Supplemental Information Packet

Agenda Related Items – Meeting June 25, 2019

Added:

Administrative Report for Agenda Item 3
Attachment to Minutes – Resolution and Rules of Procedure

Supplemental Packet Date: June 24, 2019
D. Martinez

Supplemental Information:

Any Agenda related public documents received and distributed to a majority of the Water Commission after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available in the City Clerk’s Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City’s Website - https://www.cityofventura.ca.gov/716/Water-Commission.
RESOLUTION NO. 2019-001

A RESOLUTION OF THE WATER COMMISSION
OF THE CITY OF SAN BUENAVENTURA,
CALIFORNIA, AMENDING RULES OF
PROCEDURE

WHEREAS, at the Regular Meeting on August 25, 2015, the Water Commission approved Resolution No. 2015-001, adopting Rules of Procedure for the Conduct of Business on Water Matters Before the Water Commission of the City of San Buenaventura ("Rules of Procedure"); and,

WHEREAS, at the Regular Meeting on August 28, 2018, the Water Commission approved Resolution No. 2018-001, amending the Rules of Procedure; and,

WHEREAS, the Water Commission desires to amend the Rules of Procedure.

NOW, THEREFORE, the Water Commission of the City of San Buenaventura does hereby resolve, find, determine and order as follows:

Section 1: San Buenaventura Municipal Code Section 2.410.120J and Chapter 2.460 establishes the City Water Commission and prescribes the administration of, qualifications for service, and duties of its members.


Section 3: The attached text shall constitute the City of San Buenaventura Water Commission Rules of Procedure insofar as they are consistent with applicable state laws and City ordinances governing the conduct of all business.
PASSED AND ADOPTED this 28th day of May, 2019.

Susan Rungren, Secretary

APPROVED AS TO FORM
GREGORY G. DIAZ, City Attorney

BY:  Miles P. Hogan
     Assistant City Attorney II

6/19/19
Date

Commissioners voting:

Yes:  Burton, Feeney, Hubner, McCarty, McCombs, McCord, Mills

No:   

Abstain:  

Absent:  

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RULES OF PROCEDURE
FOR THE CONDUCT OF BUSINESS ON WATER MATTERS BEFORE
THE WATER COMMISSION OF THE
CITY OF SAN BUENAVENTURA
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1. MEETINGS, STUDY SESSIONS, AGENDAS AND STAFF REPORTS

1.1 Regular Meetings

Regular meetings of the City Water Commission shall be held on the fourth Tuesday of each month. If the regular meeting date falls on a City holiday, then the meeting shall be rescheduled by the Secretary of the Commission. All regular meetings of the City Water Commission will be called to order at 5:30 p.m. in the Community Meeting Room at City Hall located at 501 Poli Street, Ventura, California, unless advertised otherwise, cancelled or rescheduled. The Commission will generally adjourn its meetings at 9:00 p.m., with any unfinished business being continued to the next regular meeting. The Commission will not hear any new item after 9:00 p.m. without unanimous agreement of the entire Commission present at that meeting.

1.2 Special Meetings

An emergency or special meeting may be called at any time by the Chairperson of the City Water Commission, or by a majority of its membership. Written notice shall be delivered personally or by email at least twenty-four (24) hours before the time of a special meeting, and as soon as is reasonably possible in the case of an emergency meeting to each member and to each local newspaper of general circulation, and to each radio or television station which has previously submitted a written request for notice. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at the meeting. Written notice may be dispensed with as to any member who at or before the time of the meeting files a written waiver of notice with the Secretary of the Commission. Written notice will also be dispensed with as to any member who is actually present at the meeting at the time it convenes.

1.3 Adjourned Meetings

The City Water Commission may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place
specified in the order of adjournment pursuant to the procedures set forth in the Ralph M. Brown Act, Government Code Section 54950, et seq. (the "Brown Act").

1.4 Workshop Sessions

The City's Water Commission may hold a workshop session as part of a regular, adjourned or special meeting. In general, the purpose of workshop sessions will be to gather information from staff, consultants, or members of the public regarding matters within the purview of the Water Commission and, at most, provide further direction to staff while not rendering a formal final decision or action on a particular matter. When a matter is set for a workshop session, the time allowed for individual public testimony time limits may be reasonably limited at the discretion of the Chairperson. Public notice for workshop sessions on specific matters for which future meetings are anticipated shall be given to all interested parties who have requested such notice, and a record of the workshop session shall be entered into the minutes of any future meetings as consideration of information in any pertinent future discussion.

