



CITY COUNCIL AGENDA

MONDAY, SEPTEMBER 11, 2023

REGULAR MEETING – 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL – 501 POLI STREET, VENTURA, CA 93001

JOE SCHROEDER, MAYOR

Councilmembers:

DISTRICT 1 – LIZ CAMPOS
DISTRICT 2 – DOUG HALTER
DISTRICT 3 – MIKE JOHNSON

DISTRICT 6 – JIM DURAN
DISTRICT 5 – BILL MCREYNOLDS
DISTRICT 4 – DR. JEANNETTE SANCHEZ-
PALACIOS, DEPUTY MAYOR

Bill Ayub
City Manager

Andrew Heglund
City Attorney

Michael B. MacDonald
City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at: <https://cityofventura.webex.com/cityofventura/j.php?MTID=m4bf26027fbea17d8e5b37edb794ef8ab>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2559 937 8612

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov by 4:00 p.m. on the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

CALL TO ORDER – REGULAR SESSION – 6:00 p.m.: *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

- Business of the Month/Green Business Awards
- ArtWalk Presentation

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. City Council cannot act on any items not on the agenda.*

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived.**
2. **[Approve Appointment Recommendations – Downtown Parking Advisory Committee and Water Commission](#)**

Introduced by: Councilmember Bill McReynolds, Chair

RECOMMENDATION

Approve Appointment Recommendations Committee appointments.

CONSENT ITEMS (CONTINUED)

3. [Request for Authorization to Amend Outside Counsel Services – Civica Law Group, APC, for Representation of the City in Code Enforcement/Receivership Matters](#)

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Authorize the City Attorney to amend the legal services agreement with Civica Law Group, APC to increase the compensation to an amount not to exceed \$160,000 (increase of \$100,000).

4. [Request for Authorization to Amend Outside Counsel Services – Nossaman, LLP for the Litigation Pacific Maritime Group, Inc. v. City of San Buenaventura](#)

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Authorize the City Attorney to amend the legal services agreement with the law firm of Nossaman, LLP in an amount not to exceed an additional \$120,000 to continue representation of the City in the litigation matter Pacific Maritime Group, Inc. v. City of San Buenaventura, Ventura County Superior Court Case No. 2023CUWM010835.

5. [Request for Authorization to Amend Scope of Services for Short Term Vacation Rentals Stakeholder Engagement Services](#)

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Approve and authorize the City Attorney to execute a First Amendment to Professional Services Agreement 2023-066 with CSUS's College of Continuing Education, Consensus and Collaboration Program for a new not-to-exceed amount \$75,322 for STVR facilitation and consultation services. Additionally approve and authorize the City Attorney to execute future amendments up to \$7,500.

CONSENT ITEMS (CONTINUED)

6. [Ordinance for Second Reading – An Ordinance of the City Council of the City of San Buenaventura, California, Amending the Municipal Code to Replace Gender-Specific Language with Gender-Neutral Language](#)

Staff: Michael MacDonald, City Clerk

RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, Amending the Municipal Code to Replace Gender-Specific Language with Gender-Neutral Language.

7. [Approval of City Council Minutes – Regular Meetings held on July 10, 2023, July 24, 2023, and August 7, 2023, and Special Meeting held on July 12, 2023](#)

Staff: Michael MacDonald, City Clerk

RECOMMENDATION

Approve City Council Minutes for Regular Meetings held on July 10, 2023, July 24, 2023, and August 7, 2023, and the Special Meeting held on July 12, 2023.

8. [Professional Services Agreement 2019-116 Fifth Amendment with Raimi + Associates, Inc. for Preparation of a Comprehensive General Plan Update and Climate Action and Resilience Plan for the City of Ventura](#)

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to execute the Fifth Amendment to Professional Services Agreement 2019-116 with Raimi + Associates, Inc., adding Fiscal Year 2023-24 funds of \$443,799 for a new not-to-exceed amount of \$3,215,613 and amend the “Scope of Services” of the Agreement to include additional tasks.
- b. Authorize Finance Department to assign increased appropriations and revenues to the proper programs and accounts in the General Fund by \$243,799 for FY 2024.

CONSENT ITEMS (CONTINUED)

9. [Professional Services Agreement P2020-050 Fifth Amendment for Cloudburst Consulting Group for HUD Program Assistance](#)

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

Approve and authorize the City Manager, or designee, to execute the Fifth Amendment to the Cloudburst Consulting Group Professional Services Agreement for the Community Development Block Grant/Community Development Block Grant – Corona Virus/HOME program general assistance; a \$25,000 increase for a new not-to-exceed amount of \$80,000 and extending the term to June 30, 2025.

