



CITY COUNCIL AGENDA  
**REVISED AGENDA ADDED CLOSED SESSION ITEM 2; REVISED ITEM 13  
REVISED AGENDA ADDED TO CLOSED SESSION ITEM 1 - TWO CASES**

MONDAY, APRIL 24, 2023  
**REVISED ON APRIL 18, 2023**  
**REVISED ON APRIL 19, 2023**  
CLOSED SESSION – 5:00 P.M.  
REGULAR MEETING – 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

JOE SCHROEDER, MAYOR  
Councilmembers:

DISTRICT 1 – LIZ CAMPOS  
DISTRICT 2 – DOUG HALTER  
DISTRICT 3 – MIKE JOHNSON

DISTRICT 6 – JIM DURAN  
DISTRICT 5 – BILL MCREYNOLDS  
DISTRICT 4 – JEANNETTE SANCHEZ-  
PALACIOS, DEPUTY MAYOR

Akbar Alikhan  
Interim City Manager

Andrew Heglund  
City Attorney

Michael B. MacDonald  
City Clerk

***PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.***

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at:  
<https://cityofventura.webex.com/cityofventura/j.php?MTID=m5987f08a6b7eec88ed606877837d0ec9>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2551 457 2061

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) by 4:00 p.m. on the meeting date, or by using the public comment form at [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

April 24, 2023

Ventura City Council Agenda  
[www.cityofventura.ca.gov](http://www.cityofventura.ca.gov)

## **CALL TO ORDER – CLOSED SESSION – 5:00 p.m.**

### **ROLL CALL**

**PUBLIC COMMUNICATIONS:** *Public comments on Closed Session Items only.*

**CLOSED SESSION:** *Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.*

1. **CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**  
Two Cases  
Authority: Government Code Section 54956.9(d)(2)
2. **PUBLIC EMPLOYMENT PERFORMANCE EVALUATION**  
Title: City Attorney  
Authority: Government Code Section 54957

**ADJOURNMENT:** *Adjourn to Regular Meeting.*

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**CALL TO ORDER – REGULAR SESSION – 6:00 p.m.:** *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.*

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

- 54<sup>th</sup> Annual Professional Municipal Clerks Week
- Business of the Month & Green Business Awards
- 55<sup>th</sup> Anniversary of the Fair Housing Act Proclamation

### **CLOSED SESSION REPORT**

**CITY COUNCIL COMMUNICATIONS:** *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

### **CITY MANAGER COMMUNICATIONS**

**CONSENT ITEMS:** *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived.**
  
2. **[Approval of City Council Minutes – Regular Meetings held on March 13, 2023, March 20, 2023, and March 27, 2023 and Special Meeting on March 28, 2023](#)**

Staff: Michael MacDonald, City Clerk

**RECOMMENDATION**

Approve City Council Minutes for Regular Meetings held on March 13, 2023, March 20, 2023, and March 27, 2023 and Special Meeting on March 28, 2023.

3. **[Professional Services Agreement No. 2021-035 Second Amendment with ENS Resources Inc. for Legislative Representation Services](#)**

Staff: Akbar Alikhan, Interim City Manager

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute the Second Amendment to Professional Services Agreement No. 2021-035 with ENS Resources, Inc. for the term July 1, 2023, through June 30, 2024; contract amount of \$6,000 per month, not-to-exceed amount of \$72,000 per year.
  
- b. Authorize the City Manager or designee to execute a future amendment to the contract to extend the term an additional twelve months upon mutual agreement of the City and ENS Resources; for an additional contract amount up to \$82,000 for a total not-to-exceed amount up to \$308,000.

## CONSENT ITEMS (CONTINUED)

### 4. [Acceptance of Assistance to Firefighters Grants](#)

Staff: David Endaya, Fire Chief

#### RECOMMENDATION

- a. Authorize the City Manager, or designee, to accept grant funds from the Department of Homeland Security (DHS) under the Assistance to Firefighters program in the amount of \$150,515.
- b. Authorize the City Manager, or designee, to act as agent for the City to conduct all negotiations and execute and submit all documents, including, without limitation, applications, agreements, amendments, and billing statements that may be necessary to accept the grant and complete the project.
- c. Authorize the Finance Department to increase the General Grant and Categorical Fund appropriations and revenues in the appropriate fiscal year and project(s) and account(s) for use as provided in the grant for a total estimated amount of \$150,516.

### 5. [Purchase of 45 Portable Radios from BK Technologies](#)

Staff: David Endaya, Fire Chief

#### RECOMMENDATION

- a. Authorize the City Manager, or designee to negotiate the purchase of 45 new portable radios and accessories for an amount not to exceed \$231,460.
- b. Authorize Finance to increase revenue and expenditure appropriations in the General Fund by \$118,584.39 from the Paramedic Services Assigned Fund Balance to support the purchase.

### 6. [Purchase of New Paramedic Squad](#)

Staff: David Endaya, Fire Chief

#### RECOMMENDATION

- a. Authorize the City Manager, or designee to negotiate the purchase of a new Paramedic Squad.