1.5 Open Sessions

All meetings of the City Water Commission shall be open and public, and all persons shall be permitted to attend.

1.6 Agendas

At least 72 hours before a regular meeting, copies of the City Water Commission's agenda shall be posted within the public display case at the rear entrance to City Hall and made available to any person at the public counter in the City Clerk's Division. In accordance with the Brown Act, the Commission may not discuss or take action on any item that did not appear on the posted agenda unless an exception is made, as permitted under Government Code Section 54954.2.

The General Manager, in cooperation with the Chairperson, shall prepare the agenda for each regular and special meeting of the Commission. A Commissioner can request that an item be placed on
a future agenda by bringing it up at a regular meeting under Commissioner Communications, and the Commission shall make a determination if the item should be agendized and at what meeting. In addition, any Commissioner may contact the General Manager in writing with a copy to the Chairperson and request an item to be placed on the regular meeting agenda no later than 5 p.m. eleven (11) calendar days prior to the meeting date, but the General Manager shall be under no obligation to include the requested item on the next regular meeting agenda and shall explain at the meeting why the requested item was not included in the agenda.

1.7 Staff Reports

When staff reports exist, copies shall be made available electronically or in hardcopy format at least 72 hours prior to a regular public meeting. Copies shall also be made available at the regular public meeting. If more members of the public request more copies of the staff report than are available at the meeting, copies shall be provided to those members of the public as soon as reasonably possible after the meeting in a manner consistent with the Public Records Act. Staff reports shall be prepared with recommendations and the basis for recommendations, and included in the meeting record.

1.8 Staff Communications

Water Commissioners may contact staff for clarification of staff materials and to ask questions prior to and at public meetings. The General Manager or staff shall have discretion to respond directly to a Water Commissioner. If the General Manager or staff determines that the question would benefit all of the Water Commissioners and members of the public, staff is to A) Provide a written clarifying statement restating or summarizing the question and providing an answer to all Water Commissioners prior to a meeting and to verbally share the clarifying statement at the appropriate public meeting; or B) Provide a verbal clarifying statement restating or summarizing a Water Commissioner's question and providing an answer during the staff presentation at the appropriate public meeting.

2. RESERVED
3. PRESENTATION OF AGENDA ITEMS

3.1 Recording of Meetings

Meetings will generally be recorded by electronic device (e.g., digitally, audio cassette or video tape or other media) and preserved for a period of two (2) years or as may be otherwise specified by the City Council in its adoption of City-wide records retention policies. When a request is made in writing to the Secretary of the Commission, a copy of any such recording may be purchased at its reproduction cost. Audio recording(s) of meetings will be posted on the City's website, starting with the June 2019 meeting.

3.2 Action Minutes

Minutes of the Water Commission will be action minutes. Action minutes include all motions and final motions reflecting the vote of each member present and voting. Staff recommendations subject to a motion will be included in the minutes. The minutes will also reflect the names of public speakers. Water Commission and City staff discussion and comments will not be included in the minutes. Minutes of all meetings are required to be kept by the Department. Generally, minutes are submitted to the Water Commission at the next regular meeting; and they are made available to the City Council.

3.3 Order of Presentation

The procedure for the conduct of meetings is generally as follows:

(a) The Chairperson opens the meeting and announces the first and subsequent items.
(b) City staff presents its report, including any recommendation.
(c) Questions of staff by members of the Water Commission.
(d) Oral presentations by members of the public, per Section 3.4.
(e) Water Commission deliberates on the issue and can ask staff any questions for clarification.
(f) The Water Commission deliberates and takes action.
3.4 Oral Presentation - Time Limits, and Number of Speakers

(a) Prior to the meeting, or during the meeting prior to a matter being reached, persons wishing to address the Water Commission should fill out a speaker card and submit it to the City Water Staff. Those desiring not to provide their name should see Ventura Water staff for further instructions on how this can be accommodated.

