

PLANNING COMMISSION AGENDA

Jane Farkas, Chair
 David Comden, Vice-Chair
 Kara Davis, Commissioner
 Nancy Butler Francis, Commissioner
 Scott McCarty, Commissioner
 Jennifer Miller, Commissioner
 Lucas Zucker, Commissioner

Peter Gilli, Community Development Director
 Neda Zayer, Assistant Community Development Director
 Andy Heglund, Senior Assistant City Attorney
 Antoinette Mann, Recording Secretary

**REGULAR MEETING:
 WEDNESDAY, JUNE 24, 2020 – 6:00 P.M.
 WEBEX EVENT**

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.

To Join the Hearing Live:

The virtual meeting will be held on WebEx Events. You can join the hearing as it is occurring by clicking the following link:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=ecb05771b3fc53f5bc59fc9cf0aa2b28e>

When you join, you will be an attendee at the meeting where you will be able to listen and see but will not be visible on screen and will be muted.

To Submit Public Comment Live:

If you would like to make a comment on an item during the meeting, there will be a Q&A function on your screen. You can write, "I would like to speak on Agenda Item #__" in the Q&A comment box. During the discussion of that item, the Planning Commission Chair will allow public comment. The City Clerk will announce those requesting to comment and unmute your mic allowing you to speak. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted again.

To Join the Hearing via Telephone:

You can join the hearing through an audio connection by calling **1-408-418-9388** and entering the following access code: **628 258 999**

Note: Audio connections will not be able to provide public comment as the hearing is occurring

To Submit Public Comment via Telephone:

You can submit your comments via telephone by calling (805) 654-7869 by 4:00 pm of the day of the hearing. Please indicate you are calling about the June 24th Planning Commission meeting and which Agenda item you are referencing.

To Watch the Meeting:

You can watch live streaming <https://www.cityofventura.ca.gov/718/Videos>, or on television channel 15.

To Submit Written Public Comment:

You can submit your written comments by 4:00 p.m. on the day of the hearing by using the [Electronic Agenda Public Comment Form](#). Please indicated the Subject Line, the Agenda item number (i.e. Item No. 8). Your written comment will be read into the record by the Planning Commission Chair at the hearing.

Public Hearing Notices and **any materials related to an agenda item submitted to the Planning Commission after distribution of the agenda packet** are available on the City's website - <https://ca-ventura.civicplus.com/AgendaCenter/Planning-Commission-19>

ROLL CALL

PUBLIC COMMUNICATIONS – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items.

CONSENT ITEM

1. [Approval of the Planning Commission June 10, 2020 Meeting Minutes.](#)

Recommendation: Approve, as presented.

FORMAL ITEMS

2. [PROJ-12960 – Cairns Residence Design Review, Planned Development Permit, Tentative Parcel Map located at 5450 Foothill Road.](#)

Request for Formal Design and Planned Development review of a Tentative Parcel Map for four new lots and remainder parcel on a vacant 1.5-acre site in the Single Family Residential – 1 Acre (R-1-1AC) zone district with a land use designation of Neighborhood Low. The proposed subdivision includes a Zone Change from the R-1-1AC, to Residential Planned Development – 4 units/acre (RPD-4).

Recommendation:

[That the Planning Commission recommend the City Council approve the Zone Change from Single Family Residential – 1 acre \(R-1-1AC\) to Residential Planned Development – 4 units/acre \(RPD-4\).](#)

AND

That the Planning Commission approve:

- a. [The Mitigated Negative Declaration \(MND\) and Mitigation Monitoring Program.](#)
- b. [The Tentative Parcel Map, subject to conditions.](#)
- c. [The Planned Development Permit, subject to conditions.](#)

California Environmental Quality Act

Mitigated Negative Declaration; Mitigations identified to reduce potential impacts in the following categories to less than significant level: Biology, Cultural Resources, and Geology/Soils.

Case Planner: Maruja Clensay, Senior Planner

Applicant: Kevin Waldron, Jensen Design

3. [PROJ-14590 – Zoning Ordinance Amendment to remove the Call for Review by the City Council process.](#)

Request for a Zoning Ordinance Amendment to remove the Call for Review by the City Council process from the City of San Buenaventura Municipal Code – Chapter 24.565, and all other sections that apply.

Recommendation: Forward recommendations to the City Council to approve the Zoning Ordinance Amendment.

California Environmental Quality Act

The proposed Zoning Code Amendment is Exempt from California Environmental Quality Act (CEQA) review by the “General Rule” that CEQA applies only to projects that have a potential for causing a significant effect on the environment.

Staff: Andy Heglund, Senior Assistant City Attorney

Applicant: City of Ventura

STAFF COMMUNICATION

ADJOURNMENT

This agenda was posted on Thursday, June 18, 2020 at 7:50 pm on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/714/Planning-Commission> and City Hall Public Notice Board.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.