

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair
Marina Porter, Vice Chair
Barbara Evans, Member
Karen Schott, Member
Carl Morehouse, Member
Vacant – Business Owner
Vacant – Business Owner

Jeff Hereford, Transportation Manager
Rick Gallegos, Civil / Transportation Engineer
Darrick Brunk, Police Commander

REGULAR MEETING
THURSDAY MAY 20, 2021, 3:00 p.m. WEBEX
- SEE MEETING INFORMATION
SANTA CRUZ CONFERENCE ROOM WHEN
AT CITY HALL 501 POLI STREET, VENTURA

Downtown Parking Advisory Committee

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e9201a8239490db3248fa5e1637833a0c>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: 1-408-418-9388 / Access Code 182 822 8729
WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.

1. Submit your comments via email **by 1:00 p.m. on the meeting day**. Please submit your comment to the Rick Gallegos using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to RGallegos@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by Downtown Parking Advisory Committee and placed into the item’s record at the meeting.

4. When watching the live stream or WebEx meeting, submit a Public Comment for items not on the day’s agenda or comments on a specific agenda item as it is being heard, submit your comment to the Rick Gallegos using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to RGallegos@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



5. **To Provide Public Comment Live: You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Chair will call for public comment. The Virtual Meeting Host will announce those requesting to speak and unmute your mic allowing you to speak to the Committee Members. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.

ROLL CALL

PUBLIC

COMMUNICATIONS

COMMITTEE BUSINESS

1. Approval of Minutes (1st_____, 2nd_____)
Recommendation: Approve the meeting minutes from the April 15, 2021, regular meeting.
2. Parking Management Program Monthly Utilization Update
Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization, and overall program budget.
3. Capital / Program Funding Plan Selection (1st_____, 2nd_____)
Recommendation: Provide direction to prioritize the list of projects and programs for use of funds from the Downtown Parking District.
4. Make the Emergency fee permanent at the Harbor/California Parking structure
(1st_____, 2nd_____)
Recommendation: Provide support to make the \$10.00 fee permanent, including the existing validation fee structure.
5. Approve FY 2021-2022 Budget (1st_____, 2nd_____)
Recommendation: Approve the budget as presented by staff.

COMMITTEE AND STAFF COMMUNICATIONS

- A. TESLA and Electrify America EV charging update.
- B. Surfers Point – Yearly Passes- The vendor is still trying to figure out if it can be done with this system.
- C. Parking Structure Space Reduction/Fencing – Still in Plan Check
- D. Main St. Closure -Extended to January 7, 2022. Study is beginning.
- E. Mission Park Parking Project Update
The project is out to bid and will be built in the July August time period.
- F. Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold
- G. Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold

ADJOURNMENT

CITY OF VENTURA

ADMINISTRATIVE REPORT

Date: May 17, 2021

Agenda Item No.: 1

Parking Advisory Committee Action Date: May 20, 2021

To: Downtown Parking Advisory Committee
From: Rick Gallegos, Civil / Transportation Engineer
Subject: Minutes

RECOMMENDATION

Approve the attached meeting minutes from the April 15, 2021, regular meeting.

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair [Present](#)
Karen Schott, Vice-Chair [Present](#)
Barbara Evans, Member [Present](#)
Carl Morehouse, Member [Present](#)
Marina Porter, Member [Present](#)
Vacant – Business Owner
Vacant – Business Owner

Jeff Hereford, Transportation Manager
Rick Gallegos, Civil / Transportation Engineer
Darrick Brunk, Police Commander

REGULAR MEETING
THURSDAY APRIL 15, 2021, 3:00 p.m. WEBEX -
SEE MEETING INFORMATION
SANTA CRUZ CONFERENCE ROOM WHEN
AT CITY HALL 501 POLI STREET, VENTURA
[MEETING STARTED AT 3:00 p.m.](#)

Downtown Parking Advisory Committee

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ROLL CALL See Above

PUBLIC COMMUNICATIONS

Sidney York would like the City to implement an annual pass system and gave some examples of what other cities have done. The committee asked that it be looked into, to determine if it is feasible to set up a program.

COMMITTEE BUSINESS

1. Approval of Minutes (1st Morehouse, 2nd Porter)
Recommendation: Approve the meeting minutes from the April 15, 2021 regular meeting.
All voted Yes
2. Parking Management Program Monthly Utilization Update
Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization and overall program budget.
Staff gave presentation -Rick Gallegos and Jeff Hereford
3. Capital / Program Funding Plan Selection
Recommendation: Provide direction to prioritize the list of projects and programs for use of funds from the Downtown Parking District.
Staff gave a presentation -Rick Gallegos. Committee gave their recommendations, the change in the ranking went to 2- Electronic Signage, 3- Replacement of Parking Structure equipment, 8- 300 Block of Santa Clara Surface Replacement Staff also recommended Masterplan for Surfers Point. Kevin suggested that we contribute towards the Mains Street Moves Analysis -20K-25k. He also suggested the new Wayfinding Signage. The long-term parking study is no longer supported due to all the changes in parking downtown and how MSM will affect it.

COMMITTEE AND STAFF COMMUNICATIONS

- A. TESLA and Electrify America high speed charging station locations near 420 Santa Clara "DVP Parking LOT" or new location proposal information.
- B. Surfers Point – Charging \$1.00 per hour 9:00 a.m. – 5:00 a.m. Free From 5 a.m.-9 a.m. ParkMobile to implemented at the same time. Cadets are starting citations.
- C. Council action approved direct fees generated from Surfers Point lot to go to the Parking District on March 22.
- D. Cadet Vehicle will be purchased through DPAC
- E. Parking Structure Space Reduction/ -Fencing
- F. Main St. Closure -Extended to January 7, 2022
- G. Mission Park Parking Project Update
The project will go out to bid ASAP after Council date of May 10 and will be built to span the June-July time period so that it spans both Fiscal Years.
- H. Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold
- I. Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold

ADJOURNMENT 3:52 p.m.