

# ADMINISTRATIVE PUBLIC HEARING AGENDA

Peter Gilli, Administrative Hearing Officer

Antoinette Mann, Recording Secretary

## REGULAR MEETING: THURSDAY, AUGUST 13, 2020 – 6:00 P.M. WEBEX EVENT

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.**

### To Join the Hearing Live:

The virtual meeting will be held on WebEx Events. You can join the hearing as it is occurring by clicking the following link:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e8b512b32ea213d62f099c17ff730d8cf>

*Note: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment Live - see below.*

### To Submit Public Comment Live:

You must attend the WebEx Meeting with audio connected to your computer/device, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of the item, the Chair will call for public comment. The Host will announce those requesting to speak and unmute your mic allowing you to speak to the Administrative Hearing Officer. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.

### To Join the Hearing via Telephone:

You can join with only an "audio" connection: **1-408-418-9388** / Access Code: **126 504 9304**

*Note: Audio connections will not be able to provide public comment as the hearing is occurring*

### To Submit Public Comment via Telephone:

You can submit your comments via telephone by calling (805) 654-7869 by 4:00 pm of the day of the hearing. Please indicate you are calling about the August 13<sup>th</sup> Administrative Public Hearing and which Agenda item you are referencing.

### To Watch the Meeting:

You can watch live streaming or an Archived Video <https://www.cityofventura.ca.gov/718/Videos> Cable TV- Channel 15, live and replayed as listed on CAPS media schedule.

### To Submit Written Public Comment:

Submit your written comments by 4:00 p.m. on the Administrative Public Hearing meeting day by using the [Electronic Agenda Public Comment Form](#). Please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8). Your written comment will be read by Administrative Hearing Officer and placed into the item's record at the hearing.

Public Hearing Notices and **any materials related to an agenda item submitted to the Administrative Hearing Officer after distribution of the agenda packet** are available on the City's website: <https://www.cityofventura.ca.gov/AgendaCenter/Administrative-Hearing-Officer-34>

**PUBLIC COMMUNICATIONS** – Public Communications is the time set-aside during the hearing for members of the public to address the Hearing Officer on planning related business other than scheduled agenda items.

## **FORMAL ITEMS**

**1. PROJ-10501 – Cask Alehouse Alcohol Use Permit located at 5952 Telegraph Road.**

Request for an Alcohol Use Permit for an ABC License Type 47 (On Sale General – Eating Place) for an existing 2,725 square foot restaurant, “Cask Alehouse,” on a 0.9-acre site in the General Commercial (C-2) zone.

**Recommendation:** Approve the Alcohol Use Permit, as conditioned.

### **California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

**Case Planner:** Monique Gil, Associate Planner

**Applicant:** Sean Clark

**Materials:** [staff report](#), [project admin order](#)

**2. PROJ-14572 – Doggin’ Around Daycare Administrative Use Permit located at 2954 Seaborg Avenue.**

Request for an Administrative Use Permit to allow animal sales and services: grooming and daycare use in an existing 8,000 square-foot warehouse tenant space on a 2.1-acre site in the Manufacturing Planned Development (M-P-D) zone.

**Recommendation:** Approve the Administrative Use Permit, as conditioned.

### **California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

**Case Planner:** Jamie Peltier, Associate Planner

**Applicant:** Nancy Barna

**Materials:** [staff report](#), [project admin order](#)

**3. PROJ-14139 – Hunter Residence Administrative Variance Permit located at 374 N. Brent Street.**

Request for an Administrative Variance for the construction of a single-story addition to a single-family residence exceeding the maximum allowed lot coverage

and encroaching into the required rear yard setback on a 5,644 square-foot lot in the Single Family (R-1-7) zone.

**Recommendation:** Approve the Administrative Variance, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

**Case Planner:** Jamie Peltier, Associate Planner

**Applicant:** William Hunter

**Materials:** [staff report](#), [project admin order](#)

**4. PROJ-13658 – House Sheridan Administrative Planned Development Permit located at 637 Sheridan Way.**

Request for an Administrative Planned Development Permit for the new 10-unit, 2-story apartment complex with 13 parking spaces on a 12,605 square foot site in the Multiple Family Residential (R-3-5) zone.

**Recommendation:** Approve the Administrative Planned Development Permit, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15332 (Class 32, In-Fill Development).

**Case Planner:** Maruja Clensay, Senior Planner

**Applicant:** Jason Rothman

**Materials:** [staff report](#), [project admin order](#)

**STAFF COMMUNICATION**

**ADJOURNMENT**

This agenda was posted on Friday, August 7, 2020 at 5:15 pm on the City website, in the Public Meetings/Agenda Center:

<https://www.cityofventura.ca.gov/AgendaCenter/Administrative-Hearing-Officer-34> and City Hall Public Notice Board.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.