

CITY OF VENTURA
CITY COUNCIL AGENDA

Matt LaVere
Mayor

Lorrie Brown
Councilmember District 6

Jim Friedman
Councilmember District 5

Cheryl Heitmann
Councilmember At-Large

Erik Nasarenko
Councilmember District 4

Sofia Rubalcava, Deputy Mayor
Councilmember District 1

Christy Weir
Councilmember At-Large

Alex D. McIntyre, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk



REGULAR MEETING
MONDAY, MAY 18, 2020
4:30 P.M.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e57434c6e3adf4f3ef11ef81ba58e6547>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting.

Join with only an “audio” connection: 1-408-418-9388 / Access Code 621 006 507

2. Watch **live streaming** or an Archived Video <https://www.cityofventura.ca.gov/718/Videos>
Cable TV - Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 2:30 p.m. on the City Council meeting day**. Please submit your comment to the City Clerk using this form <https://www.cityofventura.ca.gov/1829/City-Council-Meeting-Electronic-Comment-> or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment (item 7) for items not on the day’s agenda or comments on a specific agenda item as it is being heard, submit your comment to the City Clerk using this form <https://www.cityofventura.ca.gov/1829/City-Council-Meeting-Electronic-Comment-> or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



5. **To Provide Public Comment Live:** While attending the WebEx Meeting, you will see Q&A function on your screen. You can write, "I would like to speak on Agenda Item #__" in the Q&A comment box. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to comment and unmute your mic allowing you to speak. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted again.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available on the City's website – <https://www.cityofventura.ca.gov/1236/9455/City-Council-Public-Hearing-NoticesSuppl>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL TO ORDER – REGULAR SESSION – 4:30 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

4A. Proclamation Presentation - National Police Officers Week, May 10-16, 2020

4B. Proclamation Presentation - Public Works Week, May 17-23, 2020

4C. American Public Works Association Presentation – Project of the Year – California Street Bridge – Presented to Ernie Ferrer, Principal Civil Engineer and Phil Nelson, Public Works Director

4D. COVID-19 Status Update

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

8. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

8A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

8B. Approval of City Council Minutes – April 27, 2020 and May 4, 2020

Staff: Antoinette M. Mann, City Clerk

RECOMMENDATION

Approve City Council Minutes for April 27, 2020 and May 4, 2020.

8. CONSENT ITEMS (continued)

8C. Request for Authorization to Extend Outside Counsel and Communications Services

Staff: Gregory G. Diaz, City Attorney

RECOMMENDATION

- a. Authorize the City Attorney to enter into an extended legal services agreement with the law firm of Best, Best and Krieger, LLP in an amount not-to-exceed an additional \$150,000 to continue representation of the City in the litigation matter of Santa Barbara Channelkeeper v. State Water Resources Control Board and the City of San Buenaventura, Los Angeles County Superior Court Case No. 19STCP01176 (formerly San Francisco County Superior Court Case No. CPF-14-513875), and related matters, bringing the total contract not-to exceed amount to \$4,588,000 through June 30, 2022.
- b. Authorize the City Attorney to enter into an extended services agreement with the communications firm of Mustang Marketing, adding an additional \$50,000 for a total not-to-exceed amount of \$100,000 through February 28, 2025.

8D. Termination of Professional Services Agreement No. 2018-011 – County of Ventura

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

Approve and authorize the City Manager to terminate Professional Services Agreement No. 2018-011 with the County of Ventura for information technology helpdesk and desktop services.

8E. Approval of Voluntary Employee Separation Incentive Program

Staff: Elizabeth Foushee, Human Resources Director

RECOMMENDATION

Authorize the City Manager to implement a Voluntary Employee Separation Incentive Program for eligible employees.

8. CONSENT ITEMS (continued)

8F. Approval of AXON Contract – Body Worn Video for Police Officers

Staff: Darin Schindler, Chief of Police

RECOMMENDATION

Approve and authorize the Mayor to sign a contract renewal with AXON Enterprises Inc. for Body Worn Video Cameras, related hardware, and digital evidence storage for the Police Department from June 24, 2020 to June 23, 2025 for a total of \$214,015.50 annually with a not-to-exceed amount of \$1,070,077.50 over the 5-year period.

