

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

**REVISED AGENDA TO INCLUDE TELECONFERENCE LOCATION  
REVISED ON 7/7/2022**

**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, City Attorney  
Michael B. MacDonald, City Clerk



**REGULAR MEETING**

**MONDAY, JULY 11, 2022**

**COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

**TELECONFERENCE LOCATION: 41 N. Wake Forest Ave,**

**Ventura, CA 93003**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR MEETING – 6:00 P.M.**

## PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/j.php?MTID=mdc4cd9c42450549de2d332fc6dc8a545>

***NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.***

Join with only an “audio” connection: **2553 977 2686**

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.**  
**You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually:** **You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

**PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:**

**Instructions for CLOSED SESSION ONLY**

**Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



**The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.**

Closed Session Meetings are not broadcasted or recorded.

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The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.**

**CS2. ROLL CALL**

**CS3. PUBLIC COMMUNICATIONS:** Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

**CS4. CLOSED SESSION – Teleconference/Video Conference Meeting.** The Public may not participate in the Closed Session, other than for Public Comments.

**1. CONFERENCE WITH LABOR NEGOTIATORS**

City Negotiators: Alex D. McIntyre, City Manager and Danielle Keys, Human Resources Director

Employee Organizations:

a. Ventura Maintenance Employees Association (VMEA)

b. Ventura Fire Management Association (VFMA)

c. Ventura City Firefighters' Association (VCFA)

d. Ventura Police Management Association (VPMA)

e. Ventura Police Officers' Association (VPOA)

f. Unrepresented employees (City Attorney and City Manager)

Authority: Government code Section 54957.6

**CS5. ADJOURNMENT**

Adjourn to Regular Meeting.

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**1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**4A. Presentation of Public Opinion Poll Results**

**5. CLOSED SESSION REPORT**

## 6. CITY COUNCIL COMMUNICATIONS/REPORTS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council members the opportunity to ask a question for clarification, make a brief announcement, or provide a brief report on his or her activities or the activities of the respective boards, commissions, or committees upon which they serve.

## 7. CITY MANAGER COMMUNICATIONS

## 8. PUBLIC COMMUNICATIONS

Per the City Council protocols, when Public Communications (for items not on the agenda) is at the beginning of meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

**Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form. To provide LIVE public comments, you must join the Webex using the URL on page 2 of this agenda.**



## 9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

## 9. CONSENT ITEMS (CONTINUED)

### 9B. [Ordinance for Second Reading - An Ordinance of the City Council of the City of San Buenaventura, California, Amending Chapter 8.050, 'Animals,' of the San Buenaventura Municipal Code to Adopt](#)

Staff: Michael B. MacDonald, City Clerk

#### RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the Council of the City of San Buenaventura, California, Amending Chapter 8.050, 'Animals,' of the San Buenaventura Municipal Code to Adopt by Reference the County of Ventura's Animal Control Ordinance.

### 9C. [Consideration of Purchase of Fire Pumpers](#)

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Authorize the Mayor to execute an agreement not to exceed \$2,112,615 including applicable taxes and, a Performance Bond, and a \$85,000 contingency to South Coast Fire Equipment, Inc. for the purchase of two 2024 Fire Pumpers to replace a 2001 and a 2006 Fire Engine.
- b. Authorize the City Manager to execute an amendment or change order to South Coast Fire Equipment, Inc. for this purchase order in a contingency amount not to exceed \$85,000 pursuant to Section 4.600.200 of the Municipal Code.

### 9D. [Consideration of a Lease Agreement with the Trade Desk to Utilize Two \(2\) Parking Spaces in the Parking Lot at 42 North Chestnut Street](#)

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

Authorize the City Manager to execute a Lease Agreement with The Trade Desk, who is a tenant at 42 North Chestnut Street, to lease two (2) parking spaces in the parking lot adjacent to their building. The parking lot is currently utilized by the City for free public parking.

## 9. CONSENT ITEMS (CONTINUED)

**9E. [Professional Service Agreement No. 2016.012: Fifth Amendment with Cannon, Inc. for Construction Support Services on Project 97951 – Mound Well 3 - Enclosure](#)**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

Approve and authorize the Mayor to execute the Fifth Amendment to Contract No. 2016-012 with Cannon, Inc. extending the contract for a new contract completion date of June 30, 2023.

