

# DESIGN REVIEW COMMITTEE AGENDA

Vacant, Chair  
 Fiona Dunne, Vice-Chair  
 Albert Antelman, Member  
 Daniel Saltee, Member  
 Vacant, Member

Peter Gilli, Community Development Director  
 Neda Zayer, Assistant Community Development Director  
 Andy Heglund, Senior Assistant City Attorney  
 Antoinette Mann, City Clerk

## REGULAR MEETING: WEDNESDAY, SEPTEMBER 2, 2020 – 6:00 P.M. WEBEX EVENT

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.**

### To Join the Hearing Live:

The virtual meeting will be held on WebEx Events. You can join the hearing as it is occurring by clicking the following link:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e4a1a9980cad732f546dd857d461138be>

*Note: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment Live - see below.*

### To Submit Public Comment Live:

You must attend the WebEx Meeting with audio connected to your computer/device, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of the item, the Chair will call for public comment. The Host will announce those requesting to speak and unmute your mic allowing you to speak to the Design Review Committee. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.

### To Join the Hearing via Telephone:

You can join with only an "audio" connection: **1-408-418-9388** / Access Code: **126 198 3120**

*Note: Audio connections will not be able to provide public comment as the hearing is occurring*

### To Submit Public Comment via Telephone:

You can submit your comments via telephone by calling (805) 654-7869 by 4:00 pm of the day of the hearing. Please indicate you are calling about the September 2<sup>nd</sup> Design Review Committee hearing and which Agenda item you are referencing.

### To Watch the Meeting:

You can watch live streaming or an Archived Video <https://www.cityofventura.ca.gov/718/Videos> Cable TV- Channel 15, live and replayed as listed on CAPS media schedule.

### To Submit Written Public Comment:

Submit your written comments by 4:00 p.m. on the Design Review Committee meeting day by using the [Electronic Agenda Public Comment Form](#). Please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8). Your written comment will be read by Design Review Committee Chair and placed into the item's record at the hearing.

Public Hearing Notices and any materials related to an agenda item submitted to the Design Review Committee after distribution of the agenda packet are available on the City's website:

<https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-11>.

## ROLL CALL

**PUBLIC COMMUNICATIONS** – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

## CONSENT ITEM

1. [Approval of the DRC August 5, 2020 Meeting Minutes.](#)

**Recommendation:** Approve, as presented.

## FORMAL ITEM

2. **PROJ-14017 – Ventura VA Clinic Design Review and Planned Development Permit at 5250 Ralston Street.**

Request for Formal Design Review and Planned Development Permit for a new 50,000 square foot, one-story outpatient medical clinic on an 8.0-acre site in the Manufacturing Planned Development (MPD) zone.

**Recommendation:** That the Design Review Committee forward design recommendation to the Planning Commission.

**Case Planner:** Elizabeth Richardson, Senior Planner

**Applicant:** Ventura VA, LLC

**Materials:** [staff report](#), [project plans](#)

## STAFF COMMUNICATION

## ADJOURNMENT

This agenda was posted on Thursday, August 27, 2020 at 2:30 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/707/Design-Review-Committee>.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.