

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, City Attorney  
Michael B. MacDonald, City Clerk



**REGULAR MEETING**  
**MONDAY, May 9, 2022**  
**CLOSED SESSION – 5:00 P.M.**  
**REGULAR MEETING – 6:00 P.M.**

## PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a WebEx meeting LIVE:

<https://cityofventura.webex.com/cityofventura/j.php?MTID=mb86cd01043a1234415ce6691222e5cb4>

***NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.***

Join with only an “audio” connection: 2550 367 3363

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.**  
**You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually:** **You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. NOTE: When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

**PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:**

**Instructions for CLOSED SESSION ONLY**

**Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



**The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.**

Closed Session Meetings are not broadcasted or recorded.

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The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.**

**CS2. ROLL CALL**

**CS3. PUBLIC COMMUNICATIONS:** Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

**CS4. CLOSED SESSION – Teleconference/Video Conference Meeting.** The Public may not participate in the Closed Session, other than for Public Comments.

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Name of Case: Montano v. the Garage Bar, et al., VCSC Case No.: 56-2019-00533795-CU-PO-VTA  
Authority: Government Code Section 54956.9(d)(1)

**CS5. ADJOURNMENT**

Adjourn to Regular Meeting.

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**1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**4A. National Police Week**

**4B. International Firefighters Day and National EMS Week**

**4C. National Public Works Week**

**4D. Building Safety Month**

**4E. Beach Erosion Authority for Clean Oceans and Nourishment  
Presentation**

**5. CLOSED SESSION REPORT**

## 6. CITY COUNCIL COMMUNICATIONS/REPORTS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council members the opportunity to ask a question for clarification, make a brief announcement, or provide a brief report on his or her activities or the activities of the respective boards, commissions, or committees upon which they serve.

## 7. CITY MANAGER COMMUNICATIONS

## 8. PUBLIC COMMUNICATIONS

Per the City Council protocols, when Public Communications (for items not on the agenda) is at the beginning of meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

**Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form. To provide LIVE public comments, you must join the Webex using the URL on page 2 of this agenda.**



## 9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

**9. CONSENT ITEMS (Continued)**

**9B. [Professional Service Agreement with Hamner, Jewell, & Associates, Inc. to Provide Easement Acquisition Services](#)**

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the Professional Service Agreement with Hamner, Jewell, & Associates, Inc.; term May 10, 2022 to December 31, 2025; not-to-exceed \$88,825 during the total duration of the contract pursuant to section 4.600.140 of the Municipal Code.
- b. Authorize the City Manager or designee to execute amendments for the Professional Service Agreement with Hamner, Jewell, & Associates, Inc. not-to-exceed \$8,825 during the total duration of the contract, pursuant to Section 4.600.200 of the Municipal Code and a total time extension of 365 calendar days.

**9C. [Approve Professional Services Agreement for Liability Claims Administration – George Hills Company](#)**

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

Approve and authorize the Mayor to execute a three-year Professional Services Agreement with George Hills Company for Third Party Liability Claims Administration Services; July 1, 2022 through June 30, 2025; for an amount not-to-exceed \$215,275.

**9D. [Consideration of Amendment to Increase the Contract Not-to-Exceed Amount for Sam Hill and Sons, Inc. for the Pierpont Nuisance Sand Removal Project](#)**

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the amendment to increase, Public Works Contract No. 2021-051 with Sam Hill and Sons, Inc. in the amount of \$150,811, for a new contract amount of \$294,213. This is a multi-year contract for up to four years.

## 9. CONSENT ITEMS (Continued)

- b. Authorize the Public Works Director or designee to execute future amendments to the subject contract up to a total maximum contingency of \$25,000 for a total not to exceed of \$294,213.

9E. [Consideration of Fourth Amendment to Professional Services Agreement 2018-004 with Galvin Preservation Associates and Second Amendment to Professional Services Agreement 2018-003 with Civil Works Engineers on Project 91036 – US 101/Oak Street Off-Ramp](#)

Staff: Phillip Nelson, Public Works Director

### RECOMMENDATION

- a. Approve and authorize the Mayor to execute the Fourth Amendment to Professional Services Agreement 2018-004 with Galvin Preservation Associates in the amount of \$125,314 for a new contract total of \$490,198 and a contract completion date of June 30, 2024.
- b. Authorize the Public Works Director or designee to execute future amendments to subject agreement 2018-004 up to a total maximum contingency of \$25,000 for a total not to exceed contract amount of \$515,198 and a total time extension of 180 calendar days.
- c. Approve and authorize the Mayor to execute the Second Amendment to Professional Services Agreement 2018-003 with Civil Works Engineers in the amount of \$108,514 for a new contract total of \$315,733 and a contract completion date of June 30, 2024.
- d. Authorize the Public Works Director or designee to execute future amendments to subject agreement 2018-003 and extend subject contract up to an additional 180 calendar days.

## 12. PUBLIC HEARING ITEMS

12A. [Conduct a Public Hearing and Consider Adoption of the Fiscal Year 2022 – 2023 Master Fee Schedule](#)

Staff: Michael Coon, Finance and Technology Director

**ADVANCE ITEM  
Posted April 29,  
2022**

### RECOMMENDATION

Hold a Public Hearing and adopt the proposed User Fee Resolution and Schedule, to be effective July 8, 2022.



## 13. FORMAL ITEMS

### 13A. [2022-2023 City Council Goals Progress Update](#)

(Continued from April 25, 2022)

Staff: Alex D. McIntyre, City Manager

#### RECOMMENDATION

Receive and file progress update on the 2022-2023 City Council goals.

### 13B. [Path Forward on Solvency for the Street Lighting District 36](#)

(Continued from April 25, 2022)

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

Direct staff to investigate the potential purchase of the Southern California Edison operated and maintained streetlights and report back to City Council after putting together an accurate inventory of lights, current assessment of their value, and potential methods for funding their purchase.

## 8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



## 17. ADJOURNMENT

This agenda was posted on Wednesday, May 4, 2022, at 5:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.