

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

**Mayor Erik Nasarenko**

**Neal Andrews, Deputy Mayor**  
**Cheryl Heitmann, Councilmember**  
**Matt LaVere, Councilmember**

**Jim Monahan, Councilmember**  
**Mike Tracy, Councilmember**  
**Christy Weir, Councilmember**

Mark D. Watkins, City Manager  
Gregory G. Diaz, City Attorney  
Antoinette M. Mann, City Clerk

**AMENDED**  
**6/8/17**

**Item 7 -**  
**Recommendations**  
**Amended**

**REGULAR MEETING**

**MONDAY, JUNE 12, 2017, 6:00 P.M.**

**COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council should complete and submit a green "Speaker Form." If a member of the public wishes to comment on an item and does not want to speak before the City Council, the person may complete a pink "Comment Form." Both forms are on a table inside the meeting room. Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items, per City Council Protocols.

Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency and Public Facilities Financing Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency and Public Facilities Financing Authority matters.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

The League of American Bicyclists Presentation - Bicycle Friendly Community Award to the City of Ventura.

**CLOSED SESSION REPORT**

## CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2 (a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

## CITY COUNCIL CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by the City Council at one time, without discussion, unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means that the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

### 1. [Professional Services Agreement for Benefits Broker/Consultant \(50\)](#)

Staff: Elizabeth Foushee, Human Resources Director

#### RECOMMENDATION

- a. Approve and authorize the City Manager to execute a Professional Services Agreement with Wells Fargo Insurance Services USA, Inc. from July 01, 2017 through June 30, 2019 to provide benefit broker and consulting services to the City.
- b. Authorize the City Manager or designee the authority to extend the Agreement for up to three, one-year terms following a review of services and fees.

### 2. [Five-Year On-Call Professional Services Agreements \(50\)](#)

Staff: Tulson Clifford, Public Works Director

#### RECOMMENDATION

Authorize the Public Works Director to enter into 68 Professional Services Agreements to cover 25 disciplines of work, identified by disciplines, to provide professional services for Capital Improvement Projects related services over a five-year period (July 1, 2017 – June 30, 2022); not-to-exceed limit of \$50,000 per task order.

## CITY COUNCIL CONSENT ITEMS (Continued)

### 3. [Amendment to Gold Coast Recycling Agreement 2007-027 \(50\)](#)

Staff: Tulson Clifford, Public Works Director

#### RECOMMENDATION

Authorize the City Manager to execute an amendment to the Gold Coast Recycling Agreement (Agreement No. 2007-027, effective January 1, 2008-January 1, 2018), which will extend the Agreement negotiation period by 150 additional days through November 13, 2017.

### 4. [Authorization of Professional Services Agreement with Raftelis Financial Consultants for 2018 Ventura Water Cost of Service and Rate Design Study \(123\)](#)

Staff: Joe McDermott, Acting Ventura Water General Manager

#### RECOMMENDATION

- a. Authorize the Mayor to execute an agreement with Raftelis Financial Consultants, Inc. for professional services associated with the 2018 Cost of Service and Rate Design Study to evaluate water and wastewater revenues; July 1, 2017-December 31, 2018; not-to-exceed \$164,680.
- b. Pursuant to San Buenaventura Municipal Code 4.600.200, authorize the City Manager or his designee to execute a future amendment, if necessary, in order to extend the term of the agreement, if required, or to modify the Schedule of Compensation in an amount not to exceed \$35,000, in order to accommodate the need for additional scope, other than minor revisions, if required.
- c. Direct staff to request the Water Commission to review an update to the 2014 Cost of Service Study and the 2015 Water Shortage Rate Study for Ventura water and wastewater rates during Fiscal Year 2017-2018 and make recommendations to Council at its conclusion.

## CITY COUNCIL CONSENT ITEMS (Continued)

5. [Authorization of Professional Services Agreement with Carollo Engineers, Inc for VenturaWaterPure Permitting, Engineering, and CEQA/NEPA Support \(50\)](#)

Staff: Joe McDermott, Acting Ventura Water General Manager

### RECOMMENDATION

- a. Authorize the Mayor to execute an agreement with Carollo Engineers, Inc for professional services associated with performing the Engineer's Report and permitting for the VenturaWaterPure Advanced Treatment, Reuse and Diversion Infrastructure Project and California Environmental Quality Act/National Environmental Policy Act support; June 12, 2018-December 31, 2018; not-to-exceed \$896,940.00 including \$81,540.00 contingency.
- b. Authorize Finance and Technology to transfer \$896,940.00 in appropriations from CIP Project No. 96938 Brine Line Ocean Outfall to Project No. 96945 Wastewater Plant – Advanced Treatment Potable Reuse.

## CITY COUNCIL PUBLIC HEARINGS

6. [Continued Public Hearing for the Adoption of the 2017-2018 Annual Action and Funding Plan for the Community Development Block Grant and HOME Investment Partnerships Programs and Citizen Participation Plan Update \(108\)](#)

Staff: Jeffrey Lambert, Community Development Director

### RECOMMENDATION

- a. Conclude continued public hearing, from May 8, 2017 and receive public testimony.
- b. Adopt the Resolution approving the 2017-2018 Annual Action and Funding Plan and the updated Citizens Participation Plan.
- c. Authorize the City Manager to submit the Action and Funding Plan and the Citizen Participation Plan to the Department of Housing and Urban Development and to execute all appropriate certifications.
- d. Authorize the Community Development Director to make adjustments to funding based on the actual 2017-2018 grant awarded by Department of Housing and Urban Development.

## CITY COUNCIL PUBLIC HEARINGS (Continued)

- e. Authorize the Community Development Director to execute Subrecipient and Loan Agreements, as necessary, for 2017-2018 Community Development Block Grant funding, and to adjust funding for a project, as needed, according to the Citizen Participation Plan, including making adjustments for the allocation and expenditure of prior and current year program income.
- f. Authorize Finance and Technology to make necessary changes to revenues and expenditures in the FY 2017-2018 operating budget per the approved Action and Funding Plan.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA ADOPTING THE 2017-2018 ANNUAL ACTION AND FUNDING PLAN AND THE CITIZEN PARTICIPATION PLAN, AND AUTHORIZING THE CITY MANAGER TO APPLY FOR CDBG AND HOME FUNDING  
RESOLUTION NO. 2017-\_\_\_

### 7. [Adoption of Fiscal Year Operating and Capital Budget \(31\)](#)

Staff: Gilbert Garcia, Finance & Technology Director  
Mark D. Watkins, City Manager

#### RECOMMENDATION

- a. Conduct a public hearing on the Fiscal Year 2017-18 Operating and Capital Improvement budget.
- b. Adopt a Resolution, along with any changes authorized by the City Council, adopting the FY 2017-18 Operating Budget and Capital Improvement Budget and establishing annual appropriation limit.
- c. Adopt the FY 2017-18 Capital Improvement Project Appropriations.
- d. Authorize the Finance & Technology Department to adjust the budget appropriations for expenses and revenues for FY 2016-17.
- e. Adopt a Resolution establishing a Measure O Special Revenue Fund.
- f. Approve the Financial Policies as specified in Administrative Policy and Procedure 14.7.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ADOPTING THE OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2017-2018 AND ESTABLISHING ANNUAL APPROPRIATION LIMIT REQUIRED BY ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION  
RESOLUTION NO. 2017-\_\_\_

## CITY COUNCIL FORMAL ITEMS

### 8. [Adoption of Salary and Benefits Resolutions for Fiscal Year 2017-2018 \(31\)](#)

Staff: Elizabeth Foushee, Human Resources Director

#### RECOMMENDATION

- a. Adopt a Resolution providing for a Systematic Classification of Positions and a Standardization of Salaries of Certain Paid Officers and Employees of the City implementing previously approved Memorandums of Understanding with employee bargaining groups for the 2017-2018 Fiscal Year and previously approved actions.
- b. Adopt a Resolution providing for Benefits and Additional Compensation for Unrepresented Employees in the Salary Schedules "E", "M", "C" and "D".

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY OF THE 2017-2018 FISCAL YEAR  
RESOLUTION NO. 2017-\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR BENEFITS AND ADDITIONAL COMPENSATION FOR UNREPRESENTED EMPLOYEES IN SALARY SCHEDULES "E", "M", "C", AND "D" FOR THE 2017-2018 FISCAL YEAR  
RESOLUTION NO. 2017-\_\_\_

### 9. [Community Development Project Preliminary Check-in Report and Presentation \(80\)](#)

Staff: Jeffrey Lambert, Community Development Director

#### RECOMMENDATION

Receive the Community Development Project Preliminary Check-in Report and Presentation.

## PUBLIC COMMUNICATIONS

### CITY COUNCIL COMMUNICATIONS/ REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Government Code Section 54954.2 (a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commissions, or committees upon which they serve.

## **CITY MANAGER COMMUNICATIONS**

### **ADJOURNMENT**

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours as well as on the City's Web Site – [www.cityofventura.ca.gov](http://www.cityofventura.ca.gov). Materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available for public review at the City Clerk's Office.

This agenda was posted on Wednesday, June 7, 2017, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board, and on the Internet.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification by Thursday, June 8, 2017, at 12:00 p.m. will enable the City to make reasonable arrangements for accessibility to this meeting.