

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

**Mayor Erik Nasarenko**

**Neal Andrews, Deputy Mayor**  
**Cheryl Heitmann, Councilmember**  
**Matt LaVere, Councilmember**

**Jim Monahan, Councilmember**  
**Mike Tracy, Councilmember**  
**Christy Weir, Councilmember**

Mark D. Watkins, City Manager  
Gregory G. Diaz, City Attorney  
Antoinette M. Mann, City Clerk

**REGULAR MEETING**  
**MONDAY, JUNE 19, 2017, 6:00 P.M.**  
**COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council should complete and submit a green "Speaker Form." If a member of the public wishes to comment on an item and does not want to speak before the City Council, the person may complete a pink "Comment Form." Both forms are on a table inside the meeting room. Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items, per City Council Protocols.

Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency and Public Facilities Financing Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency and Public Facilities Financing Authority matters.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**CLOSED SESSION REPORT**

**CITY COUNCIL COMMUNICATIONS**

Per Government Code Section 54954.2 (a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

## CITY COUNCIL CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by the City Council at one time, without discussion, unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means that the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

1. **[Approving Levy and Collection of Assessments for Fiscal Year 2017-2018 within the Downtown Ventura Property Based Business Improvement District \(80\)](#)**

Staff: Dan Paranick, Assistant City Manager

- a. Adopt a resolution ordering the levy and collection of assessments within the Downtown Ventura Property Based Business Improvement District (the "District") for Fiscal Year 2017-2018.
- b. Receive and file the Downtown Ventura Partners Improvement District 2016 Activity Report.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2017-2018 WITHIN THE DOWNTOWN VENTURA PROPERTY BASED IMPROVEMENT DISTRICT LAW OF 1994, PART 7 OF DIVISION 18 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE  
RESOLUTION NO. 2017-\_\_\_\_

2. **[Community Access Partners Agreement Amendment \(50\)](#)**

Staff: Dan Paranick, Assistant City Manager

**RECOMMENDATION**

Authorize the City Manager to execute an amendment to the agreement with Community Access Partners of San Buenaventura that extends the term of the agreement for one year, to be in effect July 1, 2017 through July 30, 2018.

## CITY COUNCIL CONSENT ITEMS (Continued)

### 3. [Memorandum of Understanding with Ventura Unified School District, Program Enrichment for After School Kids and After School Education and Safety Program \(50\)](#)

Staff: Nancy O'Connor, Parks Recreation and Community Partnerships Director

#### RECOMMENDATION

- a. Authorize the City Manager or designee to execute the Memorandum of Understanding between the City and Ventura Unified School District for Program Enrichment for After School Kids and After School Education and Safety programming.
- b. Authorize the City Manager to designate signing authority for future years to Parks, Recreation and Community Partnerships Director absent substantial changes to agreement.
- c. Authorize Finance and Technology to transfer funds to the proper fund, project and accounts in the Fiscal Year 2017-2018 budgets and future budgets as appropriated and approved.

### 4. [Fuel Supplier General Services Agreement \(50\)](#)

Staff: Tulson Clifford, Public Works Director

#### RECOMMENDATION

- a. Authorize the Mayor to execute a General Services Agreement with Merrimac Energy Group of Long Beach, to provide gasoline, diesel fuel, oil and lubricant services; for an initial term of July 1, 2017 through June 30, 2018 with the option to extend for up to four one-year terms, not-to-exceed \$925,000 for Fiscal Year 2017-2018 (\$4,625,000 cumulative).
- b. Authorize the City Manager or designee to execute change orders to the annual appropriations in an amount not-to-exceed \$100,000 for the agreement, pursuant to Section 4.600.200 of the San Buenaventura Municipal Code.

## CITY COUNCIL CONSENT ITEMS (Continued)

### 5. [Ventura Pier On-Call Maintenance and Repair Services General Services Agreement \(50\)](#)

Staff: Tulson Clifford, Public Works Director

#### RECOMMENDATION

- a. Authorize the Mayor to execute a General Services Agreement with John S. Meek Company, Inc., to perform On-Call Maintenance and Repair Services for the Ventura Pier; for an initial term of July 1, 2017 through June 30, 2018 with the option to extend the agreement for up to four one-year terms, not-to-exceed \$406,950.
- b. Authorize the City Manager or designee to execute modifications to the agreement, with expenditures not to exceed \$50,000, pursuant to Section 4.600.200 of the Municipal Code.

### 6. [Heating, Ventilation and Air Conditioning Preventative Maintenance and Repair General Services Agreement \(50\)](#)

Staff: Tulson Clifford, Public Works Director

#### RECOMMENDATION

- a. Authorize the Mayor to execute a General Services Agreement with ACCO Engineered Systems to perform preventive maintenance and repair services to the Heating, Ventilation, and Air Conditioning systems at City facilities; for an initial term of July 1, 2017 through June 30, 2018 with the option to extend for up to four one-year terms, not-to-exceed \$483,405.25.
- b. Authorize the City Manager or designee to execute modifications to the annual appropriations in an amendment not to exceed \$50,000 for the agreement, pursuant to Section 4.600.200 of the Municipal Code.

