

CITY OF VENTURA
CITY COUNCIL AGENDA

Matt LaVere
Mayor

Lorrie Brown
Councilmember District 6

Jim Friedman
Councilmember District 5

Cheryl Heitmann
Councilmember At-Large

Erik Nasarenko
Councilmember District 4

Sofia Rubalcava, Deputy Mayor
Councilmember District 1

Christy Weir
Councilmember At-Large

Alex D. McIntyre, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk

REGULAR MEETING/WORKSHOP

MONDAY, JUNE 24, 2019

COUNCIL CHAMBERS, 501 POLI STREET, VENTURA

CLOSED SESSION – 5:00 P.M.

REGULAR MEETING – 6:00 P.M.



The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency and Public Facilities Financing Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency and Public Facilities Financing Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda.

Persons wishing to address City Council should complete and submit a green "Speaker Form." If a member of the public wishes to comment on an item, complete a pink "Comment Form." Both forms are on a table inside the meeting room.

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office as well as on the City's website – <https://www.cityofventura.ca.gov/1236/9455/City-Council-Public-Hearing-NoticesSuppl>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only.

CS4. CLOSED SESSION – City Council Conference Room

1. **CONFERENCE WITH LEGAL COUNSEL**
Significant Exposure to Litigation: (two cases)
Authority: Government Code Section 54956.9(d)(2)
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1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

- Presentation - Gold Coast Bus Facility
- Employee Recognition
- Presentation – Safer City Building Official of the Year

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

8. CONSENT ITEM

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

8A. First Amendment to Professional Services Agreement – InfoSend, Inc.

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

Ratify the First Amendment to the InfoSend Service Agreement for utility billing printing and mailing services for a one-year term extension from July 2, 2019 to June 30, 2020, which includes a not to exceed contract amount of \$782,197.44.

11. PUBLIC HEARING ITEM

11A. Fiscal Year 2019-20 Resolution Adopting the Operating and Capital Improvement Budgets and Resolution Adopting Salary Resolutions for 2018-19 and 2019-20

Staff: Michael Coon, Finance and Technology Director and Elizabeth Foushee, Human Resources Director

RECOMMENDATION

- a. Conduct a public hearing on the Fiscal Year 2019-20 Operating and Capital Improvement Budget.
- b. Adopt a Resolution providing for approval of the Operating Budget and Capital Improvement Budget for Fiscal Year 2019-20; and, establishing appropriation limits in accordance with Article XIII B of the California Constitution, along with any changes authorized by the City Council after concluding the public hearing on the Fiscal Year 2019-20 Operating Budget.
- c. Adopt a Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries of Certain Paid Officers and Employees of the City (Salary Resolution) for the 2018-2019 and 2019-2020 Fiscal Years and previously approved actions.

11. PUBLIC HEARING ITEM (continued)

- d. Adopt a Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries for Maintenance Unit Employees for the City (Salary Resolution) for the 2018-2019 and 2019-2020 Fiscal Years and previously approved actions for Ventura Maintenance Employees' Association.
- e. Adopt Resolutions Providing for a Systematic Classification of Positions and a Standardization of Salaries for General, Professional and Supervisory Employees for the City (Salary Resolution) for the 2018-2019 and 2019-2020 Fiscal Years and previously approved actions for Service Employees International Union, Local 721.
- f. Adopt a Resolution Providing for Benefits and Additional Compensation for Unrepresented Employees in Salary Schedules "E", "M", "C" and "D" of the Salary Resolution (Benefits Resolution).

A RESOLUTION PROVIDING FOR APPROVAL OF THE OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2019-20; AND, ESTABLISHING APPROPRIATION LIMITS IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION, ALONG WITH ANY CHANGES AUTHORIZED BY THE CITY COUNCIL AFTER CONCLUDING THE PUBLIC HEARING ON THE FISCAL YEAR 2019-20 OPERATING BUDGET

RESOLUTION NO. 2019-____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY FOR THE 2018-2019 AND 2019-2020 FISCAL YEARS AND RESCINDING RESOLUTION NO. 2019-007

RESOLUTION NO. 2019-____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF MAINTENANCE UNIT EMPLOYEES OF THE CITY FOR THE 2018-2019 AND 2019-2020 FISCAL YEARS AND RESCINDING RESOLUTION NO. 2018-054

RESOLUTION NO. 2019-____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF GENERAL UNIT EMPLOYEES OF THE CITY FOR THE 2018-2019 AND 2019-2020 FISCAL YEARS AND RESCINDING RESOLUTION NO. 2018-057

RESOLUTION NO. 2019-____

11. PUBLIC HEARING ITEM (continued)

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF PROFESSIONAL UNIT EMPLOYEES OF THE CITY FOR THE 2018-2019 AND 2019-2020 FISCAL YEARS AND RESCINDING RESOLUTION NO. 2018-058
RESOLUTION NO. 2019-___

