

CITY OF VENTURA
CITY COUNCIL AGENDA

Sofia Rubalcava
Mayor

Doug Halter
Councilmember District 2

Jim Friedman
Councilmember District 5

Mike Johnson
Councilmember District 3

Lorrie Brown
Councilmember District 6

Jeannette Sanchez-Palacios
Councilmember District 4

Joe Schroeder, Deputy Mayor
Councilmember District 7

Alex D. McIntyre, City Manager
Andy Heglund, City Attorney
Tracy J. Oehler, Interim City Clerk



REGULAR MEETING
MONDAY, APRIL 11, 2022
CLOSED SESSION – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.

PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE**:

<https://cityofventura.webex.com/cityofventura/j.php?MTID=mb027926eafabcaf25de5c5d20d1aea1d>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: / Access Code 2551 794 8890

WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.
You are encouraged to download the WebEx App.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form www.cityofventura.ca.gov/publicinput. Those emails will be provided to City Council following the meeting.

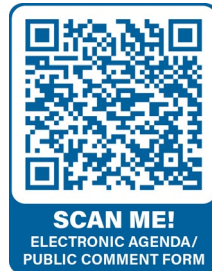


5. **Provide Public Comment Live when attending Virtually:** **You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. NOTE: When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

Instructions for CLOSED SESSION ONLY

Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting. Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.

Closed Session Meetings are not broadcasted or recorded.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

CS4. CLOSED SESSION – Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Stowell v. City of San Buenaventura, et al., VCSC Case

No.: 56-2019-00532010-CU-PO-VTA

Authority: Government Code Section 54956.9(d)(1)

CS5. ADJOURNMENT

Adjourn to Regular Meeting.

1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS/REPORTS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council members the opportunity to ask a question for clarification, make a brief announcement, or provide a brief report on his or her activities or the activities of the respective boards, commissions, or committees upon which they serve.

7. CITY MANAGER COMMUNICATIONS

8. PUBLIC COMMUNICATIONS

Per the City Council protocols, when Public Communications (for items not on the agenda) is at beginning of the meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form. To provide LIVE public comments, you must join the Webex using the URL on page 2 of this agenda.



9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

9B. Consider for Approval Second Amendment to CliftonLarsonAllen, LLP Professional Services Agreement

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

Approve and authorize the Mayor to execute the Second Amendment to Professional Services Agreement No. 2018-036 with CliftonLarsonAllen, LLP, to extend the term of the Agreement to June 3, 2024, and increase the cumulative Agreement to an amount not to exceed \$628,933.

9. CONSENT ITEMS (continued)

9C. Consideration of Approval for Professional Services Agreement with Public Safety and Economic Growth for Services Related to Compliance with COVID-19 Laws, Rules, and Policies

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

Approve and authorize the Mayor to execute the subject Agreement with Public Safety and Economic Growth, in the amount not to exceed \$150,000 with a contract completion date of June 30, 2023.

9D. Out of Class Pay Extension for Interim Safe and Clean Manager

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

Authorize the extension of out of class pay for one employee in the City Manager's Office filling in for the vacant Safe and Clean Manager position, for four months or until the position is filled, whichever occurs first.

9E. Increase in Blanket Purchase Order Limit for Solenis, LLC

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

Approve an increase to the Fiscal Year 2021-2022 Blanket Purchase Order with Solenis, LLC by \$80,000 for the purchase of polymer for use at the Ventura Water Reclamation Facility.

9. CONSENT ITEMS (continued)

9F. Adopt a Hybrid Model for City Council Meetings and Conditionally Approve the Ventura Unified School District’s Use of City Council Chambers

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

- a. Adopt a hybrid model for City Council meetings.
- b. Direct staff to conduct further analysis to assess safety, security, and facility/equipment costs to upgrade other City Hall meeting rooms in providing a potential hybrid model for all public meetings and external users.
- c. Conditionally approve the Ventura Unified School District Board of Trustees to use the City Council Chambers for its regular public meetings for the remainder of the 2022 calendar year and charge a full cost recovery fee.

9G. Ordinance for Second Reading - An Ordinance of the City Council of the City of San Buenaventura, California, Repealing Section 20.020.260, “COVID-19 Basic Rate Fee Waiver,” of the San Buenaventura Municipal Code to Allow Collection of Permit Fees for Use of City Sports Facilities

Staff: Tracy J. Oehler, Interim City Clerk

RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, Repealing Section 20.020.260, “COVID-19 Basic Rate Fee Waiver,” of the San Buenaventura Municipal Code to Allow Collection of Permit Fees for Use of City Sports Facilities.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, REPEALING SECTION 20.020.260, “COVID-19 BASIC RATE FEE WAIVER,” OF THE SAN BUENAVENTURA MUNICIPAL CODE TO ALLOW COLLECTION OF PERMIT FEES FOR USE OF CITY SPORTS FACILITIES ORDINANCE NO. 2022-____

9. CONSENT ITEMS (continued)

9H. Ordinance for Second Reading - An Ordinance of the City Council of the City of San Buenaventura, California, Amending, in part, Division 24 for Accessory Dwelling Unit Regulations

Staff: Tracy J. Oehler, Interim City Clerk

RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, Amending, in part, Division 24 for Accessory Dwelling Unit Regulations.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING, IN PART, DIVISION 24 FOR ACCESSORY DWELLING UNIT REGULATIONS

ORDINANCE NO. 2022-___

13. FORMAL ITEMS

13A. Main Street Moves Implementation

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

- a. Approve a Temporary Business Expansion Special Use Permit through June 30, 2024, while design guidelines and studies are developed.
- b. Approve Main Street Moves scope analysis to include the full-closure model for Main Street from the 600 block to the Mission, with California Street between Main and Santa Clara streets reopened with parklets, ensure participants that regardless of program design, parklets will be allowed on streets open to vehicular traffic, and direct staff to return for City Council guidance if studies reveal alternative models are necessary.
- c. As part of the potential long-term Main Street Moves program, approve license agreement terms for use of public right-of-way, and establish fee structure for Main Street Moves participants for both full closure and open street program options.

13. FORMAL ITEMS (continued)

- d. Direct to staff to program in a future proposed Operating Budget a transfer of up to \$300,000 from the General Fund to the Water Enterprise Fund for all Water Resource Net Zero Policy costs associated with business expansion in the Main Street Moves long term program, with a five (5) year repayment term from revenues collected through Main Street Moves license agreements.

13B. Consideration of Terms for a Citywide Broadband License Agreement with SiFi Networks

Staff: Phillip L. Nelson, Public Works Director

RECOMMENDATION

- a. Determine that the following exemptions to the California Environmental Quality Act (CEQA) in the State's CEQA Guidelines apply to the proposed agreement with SiFi Networks Ventura LLC for installation of fiberoptic lines and supporting structures in the City's rights-of-way and on private property: Section 15301 (Existing Facilities), Section 15303 (New Construction or Conversion of Small Structures), and Section 15304 (Minor Alterations to Land).
- b. Endorse staff's recommendation on the deal points in this Staff Report and authorize the City Manager to execute a Master License and Encroachment Agreement for Fiber Optic Infrastructure with SiFi Networks Ventura LLC.

8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



17. ADJOURNMENT

This agenda was posted on Thursday, April 7, 2022, at 5:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.