

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair
Karen Schott, Vice Chair
Barbara Evans, Member
Carl Morehouse, Member
Marina Porter, Member
Vacant – Business Owner
Vacant – Business Owner

Rick Gallegos, Civil / Transportation Engineer
Sam Arroyo, Police Commander

REGULAR MEETING
THURSDAY JUNE 18, 2020, 3:00 P.M.
SANTA CRUZ CONFERENCE ROOM
501 POLI STREET, VENTURA

Downtown Parking Advisory Committee

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PUBLIC PARTICIPATION OPTION BOX ON THIS AGENDA.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE**:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e020373ee29fcdf4b93d97a576f748d5>

NOTE: *WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting.*

Join with only an "audio" connection: Audio conference: 1-408-418-9388 / Access code: 126 103 0513

2. Watch **live streaming** or an Archived Video <https://www.cityofventura.ca.gov/718/Videos>
Cable TV - Channel 15, live
3. **Submit your comments via email by 1:00 p.m. on the meeting day.** Please submit your comment using this form <https://www.cityofventura.ca.gov/1829/City-Council-Meeting-Electronic-Comment-> or send an email to rgallegos@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by the Downtown Parking Advisory Committee and placed into the item's record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment for items not on the agenda or comments on a specific agenda item as it is being heard, using this form <https://www.cityofventura.ca.gov/1829/City-Council-Meeting-Electronic-Comment-> or send an email to rgallegos@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



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ROLL CALL

PUBLIC COMMUNICATIONS

COMMITTEE BUSINESS

1. **Approval of Minutes** (1st_____, 2nd_____)
Recommendation: Approve the meeting minutes from the May 21, 2020 regular meeting.
2. **Budget Approval FY 2020-2021** (1st_____, 2nd_____)
Recommendation: Receive, File and Approve staff presented Downtown Parking District Budget.
3. **Downtown Parking District Capital Program Funding and Projects**
(1st_____, 2nd_____)
Recommendation: Receive, File and Approve staff presented recommendations regarding capital program funding and projects for the Downtown Parking District.
4. **Pay Station Turn on Date** (1st_____, 2nd_____)
Recommendation: Receive File and Approve staff's recommendation to turn on pay stations to start charging for parking after the 30-day Main St. closure July 16, 2020.
5. **Parking Management Program Monthly Utilization Update**
Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization and overall program budget.

COMMITTEE AND STAFF COMMUNICATIONS

1. **Main St. Closure**
2. **Mission Park Parking Project Update- Parks and Rec Commission 6-24-20**
3. **Pressure Washing of Harbor Structure Last two Levels need to be completed**
4. **Continuing No payment in Downtown - When should we turn Meters on?**
5. **Do we want to cancel July or August Meeting?**
6. **Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold**
7. **Downtown Parking Structure Update -Palm St/ Santa Clara St -On Hold**

ADJOURNMENT

CITY OF VENTURA

ADMINISTRATIVE REPORT

Date: June 15, 2020

Agenda Item No.: 1

Parking Advisory Committee Action Date: June 18, 2020

To: Downtown Parking Advisory Committee
From: Rick Gallegos, Civil / Transportation Engineer
Subject: Minutes

RECOMMENDATION

Approve the attached meeting minutes from the May 21, 2020 regular meeting.

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair [Present](#)
Karen Schott, Vice Chair [Present](#)
Barbara Evans, Member [Present](#)
Carl Morehouse, Member [Present](#)
Marina Porter, Member [Present](#)
Vacant – Business Owner
Vacant – Business Owner

Rick Gallegos, Civil / Transportation Engineer
Sam Arroyo, Police Commander

REGULAR MEETING

THURSDAY MAY 21, 2020, 3:00 P.M. [Start time 3:03](#)

SANTA CRUZ CONFERENCE ROOM

501 POLI STREET, VENTURA

Downtown Parking Advisory Committee

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ROLL CALL [See Above](#)

PUBLIC COMMUNICATIONS [None](#)

COMMITTEE BUSINESS

1. **Approval of Minutes** (1st[Morehouse](#), 2nd[Porter](#))

Recommendation: Approve the meeting minutes from the February 20, 2020 regular meeting. The Regular March 19, 2020 and April 16, 2020 Meetings were canceled. [All approved](#)

2. **City Hall Parking Study – Dixon**

Recommendation: Receive Consultant presentation about the City Hall Parking Study from Dixon Resources Unlimited. [Presented](#)

3. **Budget Update**

Recommendation: Receive staff presented Downtown Parking District use, revenue, and program update. [Phil Nelson Public Works Director Presented- The funding for the Corporal will be moved to Measure O funding](#)

4. **Capital / Program Funding Plan** (1st_____, 2nd_____)

Recommendation: Provide direction to prioritize the list of projects and programs for use of funds from the Downtown Parking District. [The committee selected the Mission Park Project to be the number one choice with existing funding](#)

5. **Election of Chair and Vice-Chair** (1st_____, 2nd_____)

Recommendation: Elect a Chair and Vice Chair for the 2020/21 Calendar year. [Kevin Clerici and Karen Schott were reelected Chair and Vice Chair - All Approved](#)

COMMITTEE AND STAFF COMMUNICATIONS

1. **Main St. Closure**

2. **Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold**

3. **Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold**

4. **Mission Park Parking Project Update- Parks and Rec Commission 5-20-20**

5. **Pressure Washing of Harbor Structure Last two Levels need to be completed**

6. **Downtown Parking Space Numbers have been Repainted**

7. **Continuing No payment in Downtown - When should we turn Meters on?**

8. **There will be no Ventura County Fair this year.**

9. **Festival lights and the brackets to connect the lights to the parking structure columns and light poles. Done**

10. **The Alley project was completed and the funding for the Trash Enclosure did not get rebudgeted this fiscal year.**

11. **Pier and Paseo De Playa Lighting**

ADJOURNMENT [4:57](#)