## CONSENT ITEMS (CONTINUED)

- b. Authorize Finance to increase appropriations in the Fire Department's General Fund by up to \$314,699 from the Fire Facility and Equipment Mitigation Fee Trust Fund.
- c. Authorize Finance to budget revenue appropriations annually by \$14,699 in the Fire Department's General Fund from the Fire Facility and Equipment Mitigation Fee Trust Fund to support the ongoing fleet maintenance and replacement costs.

7. **[Professional Services Agreement with EN Engineering for Design Engineering Services for Fiber and Connectivity Project](#)**

Staff: Mitchell Cameron, Chief Technology Officer

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute a Professional Services Agreement with EN Engineering for a not-to-exceed amount of \$599,370.
- b. Authorize the use of \$126,100 from the One-time Investment Plan Funds that are dedicated to Information Technology System Improvements
- c. Authorize the Finance Department to make the necessary budget adjustments for the use of Investment Plan Funding to complete the purchase.
- d. Authorize the City Manager, or designee, to execute modifications to the agreement with EN Engineering in the amount of \$59,937, which is a 10% contingency.

8. **[Approval to Purchase 168 Portable Radios from Motorola Inc. for the Police Department](#)**

Staff: Darin Schindler, Chief of Police

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute a contract with Motorola to purchase 168 new portable radios.
- b. Authorize the use of One-time Investment Plan Funds that are dedicated to Information Technology System Improvements.

## CONSENT ITEMS (CONTINUED)

- c. Authorize the Finance Department to make the necessary budget adjustments for the use of Investment Plan Funding to complete the purchase.

9. [Professional Services Agreement PW23-1099 with Hopkins Groundwater Consultants, Inc. for Professional Hydrogeological Consulting Services on Project 97958 – Well - Saticoy Well No. 4](#)

Staff: Phillip Nelson, Public Works Director

### RECOMMENDATION

- a. Approve and authorize the Public Works Director or designee to execute subject Agreement PW23-1099 with Hopkins Groundwater Consultants, Inc. in the amount of \$115,690 with a contract completion date of August 31, 2024.
- b. Authorize the Public Works Director or designee to execute future amendments to subject Agreement up to a total maximum contingency of \$11,569 for a total not to exceed Agreement amount of \$127,259 and a total time extension of 180 calendar days.

10. [Sole-Source Purchase of PureAir Filtration's 1-Ton Emergency Chlorine Gas Scrubber System for the Bailey Treatment Plant](#)

Staff: Gina Dorrington, Ventura Water General Manager

### RECOMMENDATION

- a. Approve and authorize the Mayor to execute a Sole-Source Purchase with PureAir Filtration to provide the Bailey Conditioning Facility with a new 1-ton chlorine gas scrubber for a term from April 24, 2023 to December 31, 2023 and an amount of \$406,660 plus a contingency of \$40,666 for a total not-to-exceed agreement amount of \$447,326.
- b. Authorize the Ventura Water General Manager to amend the contract to increase the amount of the agreement in an amount not to exceed \$40,666, or to extend the term for a period not to exceed 6 months.

**PUBLIC HEARING ITEMS:** *Staff shall introduce the public hearing item and present their report to Council. Councilmembers may ask questions of staff if they desire. Any member of the public may speak or present evidence, after submitting a speaker card and being recognized by the Mayor. All rules of decorum apply during Public Hearings. Each member of the Council shall verbally disclose all ex parte communications concerning the subject of the hearing.*

11. [2023-2024 Community Development Block Grant Application Review](#)

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

- a. Conduct a public hearing and receive comments.
- b. Provide direction on recommended funding for the applications received.

**FORMAL ITEMS:** *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

12. [Fiscal Year 2021-2022 Audit Results and Accompanying Financial Reports](#)

Staff: Greg Morley, Interim Chief Financial Officer

RECOMMENDATION

- a. Receive the Annual Comprehensive Financial Report with the Independent Auditor's Report for the City of San Buenaventura for fiscal year ended June 30, 2022.
- b. Receive the Measure O Financial Statements with the Independent Auditor's Report and Internal Controls reporting for the City of San Buenaventura for the fiscal year ended June 30, 2022.

13. [Transmittal of Fiscal Year 2024 Proposed Operating and Capital Improvement Budget](#)

Staff: Greg Morley, Interim Chief Financial Officer

RECOMMENDATION

Receive the Fiscal Year 2024 Proposed Operating and Capital Improvement Budget.

**PUBLIC COMMUNICATIONS:** *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. City Council cannot act on any items not on the agenda.*

## **ADJOURNMENT**

*Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.*

*In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

*Live Spanish interpretation will be available. No advanced request for interpretation services required.*

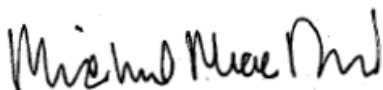
*La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.*

*Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.*

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals](#)
- [Budget Principles](#)
- [City Charter](#)

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This agenda was posted on Monday, April 17, 2023, at 5:30 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC  
City Clerk