

# DESIGN REVIEW COMMITTEE AGENDA

Brian Brodersen, Chair  
 Fiona Dunne, Vice-Chair  
 Albert Antelman, Member  
 Tyson Cline, Member  
 David Ferrin, Member

Peter Gilli, Community Development Director  
 Peter Lyons, Interim Asst. Community Development Director  
 Scott Kolwitz, Principal Planner  
 Julie Stuva, Recording Secretary

## REGULAR MEETING

**WEDNESDAY, JULY 3, 2019 - 6:00 P.M.**

**COMMUNITY MEETING ROOM, 501 POLI STREET**

The public has the opportunity to address the Committee on any item appearing on the agenda. Persons wishing to address the Committee should fill out a "Speaker Form." If you wish to comment on an item and do not want to speak before the Committee, you may complete the "Comment" portion of the form. This form is located on the table inside the Council Chambers door. The Chairperson will acknowledge comments for the record.

**The Design Review Committee has adopted Protocols for how their meetings are run. These Protocols are available at <https://www.cityofventura.ca.gov/DocumentCenter/View/8415>**

	Written Rebuttal Submissions	Written Day of Hearing Submissions	PowerPoint Presentations
Submittal Date & Time	July 1, 2019 5:00 PM	July 3, 2019 5:00 PM	July 2, 2019 Noon (to test compatibility) July 2, 2019, 5 PM
Page Limitation (Single-sided equivalent)	10 pages maximum, including exhibits	2 pages maximum, including exhibits	2 pages maximum, including exhibits
Number of copies to be submitted	20 copies	20 copies	10 copies

Pursuant to the Rules of Procedures, the Design Review Committee has adopted a five minutes limit on speaker presentations. The Committee may adjust the time limit if deemed appropriate. A final decision reached by the Committee may be appealed to the City Council by filing required forms and paying the necessary fee to the City Clerk within ten calendar days after the action date.

## ROLL CALL

**PUBLIC COMMUNICATIONS** – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

**AGENDA MANAGEMENT** – The DRC shall be provided a brief overview of the agenda, and the DRC Chair may entertain any requests to continue items and/or to rearrange the order of items appearing on this agenda. Applicants and interested parties are advised that 6:00 PM is the potential starting time for all hearing items.

## CONSENT ITEM

1. **Approval of the Approval of the DRC April 17, 2019 and DRC May 1, 2019 Meeting Minutes.**

### RECOMMENDED ACTION

Approve, as presented.

## FORMAL ITEM

2. **PROJ-8096 – Victoria Corporate Center Sign Program – Formal Design Review of a new Sign Program and a Sign Variance to allow 1-1/2 square-feet of signage per linear foot of frontage instead of 1 square-foot per linear foot of frontage and to allow three monument signs instead of two for an existing 43,696 square-foot 1-story, light industrial building on a 1.48 acre lot, situated within an approximately 16 acre development with the building and approximately 2.3 acres of parking lot and driveways constructed, located at 2879 Seaborg Avenue; Dave Tilsner, applicant; Mixed Use (MXD) zone.**

**Case Nos.:**

**DRC-11-18-47884**

**SV-11-18-48146**

### RECOMMENDED QUASI-JUDICIAL ACTION

Approve, subject to conditions.

### **CALIFORNIA ENVIRONMENTAL QUALITY ACT**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities).

Staff: Tim Rosenstein, Associate Planner

## STAFF COMMUNICATION

3. **Presentation of Recently Approved Minor Design Review Permit (Non-Actionable).**

Staff: Scott Kolwitz, Principal Planner

## ADJOURNMENT

Staff Reports relating to this agenda are available in the Planning Counter, 501 Poli Street, Room 117, Ventura, during normal business hours as well as on the City's Web Site – <https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-Committee-11>. Materials related to an agenda item submitted to the Planning Division after distribution of the agenda packet are available for public review at the Planning Public Counter, 501 Poli Street, Room 117, Ventura CA 93001.

This agenda was posted on Friday, June 28, 2019 by 5:00 p.m. on the City Hall Public Notices Board and on the Internet.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Office at 654-7894 or the California Relay Service at (866) 735-2929. Notification of 72 hours in advance of meeting will enable the City to make reasonable arrangements for accessibility to this meeting.