(b) Any person desiring to address the Commission must first be recognized by the Chairperson. All comments should be made clearly and audibly and all speakers should first state their full names and City of residence and the names of any persons in whose behalf they are appearing.

(c) In order to conduct orderly and timely meetings, members of the public making oral presentations to the Commission in connection with one or more agenda items at a single meeting are limited to three (3) minutes per agenda item unless otherwise provided. If the Chairperson deems it appropriate, in extraordinary circumstances he or she may extend the time limit for any speaker. The Chairperson may also limit the time provided to speakers in order to ensure an orderly and timely meeting. Except when necessary for immediate clarification of a particular point, no person shall be allowed to speak a second time until all others wishing to be allowed to speak have had an opportunity to do so, and then only at the discretion of the Chairperson.

(d) In order to expedite matters and to avoid repetitious presentations, the designation of a spokesperson is encouraged.

Whenever any group of persons, all of whom are present, wishes to address the Commission on the same subject matter, the group is encouraged to designate a
spokesperson to address the Commission. Each member of the group shall complete a speaker card in advance of the matter being called and shall note on the card the person whom they wish to have speak on their behalf. By allowing another person to speak on their behalf, each group member shall relinquish their right to speak on the matter. With the consent of a majority of the Commissioners present, the Chairperson may then extend the time allocation for the designated spokesperson from three (3) minutes up to a maximum of ten (10) minutes depending upon how many cards have been submitted.

(e) Persons who anticipate oral presentations exceeding five (5) minutes are encouraged to submit comments in writing, in advance of the meeting, care of the General Manager, for prior distribution to the Commission.

(f) Comment cards may be used by members of the public who do not wish to or cannot verbally address the Commission during a meeting. A person may indicate their comments and their opposition or support for an agenda item on a comment card prior to or during the Commission's consideration of the item.

During the public testimony of the item, the Chairperson will indicate that the Commission has received comment cards from (name of person) in support of the project or issue and comment cards from the (name of person) in opposition of the project or issue. The minutes will reflect the Commission's receipt of comment cards in opposition and support of a proposed project or other subject.

(g) Any person addressing the Commission may present a PowerPoint software or other visual media presentation to the Commission utilizing the City's audio/visual equipment.
i. All PowerPoint presentations must comply with the applicable time limits for oral presentations and cumulative time limits. Presentations should be planned with flexibility to adjust to any changes in these time limits.

ii. Each slide of the PowerPoint presentation must identify that this is the "Personal Comments of Private Citizen [first and last name]."

iii. All PowerPoint presentations must be submitted on suitable media already formatted in PowerPoint format and be submitted to the General Manager no later than noon the day before of the Water Commission meeting to allow for virus checks and compatibility with City equipment.

iv. Any discs, flash drives, or other media submitted that are thought to contain viruses or unable to be scanned for viruses by City equipment will not be permitted to be used.

v. If compatibility or viruses are at issue, a member of the public may provide ten (10) printed hard copies of the PowerPoint presentation during their presentation.

(h) Any of the time limits in this section may be reduced at the discretion of the Chairperson, or a majority of the Commission present, if determined necessary or desirable for the efficient and orderly conduct of the meeting.

3.5 Written Materials

Members of the public who may not be able to attend a meeting may submit letters or written comments. The written information from members of the public not at the meeting shall be presented to the
Water Commission before the meeting and if received prior to the day of the meeting will be sent to the Commissioners via email if possible.

Members of the public who wish to submit written information at the meeting should provide twenty (20) copies of the information in order to assure it is considered by the Commission.

Water Commission adopted the following policy regarding written submissions to ensure that it has reasonable and appropriate opportunity to review materials.

3.5.1 Copying and Distribution

The submitting party must provide twenty (20) copies to the Water Commission Secretary; the Commission Secretary will not make copies. The Commission Secretary will distribute all complying submissions, as defined below. Non-complying submissions will be stamped, filed, and not distributed.

3.5.2 Regular Submissions

All materials delivered in advance of the staff report becoming publicly available, must be submitted ten (10) days prior to the Water Commission meeting. Twenty (20) copies of the materials must be delivered or mailed to the Commission Secretary at City of Ventura Maintenance Yard, 336 Sanjon Road, Ventura, CA 93002. The Commission Secretary will send these submissions to the Water Commission together with the staff reports.

