Drive, Telephone to Bristol Project, Specification No. 2019-035, in the amount of \$1,342,460.
- b. Authorize the encumbrance of contingency funds for the project in the amount not-to-exceed \$134,246 for use by the Public Works Director as needed during construction.
- c. Authorize the transfer from the following enterprise funds and increase appropriations in the Street Resurfacing – Johnson Drive, Telephone to Bristol, Project No. 91052, for the adjustment of sewer manholes and water valves to grade.
 - \$33,600 Wastewater Maintenance Operations (Fund 51)
 - \$45,600 Water Distribution Operations (Fund 52)
- d. Authorize an increase to Capital Improvement Plan appropriations, Project No. 91052, Street Resurfacing – Johnson Drive, Telephone to Bristol of \$514,797 to be funded from the Transportation Fund (10) Riverpark Settlement Funds allowing the Finance and Technology Department to assign increased appropriations and revenues to the proper projects and accounts.

12. FORMAL ITEMS

12A. Centralization and Operational Plan for Citywide Communications Team

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

Receive and file Communications Operational Plan.

12B. VenturaWaterPure Workshop Presentation and Approval of VenturaWaterPure Positions

Staff: Susan Rungren, Ventura Water General Manager
Akbar Alikhan, Assistant City Manager

RECOMMENDATION

- a. Receive and file presentation on VenturaWaterPure and considered alternatives.
- b. Adopt a Resolution Approving a VenturaWaterPure Program Director and salary, titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF SEPTEMBER 28, 2020”.

- c. Authorize a new Full Time Equivalent Senior Management Analyst for the VenturaWaterPure project.
- d. Establish the VenturaWaterPure City Council Ad Hoc Committee, consisting of two City Councilmembers and one Water Commissioner.

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF SEPTEMBER 28, 2020

RESOLUTION NO. 2020-____

12. FORMAL ITEMS (continued)

12C. [Fiscal Year 2019 – 2020 & Fiscal Year 2020 – 2021 Financial Update](#)

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

Receive the FY 2019 – 2020 & FY 2020 – 2021 Financial Update.

12D. [Authorize Refinancing of Outstanding 2012 and 2014 Water and Wastewater Revenue Bonds and Approving Engagement of Professional Services](#)

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

Adopt a Resolution, Authorize Refinancing of Outstanding 2012 and 2014 Water and Wastewater Revenue Bonds and Approving Engagement of Professional Services, title as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING INSTITUTION OF PROCEEDINGS TO REFINANCE OUTSTANDING 2012 AND 2014 WATER AND WASTEWATER REVENUE BONDS, AND APPROVING ENGAGEMENT OF PROFESSIONAL SERVICES RELATING THERETO”.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING INSTITUTION OF PROCEEDINGS TO REFINANCE OUTSTANDING 2012 AND 2014 WATER AND WASTEWATER REVENUE BONDS, AND APPROVING ENGAGEMENT OF PROFESSIONAL SERVICES RELATING THERETO
RESOLUTION NO. 2020-____

12E. [Update on Fiscal Year 2020 – 2021 Business License Tax Deferral Program](#)

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

This report is an informational update only – receive and file.

7. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



15. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

16. CITY MANAGER COMMUNICATIONS

17. ADJOURNMENT

This agenda was posted on Wednesday, September 30, 2020 at 6:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter>