

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair
Marina Porter, Vice Chair
Barbara Evans, Member
Karen Schott, Member
Carl Morehouse, Member
Vacant – Business Owner
Vacant – Business Owner

Jeff Hereford, Transportation Manager
Rick Gallegos, Civil / Transportation Engineer
Darrick Brunk, Police Commander

REGULAR MEETING
THURSDAY JUNE 17, 2021, 3:00 p.m.
WEBEX - SEE MEETING INFORMATION
SANTA CRUZ CONFERENCE ROOM WHEN
AT CITY HALL 501 POLI STREET, VENTURA

Downtown Parking Advisory Committee

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a WebEx meeting LIVE:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e990e7b84255f6e16a4c8b6c70d85bb79>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: 1-408-418-9388 / Access Code: 182 664 6244

WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.

1. Submit your comments via email **by 1:00 p.m. on the meeting day**. Please submit your comment to the Rick Gallegos using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to RGallegos@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by Downtown Parking Advisory Committee and placed into the item’s record at the meeting.

4. When watching the live stream or WebEx meeting, submit a Public Comment for items not on the day’s agenda or comments on a specific agenda item as it is being heard, submit your comment to the Rick Gallegos using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to RGallegos@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



5. **5.To Provide Public Comment Live: You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The Virtual Meeting Host City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allow your camera to be turned on. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. NOTE: When on a cell phone, you may need to scroll your screen to see the chat feature.

ROLL CALL

PUBLIC

COMMUNICATIONS

COMMITTEE BUSINESS

1. Approval of Minutes (1st_____, 2nd_____)
Recommendation: Approve the meeting minutes from the May 20, 2021, regular meeting.
2. Downtown Parking Advisory Committee Work Plan Approval FY 2021-2022
(1st_____, 2nd_____)
Recommendation: Receive this written report and presentation on the Downtown Parking Advisory Committee Work Plan for FY 2021-2022, provide feedback, and either adopt the Work Plan for submission to City Council or direct Staff to modify and submit with Committee changes.
3. Parking Management Program Monthly Utilization Update
Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization, and overall program budget.
4. Latest Budget Forecast
Recommendation: Receive staff presentation of updated budget forecast.

COMMITTEE AND STAFF COMMUNICATIONS

- A. Harbor/California Parking structure-Permanent \$10.00 Fee not going to Coastal Commission
- B. TESLA and Electrify America EV charging update. City Attorney is reviewing the template Electrify America agreement. They have not discussed lease fees and other details. The Attorneys office is also reviewing a template agreement from a company that will install chargers at no cost to the City where the City would own, operate and collect charging revenue.
- C. Tesla has been talking with a private lot owner downtown.
- D. Committee Work Plan
- E. Go dark in August.
- F. Parking Structure Space Reduction/Fencing – Going to Council, Shutting Down top 3 levels.
- G. Main St. Closure -Extended to January 7, 2022. Study is beginning.
- H. Mission Park Parking Project Update
The project has been bid and is going to Council to Award on June 28 2021. Expected to start late July August time period.
- I. Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold
- J. Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold

ADJOURNMENT

CITY OF VENTURA

ADMINISTRATIVE REPORT

Date: June 14, 2021

Agenda Item No.: 1

Parking Advisory Committee Action Date: June 17, 2021

To: Downtown Parking Advisory Committee
From: Rick Gallegos, Civil / Transportation Engineer
Subject: Minutes

RECOMMENDATION

Approve the attached meeting minutes from the May 20, 2021, regular meeting.

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair [Present](#)
Marina Porter, Vice-Chair [Present](#)
Barbara Evans, Member [Present](#)
Carl Morehouse, Member [Present](#)
Karen Schott, Member [Absent](#)
Vacant – Business Owner
Vacant – Business Owner

Jeff Hereford, Transportation Manager
Rick Gallegos, Civil / Transportation Engineer
Darrick Brunk, Police Commander

REGULAR MEETING
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AT CITY HALL 501 POLI STREET, VENTURA
[MEETING STARTED AT 3:00 p.m.](#)

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ROLL CALL See Above

PUBLIC COMMUNICATIONS None.

COMMITTEE BUSINESS

1. Approval of Minutes (1st Porter, 2nd Evans)

Recommendation: Approve the meeting minutes from the May 20, 2021, regular meeting.

Kevin Clerici, Chair Yes, Marina Porter, Vice Chair Yes, Karen Schott, Vice-Chair Absent, Barbara Evans, Member Yes, Carl Morehouse, Member Yes 4-0

2. Parking Management Program Monthly Utilization Update

Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization, and overall program budget.

Staff gave presentation -Rick Gallegos and Jeff Hereford

3. Capital / Program Funding Plan Selection (1st Porter, 2nd Morehouse)

Recommendation: Provide direction to prioritize the list of projects and programs for the use of funds from the Downtown Parking District.

Staff gave a presentation -Rick Gallegos. Committee gave their recommendations.

New project ranking are 1- Electronic Signage, 2-300 Block of Santa Clara Resurface, 3-Harbor Signage Replacement., 4-Replacement of Parking Structure equipment, 5-Downtown Wayfinding Upgrade 6- Masterplan for Surfers Point.

Kevin Clerici, Chair Yes, Marina Porter, Vice Chair Yes, Karen Schott, Vice-Chair Absent, Barbara Evans, Member Yes, Carl Morehouse, Member Yes 4-0

4. Make the Emergency fee permanent at the Harbor/California Parking structure
(1st Porter, 2nd Morehouse)

Recommendation: Provide support to make the \$10.00 fee permanent, including the existing validation fee structure.

Kevin Clerici, Chair Yes, Marina Porter, Vice Chair Yes, Karen Schott, Vice-Chair Absent, Barbara Evans, Member Yes, Carl Morehouse, Member Yes 4-0

Approve FY 2021-2022 Budget (1st Porter, 2nd Morehouse)

Recommendation: Approve the budget as presented by staff.

Kevin Clerici, Chair Yes, Marina Porter, Vice Chair Yes, Karen Schott, Vice-Chair Absent, Barbara Evans, Member Yes, Carl Morehouse, Member Yes 4-0

COMMITTEE AND STAFF COMMUNICATIONS

- A. TESLA and Electrify America EV charging update.
- B. Surfers Point – Yearly Passes- The vendor is still trying to figure out if it can be done with this system.
- C. Parking Structure Space Reduction/Fencing – Still in Plan Check
- D. Main St. Closure -Extended to January 7, 2022. Study is beginning.
- E. Mission Park Parking Project Update
- F. The project is out to bid and will be built in the July August time period.
- G. Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold
- H. Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold

ADJOURNMENT 4:31 p.m.