

CITY OF VENTURA

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# DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

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Kevin Clerici, Chair  
Karen Schott, Vice Chair  
Guy Brown, Member  
Barbara Evans, Member  
Debbie Fox, Member  
Ashley Pope, Member  
Vacant

Rick Gallegos, Civil / Transportation Engineer  
Rick Murray, Police Commander

## REGULAR MEETING

**THURSDAY May 17, 2018, 3:00 P.M.**  
**SANTA CRUZ CONFERENCE ROOM**  
**501 POLI STREET, VENTURA**

The public has the opportunity to address the Downtown Parking Advisory Committee on any item on the agenda. Persons wishing to address the Committee should fill out a "Speaker Form." If a member of the public wishes to comment on an item and does not want to speak before the Committee, the person may complete a "Comment Form." The Chairperson will acknowledge the Comments for the record.

Persons wishing to address the Committee are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Committee Chair has the discretion to reduce the per item limit to 2 minutes with majority approval of the committee.

## ROLL CALL

## PUBLIC COMMUNICATIONS

## COMMITTEE BUSINESS

### 1. Approval of Minutes

Recommendation: Approve the meeting minutes from the February 15, 2018 regular meeting.

### 2. Election of Chair and Vice-Chair

Recommendation: Elect a Chair and Vice Chair for the 2018 Calendar year.

### 3. Review of Fiscal Year 2018-2019 Operations Budget

Recommendation: Support staff final recommended Downtown Parking District FY 2018-19 Operations Budget.

### 4. Parking & Special Events

Discuss having someone stationed at the parking structure to direct traffic during large events.

## **5. Parking Management Program Monthly Utilization Update**

Recommendation: Receive and file staff presented Downtown Parking District use, revenue, and program budget update.

### **COMMITTEE AND STAFF COMMUNICATIONS**

### **ADJOURNMENT**

#### **Downtown Parking Advisory Committee**

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

Staff Reports relating to this agenda are available in the Transportation Engineering Office, Room 120, 501 Poli Street, Ventura, during normal business hours as well as the City's website – [www.cityofventura.net](http://www.cityofventura.net). Materials related to an agenda item submitted to the Committee after distribution of the agenda packet are also available for public review in the Transportation Engineering Office.

This agenda was posted by 3:00 p.m on the Monday preceeding the meeting in the Transportation Engineering Office, the City's Website, and on the City Hall Public Notices Board.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the staff at 654-7769 or the California Relay Service at (805) 735-2929. Notification by 12:00 noon on the preceding Tuesday will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY OF VENTURA

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# ADMINISTRATIVE REPORT

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Date: May 14, 2018

Agenda Item No.: 1

Parking Advisory Committee Action Date: May 17, 2018

**To: Downtown Parking Advisory Committee**  
**From: Rick Gallegos, Civil / Transportation Engineer**  
**Subject: Minutes**

**RECOMMENDATION**

Approve the attached meeting minutes from the April 19, 2018 regular meeting.

CITY OF VENTURA

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# DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

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Kevin Clerici, Chair **PRESENT**  
Karen Schott, Vice Chair **PRESENT**  
Guy Brown, Member **ABSENT**  
Barbara Evans, Member **PRESENT**  
Debbie Fox, Member **PRESENT**  
Ashley Pope, Member **PRESENT**  
Vacant

Rick Gallegos, Civil / Transportation Engineer  
Rick Murry, Police Commander

**REGULAR MEETING**  
**THURSDAY APRIL 19, 2018, 3:00 P.M. (3:05)**  
**SANTA CRUZ CONFERENCE ROOM**  
**501 POLI STREET, VENTURA**

**ROLL CALL –**[See above](#)

**PUBLIC COMMUNICATIONS –**

**COMMITTEE BUSINESS**

**1. Approval of Minutes**

Recommendation: Approve the meeting minutes from the February 15, 2018 regular meeting. [Evans-M/ Schott- 2nd](#)

**2. Review of Fiscal Year 2018-2019 Operations Budget**

Recommendation: Support staff recommended Downtown Parking District FY 2018-19 Operations Budget. [The committie asked that the bring back the final budget in May](#)

**3. Parking & Special Events**

Discuss having someone stationed at the parking structure to direct traffic during large events. – [Rick Gallegos to check with Special Events to see what can be done.](#)

**4. Parking Management Program Monthly Utilization Update**

Recommendation: Receive and file staff presented Downtown Parking District use, revenue, and program budget update.  
[\(Staff provided update\)](#)

**ADJOURNMENT (4:48)**