

CITY OF VENTURA
CITY COUNCIL AGENDA

Sofia Rubalcava
Mayor

Doug Halter
Councilmember District 2

Jim Friedman
Councilmember District 5

Mike Johnson
Councilmember District 3

Lorrie Brown
Councilmember District 6

Jeannette Sanchez-Palacios
Councilmember District 4

Joe Schroeder, Deputy Mayor
Councilmember District 7

Alex D. McIntyre, City Manager
Andy Heglund, City Attorney
Michael B. MacDonald, City Clerk



REGULAR MEETING
MONDAY, JULY 25, 2022
CLOSED SESSION – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.

PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/j.php?MTID=m49c5e5dc46f5c134321d4393cc52db11>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: **2552 915 0361**

WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.
You are encouraged to download the WebEx App.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form www.cityofventura.ca.gov/publicinput. Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually: You must attend the WebEx Meeting with audio connected to your computer/device,** you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

Instructions for CLOSED SESSION ONLY

Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting. Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.

Closed Session Meetings are not broadcasted or recorded.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

CS4. CLOSED SESSION – Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Name of Case: Santa Barbara Channelkeeper v. State Water Resources Control Board and City of San Buenaventura
Los Angeles Superior Court Case No.: 19STCP01176
(previously San Francisco Superior Court Case No.: CPF-14-513875)
Authority: Government Code Section 54956.9(d)(1)
2. **CONFERENCE WITH LEGAL COUNSEL**
Initiation of Litigation: One
Authority: Government Code Section 54956.9(d)(4).

CS5. ADJOURNMENT

Adjourn to Regular Meeting.

1. **CALL TO ORDER – REGULAR SESSION – 6:00 p.m.**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**
 - 4A. **Employee and Supervisor of the Year**
6. **CITY COUNCIL COMMUNICATIONS/REPORTS**

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council members the opportunity to ask a question for clarification, make a brief announcement, or provide a brief report on his or her activities or the activities of the respective boards, commissions, or committees upon which they serve.

7. CITY MANAGER COMMUNICATIONS

9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

9B. [Approve Appointment and Reappointment Recommendations – Arts & Culture Commission and Design Review Committee](#)

Introduced by: Councilmember Jeannette Sanchez-Palacios

RECOMMENDATION

- a. Approve the reappointments of Ines Monguio and Marie Lakin to the Arts & Culture Commission for a term of June 30, 2022 through June 30, 2026 and appointments of Qori Moore and Paul Atkinson for a term of July 25, 2022 through June 30, 2026.
- b. Approve the appointments of Curtis Cormane and Jack Kiesel to the Design Review Committee for a term of July 25, 2022 through June 30, 2023 and July 25, 2022 through June 30, 2025 respectively.

9. CONSENT ITEMS (CONTINUED)

9C. [Approve Memoranda of Understanding Between the City and Ventura City Firefighters' Association, and Ventura Fire Management Association; and Adopt Revised Salary Resolutions for Fire and Fire Management Unit Employees](#)

Staff: Danielle Keys, Director of Human Resources

RECOMMENDATION

- a. Approve and authorize the City Manager to execute on behalf of the City the Memorandum of Understanding between the City and the Ventura City Firefighters' Association.
- b. Approve and authorize the City Manager to execute on behalf of the City the Memorandum of Understanding between the City and the Ventura Fire Management Association.
- c. Adopt a revised resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries for Fire Unit Employees for the City (Salary Resolution) to reflect salary increases proposed herein for the Ventura City Firefighters' Association effective July 23, 2022. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF FIRE UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 23, 2022.”

- d. Adopt a revised resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries for Fire Management Employees for the City (Salary Resolution) to reflect salary increases proposed herein for the Ventura Fire Management Association effective July 23, 2022. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF FIRE MANAGEMENT UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 23, 2022.”

9. CONSENT ITEMS (CONTINUED)

- e. Authorize the Finance Department to increase the General Fund appropriation by \$114,979 from the City Investment Plan to support the balance of the off-schedule, lump sum payments referenced in the Key Proposed Components below.