**9F. [Consideration of a License Agreement with the Ventura County Certified Farmer's Market for Use of the City Public Right of Way at 200 Main Street](#)**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

a. Authorize the City Manager to execute a License Agreement with the Ventura County Certified Farmer's Market, a non-profit organization for use of the City public right of way at 200 Main Street.

b. Authorize City Manager to waive the first year of license fees of \$5,000.

**9G. [General Services Agreement P2020-017: Amendment for InfoSend, Inc. for Utility Bill Printing, Processing, and Delivery Services](#)**

Staff: Gina Dorrington, Ventura Water General Manager

**RECOMMENDATION**

It is recommended that the City Council, pursuant to Section 4.600.200 of the Municipal Code, approve and authorize the City Manager or designee to execute the third amendment to General Service Agreement No. P2020-017 with InfoSend, Inc., an additional \$225,000, resulting in a total contract value of \$525,000.



## 12. PUBLIC HEARING ITEMS

### 12A. [Abandonment of a City Easement on Property Located at 2761 Palma Drive](#)

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Conduct a public hearing.
- b. Determine that the summary vacation is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR section 15332.
- c. Adopt a Resolution summarily vacating and abandoning a City easement for an underground waterline to be used to service fire hydrants and for fire prevention and firefighting purposes on property located at 2761 Palma Drive.

## 13. FORMAL ITEMS

### 13A. [Progress Report on the General Plan Update, Climate Action and Resiliency Plan, and Energy Action Plan](#)

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Receive and file this progress report on the General Plan Update, Climate Action and Resiliency Plan and Energy Action Plan; and
- b. Endorse the approach to the land use alternatives being presented to the public.

### 13. FORMAL ITEMS (CONTINUED)

13B. [Approve of Memoranda of Understanding Between the City and Service Employees International Union, Local 721, General, Professional, and Supervisory Employees; and Adopt Revised Salary Resolutions for Unrepresented Employees and Service Employees International Union, Local 721, General, Professional, and Supervisory Employees; and Adopt a Revised Benefits Resolution for Unrepresented Employees](#)

Staff: Danielle Keys, Human Resources Director

#### RECOMMENDATION

- a. Approve and authorize the City Manager to execute on behalf of the City the Memoranda of Understanding between the City and the Service Employees International Union, Local 721 (General, Professional and Supervisory employees).
- b. Adopt revised Resolutions Providing for a Systematic Classification of Positions and a Standardization of Salaries for General, Professional, and Supervisory Unit Employees for the City (Salary Resolution) to reflect salary increases proposed herein for the Service Employees International Union, Local 721 effective July 9, 2022. Resolutions titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF GENERAL UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 9, 2022.”

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF PROFESSIONAL UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 9, 2022.”

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF SUPERVISORY UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 9, 2022.”

### 13. FORMAL ITEMS (CONTINUED)

- c. Adopt a revised Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries for Certain Paid Officers and Employees of the City (Salary Resolution) to reflect salary increases proposed herein for the unrepresented employees [Executive (excluding the City Manager and City Attorney), Management, Confidential and Police/Fire Recruits] effective July 9, 2022. Resolutions titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JULY 9, 2022.”

- d. Adopt a revised Resolution Providing for Benefits and Additional Compensation for Unrepresented employees of the City (Benefits Resolution) effective July 9, 2022. Resolutions titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR BENEFITS AND ADDITIONAL COMPENSATION FOR UNREPRESENTED EMPLOYEES IN SALARY SCHEDULES “E”, “M”, “C”, AND “D” EFFECTIVE JULY 9, 2022.”

- e. Authorize the Finance Department to increase General Fund appropriation by \$293,699 from the City Investment Plan to support the balance of the off-schedule, lump sum payment referenced in the Key Proposed Components below.

### 8. PUBLIC COMMUNICATIONS

**Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.**



## 17. ADJOURNMENT

This agenda was posted on Wednesday, July 6, 2022, at 5:30 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.