3.5.3 Responding Submissions

All materials delivered in response to either the staff report or responding submissions must be submitted no later than thirty (30) hours before the Commission meeting. Submissions, including exhibits, may not exceed ten (10) pages and twenty (20) copies must be sent to the Commission Secretary at City of Ventura Maintenance Yard, 336 Sanjon Road, Ventura, CA 93002. The Commission Secretary will deliver these
submissions to the City Water Commission within 24 hours of receipt. Electronic submissions may be sent to venturawatercommission@venturawater.net.

The City will under no circumstances make copies of any document longer than ten (10) pages in length, but may do so in its sole discretion if it is feasible given the time and cost of doing so.

3.5.4 Day of Meeting Submissions

Day of meeting submissions may not be more than two (2) written pages, including exhibits. Twenty copies of the submission must be given to the Commission Secretary who will distribute them to the Water Commission when the agenda item is called. A reasonable number of photographs, posters, and short [(five (5) minutes maximum)] presentations will be accepted no later than 5:00 p.m. on the day of hearing. The City will under no circumstances make copies of any document longer than two (2) pages in length, but may do so in its sole discretion if it is feasible given the time and cost of doing so.

3.5.5 Non-complying Submissions

Submissions, which do not fall within the above prescriptions, will be entered into the record and not delivered to the Water Commission. These submissions will be stamped "File Copy. Non-Complying Submission", and placed into the official case file. The Water Commission will be under no obligation to consider the information contained in any non-complying submission.

3.5.6 Written Errata Memo

An Errata Memo is a change to the staff report that describes the change to the Commissioners. This errata memo will be provided to the Commissioners on the dais prior to the start of the meeting.
3.6 Questioning of Speakers

Any person other than a Commissioner desiring to direct a question to a speaker or staff member shall submit the question to the Chairperson, who shall determine whether the question is relevant to the subject at hand and whether or not it should be answered by the speaker or staff member. Direct questioning of speakers or staff members may be allowed in extraordinary circumstances, only at the discretion of the Chairperson.

3.7 Changes to Agenda Order

The Water Commission Chairperson shall, prior to consideration of the meeting agenda, poll Commissioners on the movement of agenda items for consideration. The movement or order of agenda items may be changed upon the majority approval of the Commission.

4. MOTIONS

4.1 Motions - Second

Any member may propose action upon an agenda item – including an order, resolution, ordinance, or any other action of the City Water Commission by a motion. Before a motion can be considered or debated it must be seconded, at which time it shall be on the floor and must be considered. If not seconded, the motion is lost for lack of a second and shall be so declared by the Chairperson.

4.2 Amendment of Motion or Substitute Motion

A motion on the floor may be amended at any time before adoption or rejection. When an amendment is offered, the Water Commission will debate and take action on the amendment before acting on the original motion. If the amendment is not adopted, the original motion will then be considered. If the amendment is adopted, the original motion as amended will then be considered.
4.3 Withdrawal of Motion or Second

A motion may be withdrawn by the maker at any time before adoption or rejection, with consent of the second. A second to a motion may be withdrawn by the seconding member at any time before adoption or rejection of the motion. The motion will then be lost for lack of a second and so declared by the Chairperson unless seconded by another Commissioner.

4.4 Reserved

4.5 Discussion, Closure, and Question

After a motion has been seconded, any member may discuss or comment on the subject of the motion. The Chairperson will recognize members of the Water Commission with the desire to speak, beginning with the motion's maker, and will protect each speaker from disturbance or interference. When no member wishes to discuss or comment further, the Chairperson shall call for a vote on the motion. Any member of the Water Commission may at any time move to close the debate.

4.6 Motions for Reconsideration

Any member who was present and voted with the prevailing majority on a matter to be reconsidered may make motions for reconsideration of a matter. Any member of the Water Commission may second a motion to reconsider. Motions to reconsider shall be made at the same meeting as the original motion or at the next succeeding meeting. A reconsideration motion at the next succeeding meeting shall be agendized for discussion and action at the next meeting, consistent with the Brown Act.
5. DECISION-MAKING

5.1 Voting

Approval of any motion brought before the City Water Commission shall require the affirmative vote of a majority of the members present and voting, unless otherwise specified by law.