9D. [Consideration of Professional Services Agreement PW22-1066 with Cannon Corporation for Civil Engineering Consulting Services on Project 69030 Pierpont Stormwater Lift Station-Weymouth Lane Upgrade Project](#)

Staff: Phillip L. Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute subject Agreement with Cannon Corporation in the amount of \$150,759 with a contract completion date of June 30, 2023.
- b. Authorize the Public Works Director or designee to execute future amendments to subject Agreement up to a total maximum contingency of \$60,000 for a total not to exceed Agreement amount of \$210,759.

9E. [Authorization for Payment to Fox Canyon Groundwater Management Agency and United Water Conservation District](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

Authorize the Chief Financial Officer, or designee, to make any and all payments required by the California Water Code to Fox Canyon Groundwater Management Agency and United Water Conservation District.

9F. [Professional Services Agreement with Hopkins Groundwater Consultants Fiscal Year 2022-2023](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

Approve and authorize the Mayor to execute a Professional Services Agreement with Hopkins Groundwater Consultants, Inc. to provide on-going hydrogeological groundwater services; agreement term July 1, 2022 to June 30, 2023, for a total not-to-exceed amount of \$110,000, including a contingency of \$10,000.

12. PUBLIC HEARING ITEM

12A. [Revised Accessory Dwelling Unit Ordinance as it Applies to Properties in the High Fire Zone](#)

Staff: Peter Gilli, Community Development Director

RECOMMENDATION

- a. Conduct a Public Hearing.
- b. Determine that the ADU Ordinance is exempt from the California Environmental Quality Act (CEQA) under Public Resources Code Section 21080.17 and CEQA Guideline Section 15282(h) as an action intended to implement Government Code Section 65852.2, as well as the “common sense exemption” in CEQA Guideline Section 15061(b)(3), because the modification to the Accessory Dwelling Unit Regulations could not have a significant effect on the environment.
- c. Introduce and approve the first reading of the Ordinance, titled as follows:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING, IN PART, DIVISION 24, CHAPTER 24.430 FOR ACCESSORY DWELLING UNIT REGULATIONS”
- d. Set the second reading and adoption of this Ordinance at the City Council meeting on August 1, 2022.

13. FORMAL ITEMS

13A. [Update and Next Steps on Homelessness and Vagrancy](#)

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

- a. Receive and file presentation on homelessness and vagrancy.
- b. Direct staff to prioritize the creation of a Homelessness Strategy Plan and amend the Housing Element to shift the Planning Commission’s review and recommendation of the plan to City Council from 2024 to 2023, shifting the tenant protection task to 2024.

13. FORMAL ITEMS (CONTINUED)

- c. Assign the HOPE & Solutions Subcommittee with oversight over continued efforts to address the homelessness issue during the development of the Homelessness Strategy Plan.

13B. [2022-2023 City Council Goals Progress Update](#)

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

Receive and file progress update on the 2022-2023 City Council goals.

13C. [Amendment of the Compensation and Terms of the City Attorney's and City Manager's Employment Agreements; and Adopt a Revised Salary Resolution for Unrepresented Employees](#)

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

- a. Adopt a Resolution amending the compensation and terms of the City Attorney's Employment Agreement No. 2022-019, providing a 5% cost-of-living adjustment, and a one-time, off-schedule lump sum payment of 1.75% in accordance with the City Attorney's Employment Agreement, Section 4.3.
- b. Adopt a Resolution amending the compensation and terms of the City Manager's Employment Agreement No. 2018-77, providing a 5% cost-of-living adjustment, and a one-time, off-schedule lump sum payment of 1.75% in accordance with the City Manager's Employment Agreement, Section 3.2.
- c. Adopt a revised Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries of Certain Paid Officers and Employees of the City (Salary Resolution) to reflect salary and pay range increases proposed herein for the City Manager and City Attorney effective July 25, 2022. Resolution titled:

"A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES FOR CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 25, 2022."

8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



17. ADJOURNMENT

This agenda was posted on Wednesday, July 20, 2022, at 5:30 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.