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF SUPERVISORY UNIT EMPLOYEES OF THE CITY FOR THE 2018-2019 AND 2019-2020 FISCAL YEARS AND RESCINDING RESOLUTION NO. 2018-059
RESOLUTION NO. 2019-___

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR BENEFITS AND ADDITIONAL COMPENSATION FOR UNREPRESENTED EMPLOYEES IN SALARY SCHEDULES "E" "M" "C" AND "D" FOR THE 2018-2019 AND 2019-2020 FISCAL YEARS AND RESCINDING RESOLUTION NO. 2018-042
RESOLUTION NO. 2019-___

12. FORMAL ITEMS

[12A. Adoption of a Resolution Amending the Compensation and Terms of the City Manager's Employment Agreement](#)

Staff: Elizabeth Foushee, Human Resources Director

RECOMMENDATION

Adopt a Resolution amending the compensation and terms of the City Manager's Employment Agreement No. 2018-77, providing a 3% merit increase to the City Manager's base pay effective the first pay period following City Council approval, a 2.25% cost-of-living adjustment, a \$250 per month increase to a 401(a) deferred compensation program, and contribution of 1% of base salary into a Retirement Health Savings account in accordance with the City Manager's Employment Agreement, Sections 3.2, 3.3, 4.4, and 4.6.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING RESOLUTION NO. 2019-007, AND THE COMPENSATION AND TERMS OF EMPLOYMENT FOR THE POSITION OF CITY MANAGER

RESOLUTION NO. 2019-___

12. FORMAL ITEMS (continued)

12B. Consider Changing Electricity Rate Plans and Creating a Plan to Gradually Move all Rate Plans to the Clean Power Alliance's 100 Percent Renewable Energy Plan

Staff: Michael Coon, Finance and Technology Director and Phil Nelson, Public Works Director

RECOMMENDATION

- a. Move all City electricity accounts to Southern California Edison's rate plan.
- b. Direct Staff to prepare a schedule to gradually move all City electricity accounts back to CPA's 100 percent renewable energy rate plan.

13. WORKSHOP

13A. Broadband Strategy

Staff: Barry Fisher, Deputy City Manager

RECOMMENDATION

- a. Receive and file the Broadband and Fiber Master Plan recommended by Magellan Advisors, LLC.
- b. Direct Staff to coordinate with local Internet Service Providers to increase service levels in the City.
- c. Direct Staff to collaborate with private investment firms to create a fiber optic network in the City.

7. PUBLIC COMMUNICATIONS

14. PUBLIC NOTICES

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

Recent Decisions of the Design Review Committee

Design Review Committee June 5, 2019 Action: Approved PROJ-11549 – DRC-8-17-41769 & HPDR-4-17-40154

271 West Prospect Street Accessory Dwelling Unit: Request for Historic Preservation Design Review to demolish an existing 80 square-foot shed and construct a new 750 square-foot Accessory Dwelling Unit (ADU) and 431 square-foot single-car garage in front of an existing 670 square-foot single-family residence on a 5,833 square-foot lot located at 271 West Prospect Street; Jesse and Ariel Carmody, applicants; Multiple Family (R-3-5) Zone, Simpson Tract Historic District Overlay Zone.

Design Review Committee June 5, 2019 Action: Approved PROJ-12419 – DRC-4-18-44941 & HPDR-4-18-45031

305 West Prospect Street Accessory Dwelling Unit: Request for Historic Preservation Design Review to demolish an existing 285 square-foot garage and construct a new 750 square-foot Accessory Dwelling Unit with an attached 710 square-foot garage behind an existing 713 square-foot 1-story single family residence on a 5,833 square-foot lot located at 305 West Prospect Street; Juan Godinez, applicant; Multiple Family (R-3-5) Zone, Simpson Tract Historic District Overlay Zone.

Design Review Committee June 5, 2019 Action: Approved PROJ-13350 – DRC-3-19-49522 & MC-3-19-49524

Ventura Harbor Village Façade Modification: Request for Formal Design Review for a facade remodel consisting of a new paint scheme applied to nine (9) commercial buildings, and the construction of 3,700 square feet of new trellis structure and 1,560 square feet of awnings and a Minor Change to the existing Planned Development Permit to reduce the rear yard setback from 25 feet to 12 feet to the proposed trellis structures located on three parcels within the Harbor Commercial (HC) Zone with a land use designation of Harbor Commercial. All of the buildings are located at 1431, 1449, 1559, 1567, 1575, 1583, 1591 and 1691 Spinnaker Drive along the Ventura Harbor and are collectively described as “The Ventura Harbor Village”; Jeff Zook, applicant.

15. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

16. CITY MANAGER COMMUNICATIONS

17. ADJOURNMENT

This agenda was posted on Thursday, June 20, 2019, at 5:30 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.