8G. Animal Services Agreement between the City of Ventura and the County of Ventura

Staff: Darin Schindler, Chief of Police

RECOMMENDATION

Approve and authorize the Mayor to sign a contract between the City of Ventura and the County of Ventura for animal services from July 1, 2020 to June 30, 2025 in an amount not to exceed \$602,400 for the first year and to include a 5% annual increase in future years.

8H. Second Extension - Redflex Traffic Systems Agreement

Staff: Darin Schindler, Chief of Police

RECOMMENDATION

Approve and authorize the City Manager to execute the second extension to the Redflex Traffic System Agreement (Agreement Number 2015-022) for two years, effective May 10, 2020 to May 9, 2022, for \$473,040 annually or \$946,080 over two years.

8I. Waterline Replacement - Pierpont Lanes Project Authorization to Award Construction Contract

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve awarding of contract and execute an agreement with the lowest responsive and responsible bidder, J. Vega Engineering, Inc.,

8. CONSENT ITEMS (continued)

for replacing two deteriorated water pipeline reaches along the abandoned portion of Shoreline Drive between Hanover Lane and Camden Lane, and Nathan Lane and Greenock Lane, Specification No. 2019-096, in the amount of \$397,491.

- b. Authorize the encumbrance of contingency funds for the project in the amount of \$39,700 for use by the Public Works Director as needed during construction.

8J. Professional Services Agreement for Consultant Project Management Services for Ventura Active Transportation Plan – Active Transportation Program Cycle 4

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the Mayor to enter into a Professional Services Agreement with Interwest Consulting Group to provide Consultant Services for the Ventura Active Transportation Plan project from May 2020 - May 2022 for \$67,538, plus a contingency of \$6,800 for a total not-to-exceed amount of \$74,338.

8K. Street Resurfacing (SB1) - Ralston Street, Portola Road to Victoria Avenue, and Victoria Avenue, Telephone Road to Highway 126 - Authorization to Award Construction Contract

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve awarding of contract and authorize the Mayor to execute an agreement with the lowest responsive and responsible bidder, C.A. Rasmussen, Inc., for the Street Resurfacing (SB1) – Ralston Street, Portola Road to Victoria Avenue, and Victoria Avenue, Telephone Road to Highway 126 Project, Specification 2018-123, in the amount of \$1,975,918.13.
- b. Authorize the transfer from the following enterprise funds and increase appropriations in the street resurfacing (SB1) projects; Street Resurfacing –Ralston Street, Portola Road to Victoria Avenue Project (91074), and Victoria Avenue, Telephone Road to Highway 126 Project (91073) for the adjustment of sewer manholes and water valves to grade:

8. CONSENT ITEMS (continued)

- i. \$21,000 Wastewater Maintenance Operations (Fund 51)
- ii. \$32,000 Water Distribution Operations (Fund 52)

- c. Authorize the encumbrance of contingency funds for the project in the amount of \$158,073 for use by the Public Works Director as needed during construction.
- d. Authorize Finance and Technology to assign increased appropriations to the proper funds, projects and accounts.

8L. Professional Services Agreement Task Order for Pavement Management

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the Public Works Director to execute a Professional Service Agreement with Nichols Consulting Engineers to provide pavement management services to include pavement condition inspection surveys, data analysis and input, consult design strategies, training, and to assist City staff in the preparation of the annual Pavement Management Plan, with a not-to-exceed price of \$50,000 per task order.

8M. Approve General Services Agreement for Ventura Water Reclamation Facility Contract Laboratory Monitoring Services

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

- a. Approve the General Service Agreement with Pacific EcoRisk; July 1, 2020 - June 30, 2021 with the option to extend four consecutive one year extensions (extending contract June 30, 2025); not-to-exceed \$500,000 during the total duration of the contract pursuant to Section 4.600.140 of the Municipal Code.

- b. Approve the General Service Agreement with Aquatic Bioassay and Consulting; July 1, 2020 - June 30, 2021 with the option to extend four consecutive one year extensions (extending contract June 30, 2025); not-to-exceed \$650,000 during the total duration of the contract pursuant to Section 4.600.140 of the Municipal Code.