10. [Master Services Agreement 2022-071 First Amendment with Workday, Inc. and Master Services Agreement 2022-072 First Amendment with Collaborative Solutions and Workday, Inc. to Provide Software Implementation Services](#)

Staff: Greg Morley, Chief Financial Officer

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to execute the First Amendment to the Master Services Agreement 2022-072 with Collaborative Solutions, LLC adding \$693,419 for a new not to exceed amount of \$3,746,078.
- b. Approve and authorize the City Manager, or designee, to execute the First Amendment to the Master Services Agreement 2022-071 with Workday, Inc. adding \$101,620 for training and a new not to exceed amount of \$9,472,950.
- c. Authorize the Finance Department to increase FY 2024 budget and CIP appropriation as necessary to support expenditures for this system implementation.

11. [Amendment to Purchase a Second Paramedic Squad](#)

Staff: David Endaya, Fire Chief

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to negotiate the purchase of a second new Paramedic Squad.

CONSENT ITEMS (CONTINUED)

- b. Authorize Finance to budget revenue appropriations annually by an additional \$14,699 in the Fire Department's General Fund from the Developer Improvement Fund (Fund 16) to support the ongoing fleet maintenance and replacement costs.

12. [Fiscal Year 2022-2023 Service Level Agreement 2022-028 Change Order with the County of Ventura for Ventura Animal Services](#)

Staff: Darin Schindler, Chief of Police

RECOMMENDATION

Increase the Fiscal Year 22-23 Budget for Animal Services from \$700,000 to \$759,580 to pay for the fourth quarter invoice.

13. [Consideration to Add Interim Fire Station No. 7 Located at 2269 Alessandro Drive to the CIP Workplan and Authorize the Public Works Department to Contract for Prefabricated and Modular Building Unit Purchases Necessary to Construct Interim Fire Station No. at the Alessandro Drive Site](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Amend the Fiscal Year 2024-2028 Capital Improvement Program Workplan to move Project 93710 – Interim Fire Station No. 7 from Unplanned Project to Workplan and add Project 93114 – Fire Station No. 7 Permanent Facility to the FY 2024-2028 CIP unplanned projects list.
- b. Authorize an increase in budget appropriations for Fiscal Year 2024 in the General Capital Improvement Fund (Fund 04) in the amount of \$6,387,938.
- c. Authorize a transfer to the General Capital Improvement Fund (Fund 04) from the Developer Improvement Fund (Fund 16) (\$2,189,792) and the General Fund (Fund 01) (\$3,120,971).
- d. Authorize an increase in CIP Appropriations in the General Capital Improvement Fund (Fund 04) for Interim Fire Station No. 7 (Project 93710) in the amount of \$5,329,247.

CONSENT ITEMS (CONTINUED)

- e. Approve the Interim Fire Station No. 7 project located at 2269 Alessandro Drive and determine that it is categorically exempt from the California Environmental Quality Act (CEQA) as defined in Article 19 Section 15332 Class 32 of the CEQA Guidelines because it is considered in-fill development on a site of no more than 5 acres. Further, the project would not trigger any of the exceptions to the exemptions listed under CEQA Guidelines Section 15300.2. Therefore, no further environmental review is required.
 - f. Authorize the City Manager, or designee, to prepare contracts for the purchase of modular living quarters, apparatus bay structure and emergency generator for the Interim Fire Station No. 7 project and to prepare plans for the demolition of existing improvements and the construction of site, utility and foundation improvements for the Interim Fire Station No. 7 project.
14. [Ventura County Stormwater Permit Implementation and Cost-Sharing Agreement](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the City Manager, or designee, to execute the Ventura County Stormwater Permit Implementation and Cost-Sharing Agreement.

15. [Bid Rejection for Construction Contract for Project 69023, Traffic Signal Communications System Upgrade](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Reject the single bid received on July 6, 2023, from Taft Electric, Inc. for Project 69023, Traffic Signal Communications System Upgrade.
- b. Authorize the Public Works Director to rebid Project 69023 in Fall of 2023.
- c. Accept \$700,000 additional in Highway Safety Improvement Program grant funding from Caltrans for Project HSIPSL – 5026 (068), totaling \$4,025,650.
- d. Accept \$700,000 additional in Highway Safety Improvement Program grant funding from Caltrans for Project HSIPSL – 5026 (069), totaling \$2,270,700.