5.1.1 Tie Votes

Any tie vote shall constitute a denial of the motion and may be reconsidered by a motion offered by any member who voted on the matter. If there is no action by an affirmative majority vote, the result is no action.

5.1.2 Abstentions

Abstentions shall not count as votes for the purpose of determining whether there has been an affirmative vote of a majority of the members present, but shall be counted for the purpose of determining whether a quorum is present, unless the member is abstaining because of a potential conflict of interest in the matter at hand.

5.1.3 Roll Call

Voting upon a motion may be by roll call or electronic means.

5.1.4 Motions Include Staff Recommendations

A motion to adopt or approve staff recommendations or simply to approve the action under consideration shall, unless otherwise particularly specified, be deemed to include adopting of all related actions recommended in the staff report on file on the matter.
5.1.5 Absentees

A City Water Commission member who is absent from any portion of a public meeting may vote on the matter at the time it is acted upon, provided that he or she has listened to a recording of the entire portion of the meeting from which he or she was absent, if such a tape recording exists, and if he or she has examined all of the exhibits presented during the portion of the meeting from which he or she was absent and states for the record before voting that the member deems himself or herself to be familiar with the record and with the information presented at the meeting as he or she would have been had he or she personally attended the entire meeting.

5.1.6 Alternates

Alternates shall only vote when one or more members in their respective category (Professional or Demonstrated Special Interest) is absent. In addition, alternates shall only vote if they believe they have acquired and understand the information that has been provided to the Water Commission for any relevant water matter. Alternates shall endeavor to attend all meetings, even if they are not planning to vote in the absence of a regular Commissioner. Alternates are not permitted to be included in the Commission discussion of agenda items at a meeting unless they will be voting at that meeting. Alternates are permitted to speak during public comment and submit questions for the Chairperson to consider.

Alternates are expected to follow the Brown Act requirements as if they were sitting commissioners. Alternates are not permitted to discuss agenda items with a majority of other members of the Water Commission outside of a noticed public meeting and shall base their vote when sitting as a voting member of the Commission on their own opinion or belief.
5.2 Continuances

Upon a showing of good cause and by request of staff, member of the public, or member of the City Water Commission, the Chairperson, at the time set for a meeting on a particular item, may, with the concurrence of a majority of the commissioners present, order the agenda item to be continued to a specified date and time. Upon the request of any member of the City Water Commission, continuance decisions shall be made by roll call vote of all members present.

6. CONSTRUCTION AND EFFECT

6.1 Construction

These procedural rules shall be construed and applied so as to ensure public input and to facilitate an orderly analysis of water matters by the City Water Commission.

6.2 Chairperson's Rule of Order

When there is no provision of these rules of procedure applicable to the conduct of the meeting of the Water Commission, or to a particular question of conduct or order that may arise in the course of such meeting, the Chairperson shall suggest appropriate rules for consideration by the entire Commission. The Commission will, in turn, based upon a majority vote of those members present, adopt an ad hoc rule for any questions of conduct or point of order that may arise. In the event of a tie vote on any such ad hoc rule, the Chairperson's decision on the proposed ad hoc rule shall be final.

6.3 Conflicts of Interest

Water Commissioners that have a conflict of interest with any particular agenda item shall be required to abstain from discussion and vote. Said Commissioner shall inform the Commission prior to discussion of any item on which the Commissioner has a conflict of interest and have the reason noted in the record.
7. SECRETARY OF THE COMMISSION

7.1 Ventura Water General Manager Shall Serve as Secretary

Pursuant to San Buenaventura Municipal Code Section 2.460.010, the Ventura Water General Manager shall serve as the Commission Secretary and custodian of its records. The Secretary shall have no vote.
STATE OF CALIFORNIA
COUNTY OF VENTURA
CITY OF SAN BUENVENTURA

I, Susan Rungren, Secretary of the Water Commission of the City of San Buenaventura, do hereby certify that the above and foregoing Resolution No. 2019-001 was duly passed and adopted by the Water Commission of said City at a regular meeting thereof, held on the 28th day of May, 2019, by the following vote, to wit:

WATER COMMISSION ACTION:

AYES: Burton, Feeney, Hubner, McCarty, McCombs, McCord, Mills

NOES: None

ABSTAIN: None

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of June, 2019.