### 7. [Household Hazardous Waste Collection Services Contract Extension \(50\)](#)

Staff: Tulson Clifford, Public Works Director

#### RECOMMENDATION

- a. Approve expenditure of an additional \$700,000 for four one-year extensions of the contract, bringing the total not-to-exceed amount to \$1,250,000.

## CITY COUNCIL CONSENT ITEMS (Continued)

- b. Ratify the one-year extension of the contract from August 1, 2016 through July 31, 2017.
- c. Authorize the City Manager or designee to modify Agreement No. 2013-026 with Stericycle Environmental Solutions, Inc., including the execution of one-year extensions to the existing contract.

### 8. [Amendment to Master Computer Software Agreement with Systems and Software, Inc. \(50\)](#)

Staff: Joe McDermott, Acting Ventura Water General Manager

#### RECOMMENDATION

Authorize the Mayor to execute Amendment No. 1 to Agreement No. 2013-029, Master Computer Software Agreement with Systems and Software, Inc., for additional services for the Meter Data Management software, \$7,760; Fiscal Year 2018 annual software maintenance and support, \$123,020; and contingency funding \$22,240, not-to-exceed \$153,020.

## CITY COUNCIL / SUCCESSOR AGENCY CONSENT ITEMS

### 9. [Negotiated Professional Services Agreement between the City of San Buenaventura \(as the City and as the Successor Agency\) and the Housing Authority of the City of San Buenaventura for Fiscal Years 2017-2018 and 2018-2019 Affordable Housing Program Administration \(50\)](#)

Staff: Jeffrey Lambert, Community Development Director

#### RECOMMENDATION

- a. Approve and authorize the City Manager/Executive Director to execute a two-year negotiated Professional Services Agreement between the City of San Buenaventura, the City of San Buenaventura as Successor Agency and the Housing Authority of the City of San Buenaventura related to the Affordable Housing Program for the twenty-four month period from July 1, 2017 to June 30, 2019.
- b. Authorize Finance and Technology to assign annual appropriations to the proper funds, projects and accounts for both Fiscal Year 2017-2018 and Fiscal Year 2018-2019 in the amount of \$130,000 per fiscal year.

## CITY COUNCIL / SUCCESSOR AGENCY CONSENT ITEMS (Continued)

10. [New Request for Proposals for Successor Agency Site No. 2 Near Southeast Corner of West Main Street and South Garden Street of the Approved Long Range Property Management Plan for Real Property Assets of the Former Redevelopment Agency of the City of San Buenaventura \(80\)](#)

Staff: Jeffrey Lambert, Community Development Director

### RECOMMENDATION

That the City Council adopt a resolution approving a new Request for Proposals for Successor Agency Site No. 2 as part of the implementation of the approved Long Range Property Management Plan for Real Property Assets of the former Redevelopment Agency of the City of San Buenaventura; issuing June 30, 2017, responses due by July 31, 2017.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING AND AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS REGARDING REAL PROPERTY IDENTIFIED IN THE LONG RANGE PROPERTY MANAGEMENT PLAN PURSUANT TO HEALTH AND SAFETY CODE SECTION 34191.5

RESOLUTION NO. 2017-\_\_\_\_

## APPOINTMENTS TO CITY COUNCIL ADVISORY GROUPS

11. [Appointment Recommendations – Ventura Port District Board, Cultural Affairs Commission, Library Advisory Commission and Parks and Recreation Commission \(30\)](#)

Introduced by: Councilmember LaVere

### RECOMMENDATION

That the City Council approve the following appointments recommended by the Appointments Recommendation Committee:

- a. Ventura Port District Board: Jim Friedman (Reappointment), July 1, 2017 to June 30, 2021 and Chris Stephens, July 1, 2017 to June 30, 2021.
- b. Cultural Affairs Commission: Banks Staples Pecht (Reappointment), July 1, 2017 to June 30, 2021 and Brian McDonald, July 1, 2017 to June 30, 2021.
- c. Library Advisory Commission: Louis Vigorita, July 1, 2017 to June 30, 2021.
- d. Parks and Recreation Commission: Jim White (Reappointment), July 1, 2017 to June 30, 2018 and Mike Marostica, Jr., July 1, 2017 to June 30, 2021

## CITY COUNCIL FORMAL ITEMS

12. [Public Works Capital Improvement Plan Quarterly Update \(31\)](#)

Staff: Tulson Clifford, Public Works Director

RECOMMENDATION

Receive an oral report on the progress of projects in the Capital Improvement Plan.

13. [Smith v. Swanson Settlement Agreement; 198 North Ann Street, Ventura \(80\)](#)

Staff: Jeffrey Lambert, Community Development Director

RECOMMENDATION

Receive a report on the matters referenced in the Smith v. Swanson Settlement Agreement, listen to the presentation to be presented by James and Christine Smith (and/or their Attorney) and take no further action.

## PUBLIC COMMUNICATIONS

### CITY COUNCIL COMMUNICATIONS/ REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Government Code Section 54954.2 (a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commissions, or committees upon which they serve.

## CITY MANAGER COMMUNICATIONS

### ADJOURNMENT

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City's Web Site – [www.cityofventura.ca.gov](http://www.cityofventura.ca.gov)  
Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office.

This agenda was posted on Wednesday, June 14, 2017, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification by Thursday, June 15, 2017, at 12:00 p.m. will enable the City to make reasonable arrangements for accessibility to this meeting.