8. CONSENT ITEMS (continued)

- c. Authorize the City Manager to execute amendments for General Service Agreement with Pacific EcoRisk not-to-exceed \$500,000 during the total duration of the contract, pursuant to Section 4.600.200 of the Municipal Code.
- d. Authorize the City Manager to execute amendments for General Service Agreement with Aquatic Bioassay and Consulting not-to-exceed \$650,000 during the total duration of the contract, pursuant to Section 4.600.200 of the Municipal Code.

8N. General Services Agreement for On-Call Slip Lining and Closed-Circuit Television Inspection Services

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the General Service Agreement with Performance Pipeline; July 1, 2020 - June 30, 2021 with the option to extend four consecutive one year extensions (extending contract June 30, 2025) not to exceed \$1,625,000 during the total duration of the contract pursuant to Section 4.600.140 of the Municipal Code.
- b. Authorize the Mayor to execute amendments for General Service Agreement with Performance Pipeline not-to-exceed \$1,625,000 during the total duration of the contract, pursuant to Section 4.600.200 of the Municipal Code.

8O. Utilization of the City's 2020 State Water Project Allocation

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

Authorize the City Manager to execute the necessary documents to enter into an agreement with San Geronio Pass Water Agency to exchange the City's State Water Table A Allocation for 2020.

8. CONSENT ITEMS (continued)

8P. Professional Services Agreement for the State Water Interconnection Pipeline and Blending Station Projects

Staff: Susan Rungren, Ventura Water General Manager
Phillip L. Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute an agreement with Stantec Consulting Services, Inc. for professional services associated with the design of the State Water Interconnection Pipeline and Blending Station Projects, for a period of 24 months, June 1, 2020 to June 30, 2022, for a not-to-exceed amount of \$3,550,000.
- b. Authorize the City Manager, or his designee, to execute amendments, if necessary, to extend the term of the agreement or modify the Schedule of Compensation in an amount not-to-exceed \$180,000 in order to accommodate the need for further analysis or additional scope if required, pursuant to San Buenaventura Municipal Code Section 4.600.200.

8Q. Deferral of Business License Taxes Due to the COVID-19 Crisis

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

- a. Adopt a resolution deferring this year's late penalties for business license taxes until November 1, 2020.
- b. Authorize the City Manager, or his designee, to implement such procedures as deemed necessary to defer the imposition of delinquent fees.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, DEFERRING BUSINESS LICENSE TAX LATE PENALTIES
RESOLUTION NO. 2020-_____

12. FORMAL ITEMS

12A. Fiscal Year 2020-21 Potential Use of Nontraditional Funds and Revenue Enhancements

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

Receive staff's update and provide guidance for use of nontraditional funding and to pursuing potential revenue increases.

12B. Emergency Economic Development Policy Recommendations

Staff: Estelle Bussa, Economic Development Manager

RECOMMENDATION

4/5 Vote is required for the Emergency Ordinance to Pass

- a. Provide feedback on the use of Special Event Permits to conduct prolonged street closures to allow for outdoor dining and retail operations.
- b. Introduce and adopt as an Emergency Ordinance after making the findings required by the Charter the Emergency Ordinance, to streamline the development review process, title as follows:

"AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, TEMPORARILY SUPERSEDING PORTIONS OF THE SAN BUENAVENTURA MUNICIPAL CODE AND APPROVED SPECIFIC PLANS TO CREATE EFFICIENCIES IN DEVELOPMENT APPROVALS AND DECLARING THE URGENCY THEREOF"

- c. Direct staff to draft an ordinance eliminating call for review and establishing an appeal process for City Councilmembers.
- d. Direct staff to return with a defined scope and cost for the additional features for Energov.

AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, TEMPORARILY SUPERSEDING PORTIONS OF THE SAN BUENAVENTURA

12. FORMAL ITEMS (continued)

MUNICIPAL CODE AND APPROVED SPECIFIC PLANS TO
CREATE EFFICIENCIES IN DEVELOPMENT APPROVALS AND
DECLARING THE URGENCY THEREOF

ORDINANCE NO. 2020-_____

12C. Receive Update on Parks and Beaches For Memorial Day Weekend

7. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



15. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

16. CITY MANAGER COMMUNICATIONS

17. ADJOURNMENT

This agenda was posted on Thursday, May 14, 2020 at 10:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter>