[Signature]
Secretary, Water Commission
City of San Buenaventura,
California

21
To: Ventura Water Commission
From: Susan Rungren, Ventura Water General Manager
Subject: Recommendation for Utilization of the City’s State Water Allocation for 2019

RECOMMENDATIONS
Staff requests that the Water Commission make a recommendation to City Council regarding the Interim Utilization of the City's State Water Allocation for 2019.

PREVIOUS MEETINGS

February 27, 2018 – Water Commission recommended that City Council pursue a one year exchange of the City's State Water entitlement with San Gorgonio Pass Water Agency.

January 26, 2019 - Water Commission expanded the scope of the Ad Hoc Committee for California WaterFix to include discussions of Ventura County’s State Water Project allocation.

February 26, 2019 – Water Commission recommended that City Council pursue a one year exchange of the City’s State Water entitlement with San Gorgonio Pass Water Agency.

SUMMARY
On February 26, 2019, the Water Commission recommended that City Council authorize an agreement for a one year transfer with San Gorgonio Pass Water Agency (SGPWA), with the following terms:
- SGPWA pay the City 50 to 100 percent of its reimbursable 2019 State Water Entitlement capital costs estimated at $1.1 Million.
- Approval be obtained from the Department of Water Resources (DWR).
- Non-objection agreements be obtained from Casitas and County of Ventura.

On March 18, 2019, City Council authorized the City Manager to execute the required documents for an Agreement of a one-year transfer between the City and SGPWA for the City’s 2019 State Water Project Allocation. Following that action, Ventura Water staff
learned that DWR is not approving transfers in 2019 because the State Water Contract Amendment allowing transfers has not yet been approved. Initially, SGPWA was not interested in an exchange of the City’s 2019 allocation due to the high exchange ratio required by DWR.

Staff has been exploring additional options to beneficially utilize the City’s State Water Entitlement and/or monetize its use in 2019 and will present the available options to the Water Commission for consideration at the meeting.

**BACKGROUND**

In 1963, the Ventura County Flood Control District (VCFCD) (now Ventura County Watershed Protection District) entered into an agreement with the State to purchase entitlement to 20,000 acre-feet (AF) of State Water. In June 1970, the VCFCD assigned its entitlement to Casitas Municipal Water District (Casitas). In 1971, the City of San Buenaventura (City) executed an agreement with Casitas and DWR to allocate 10,000 acre-feet per year of State Water entitlement to the City. In the contract with Casitas, the City retains full authority and responsibility for determining the point and method of delivery of the allocation. Casitas assumed responsibility for 5,000 acre-feet and United Water Conservation District (UWCD) assumed responsibility for the remaining 5,000 acre-feet. The City cannot currently take direct delivery due to the lack of infrastructure necessary to deliver the water.

Ventura Water is working with Calleguas Municipal Water District, as well as Casitas and United, on the State Water Interconnection Project which would allow for direct delivery of State Water to the City. As part of this project, wheeling agreements with Calleguas and Metropolitan Water District (MWD) would be required for the conveyance of State Water through these agencies water systems, for eventual delivery to the City’s system.

On March 5, 2018, City Council (upon the recommendation of the Water Commission) authorized the City Manager to execute the required documents for an Agreement of a one year exchange between the City and SGPWA for the City’s 2018 State Water Project Allocation, consistent with the Water Commission’s recommendation. Ventura Water staff obtained non-objection agreements from Casitas and the Ventura County Watershed Protection District and DWR approved the exchange on June 14, 2018. SGPWA remitted a check for $1.49 Million on July 30, 2018.

On March 18, 2019, City Council (upon the recommendation of the Water Commission) authorized the City Manager to execute the required documents for an Agreement of a one year transfer between the City and SGPWA for the City’s 2019 State Water Project Allocation, consistent with the Water Commission’s recommendation. However, the required approval from DWR for the transfer was denied since the current State Water Contract allows for water exchanges and not transfers.

**OPTIONS**

SGPWA has indicated that they would still be interested in an exchange of a lesser amount than the full available allocation, in order to reduce the amount of water they are required to repay in future years. City staff will present any additional options at the meeting.
Prepared by Jennifer Tribo, Management Analyst II for:

Susan Rungren
Ventura Water General Manager