CONSENT ITEMS (CONTINUED)

16. [Contract No. 2021-078 Second Amendment to the Job Order with MTM Construction, Inc. for Public Works Projects](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the City Manager, or designee, to execute the Second Amendment to Job Order Contract 2021-078 with MTM Construction, Inc. for the second one-year extension with a new contract term to September 12, 2024 or the expenditure of the not-to-exceed amount of \$3,000,000, whichever comes first.

17. [Professional Services Agreement No. PW24-1120 with RailPros, Incorporated for the Seaward Avenue Railroad Crossing Study](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to execute subject Agreement with RailPros, Incorporated in the amount of \$157,558.
- b. Authorize the City Manager, or designee, to execute future amendments to subject Agreement up to a total maximum contingency of \$17,177 for a total not-to-exceed Agreement amount of \$174,735.
- c. Authorize an increase in budget appropriations in the General Fund (Fund 01) in the amount of \$174,735.
- d. Authorize a transfer from the Developer Improvement Fund (Fund 16) to the General Fund (Fund 01) in the amount of \$174,735.

18. [Professional Services Agreement No. PW24-1121 with RRM Design Group for Architectural Services on Project 93067 - Police/Fire Locker Room Renovation](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to execute an Agreement with RRM Design Group in the amount of \$427,485 with a contract completion date of October 31, 2025.

CONSENT ITEMS (CONTINUED)

- b. Authorize the City Manager, or designee, to execute future amendments to subject Agreement up to a total maximum contingency of \$64,000 for a total not-to-exceed Agreement amount of \$491,485 and a total time extension of 180 calendar days.

19. [Professional Services Agreement 2020-025 Sixth Amendment with Stantec Consulting Services, Inc. for Design Services on Project 97949, State Water Interconnection Pipeline](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to execute the Sixth Amendment to Professional Services Agreement no. 2020-025 with Stantec Consulting Services, Inc. in the amount of \$131,434 for a new contract services total of \$3,860,715 and a contract completion date of August 31, 2024.
- b. Authorize the City Manager, or designee, to execute amendments to subject agreement up to a new total maximum contingency of \$63,566 for a total not-to-exceed contract amount of \$3,924,280, including the new contingency amount, and a total time extension of 180 calendar days.

20. [Professional Services Agreement 2023-015 Second Amendment with West Yost and Associates for Professional and Engineering Analysis for Ventura Water](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

Approve and authorize the City Manager, or designee, to execute the Second Amendment to amend Professional Services Agreement 2023-015 to revise the scope of work and increase the contract amount by \$60,000 for not-to-exceed total agreement amount of \$120,000.

FORMAL ITEMS: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

21. [City Charter Evaluation and Amendment Process](#) (Continued from August 7, 2023)

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Receive this report and a presentation on the process to evaluate potential changes to the City Charter, and direct staff to schedule a workshop for the Council to consider and propose specific limited amendments or a wholesale update.

22. [General Plan Update Draft Land Use Designations and Preferred Land Use Map](#)

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

Endorse the draft Land Use Designations and Preferred Land Use Map for the General Plan Update.

23. [Facilities Program Update](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Receive an update on City-owned Facilities, their current condition, and plans for repairs, maintenance, and rehabilitation efforts to provide healthy and safe facilities for the City of Ventura.

FORMAL ITEMS (CONTINUED)

24. [POLICY CONSIDERATION – Remove Exemption Allowing Temporary Political Signs in the Public Right of Way](#)

Introduced by: Mike Johnson, Councilmember, District 3
Dr. Jeannette Sanchez-Palacios, Deputy Mayor

RECOMMENDATION

Direct staff to return with an amendment to City Ordinances, with findings to support, ending the special exemption temporary political signs currently receive in our sign Ordinance allowing them to be placed in the public right-of-way.

25. [POLICY CONSIDERATION – Closed Session Minutes](#)

Introduced by: Liz Campos, Councilmember, District 1

RECOMMENDATION

Request that the City Clerk's Office sit in on Closed Session to take minutes and control other important aspects generally handled by the Clerk's Office.

26. [POLICY CONSIDERATION – Statewide Healthcare for All/Expanded Medicare for All](#)

Introduced by: Liz Campos, Councilmember, District 1
Mike Johnson, Councilmember, District 3

RECOMMENDATION

Pass a Resolution in support of AB 1690 and SB 770: Universal Single Payer Healthcare, both for California and Nationwide.

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ADJOURNMENT

Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Live Spanish interpretation will be available. No advanced request for interpretation services required.

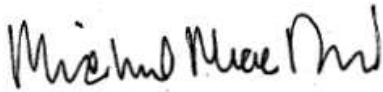
La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals](#)
- [Budget Principles](#)
- [City Charter](#)

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This agenda was posted on Tuesday, September 5, 2023, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC  
City Clerk