

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

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**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, Interim City Attorney  
Tracy J. Oehler, Interim City Clerk



**REGULAR MEETING**  
**MONDAY, MARCH 21, 2022**  
**CLOSED SESSION – 5:00 P.M.**  
**REGULAR MEETING – 6:00 P.M.**

## PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE**:

<https://cityofventura.webex.com/cityofventura/j.php?MTID=m09d36c376ef3054a8dd7927a087880c3>

***NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.***

Join with only an “audio” connection: / Access Code 2554 973 0169

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.**  
**You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting**. Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually:** **You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

**PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:**

**Instructions for CLOSED SESSION ONLY**

**Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



**The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.**

Closed Session Meetings are not broadcasted or recorded.

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The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.**

**CS2. ROLL CALL**

**CS3. PUBLIC COMMUNICATIONS:** Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

**CS4. CLOSED SESSION – Teleconference/Video Conference Meeting.** The Public may not participate in the Closed Session, other than for Public Comments.

**1. CONFERENCE WITH LABOR NEGOTIATORS**

City Negotiators: Sofia Rubalcava and Joe Schroeder  
Unrepresented Employee: City Attorney  
Authority: Government Code Section 54957.6

**2. CONFERENCE WITH LABOR NEGOTIATORS**

City Negotiators: Alex D. McIntyre, City Manager and Danielle Keys, Human Resources Director

Employee Organizations:

- a. Service Employees International Union (SEIU) Local 721 CTW,CLC, representing “G” (General), “S” (Supervisory), and “Q” (Professional) Units
- b. Ventura Maintenance Employees Association (VMEA)
- c. Ventura Fire Management Association (VFMA)
- d. Ventura City Firefighters’ Association (VCFA)
- e. Ventura Police Management Association (VPMA)
- f. Ventura Police Officers’ Association (VPOA)
- g. Unrepresented employees

Authority: Government code Section 54957.6

**CS5. ADJOURNMENT**

Adjourn to Regular Meeting.

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**1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**5. CLOSED SESSION REPORT**

**6. CITY COUNCIL COMMUNICATIONS/REPORTS**

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council members the opportunity to ask a question for clarification, make a brief announcement, or provide a brief report on his or her activities or the activities of the respective boards, commissions, or committees upon which they serve.

**7. CITY MANAGER COMMUNICATIONS**

**8. PUBLIC COMMUNICATIONS**

Per the City Council protocols, when Public Communications (for items not on the agenda) is at beginning of the meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

**Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form. To provide LIVE public comments, you must join the Webex using the URL on page 2 of this agenda.**



**9. CONSENT ITEMS**

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

**9. CONSENT ITEMS (continued)**

**9B. Proposed 2022-2023 Legislative Platform**

Staff: Barry Fisher, Deputy City Manager

RECOMMENDATION

Approve the Proposed 2022-2023 Legislative Platform.

**9C. Repeal of Emergency Ordinance Waiving Fees for Nonprofit Youth Sports During State of Emergency**

Staff: Andrew Heglund, Interim City Attorney

RECOMMENDATION

- a. Determine that the enactment of this Ordinance is exempt under Section 15061(b)(3) of Title 14 of the California Code of Regulations (the "State CEQA Guidelines") in that its adoption does not present a potential for causing an adverse change in any of the physical conditions of the area.
- b. Introduce and approve the first reading of the following ordinance:  
  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, REPEALING SECTION 20.020.260, "COVID-19 BASIC RATE FEE WAIVER," OF THE SAN BUENAVENTURA MUNICIPAL CODE TO ALLOW COLLECTION OF PERMIT FEES FOR USE OF CITY SPORTS FACILITIES
- c. Set the ordinance for second reading and adoption at the next regular City Council meeting.

**9. CONSENT ITEMS (continued)**

**9D. Consideration of Approval Professional Services Agreement with JL Skye, Incorporated for Engineering Design Services for Fire Facilities Heating, Ventilation, and Air Conditioning Systems on Project 93109 – Fire Facilities Improvements**

Staff: Phillip L. Nelson, Public Works Director  
David Endaya, Fire Chief

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute the subject Agreement with JL Skye, Incorporated, in the amount of \$171,900 with a contract completion date of June 30, 2024.
- b. Authorize the Public Works Director or designee to execute future amendments to subject Agreement up to a total maximum contingency of \$17,000 for a total not to exceed Agreement amount of \$188,900 and a total time extension of 270 calendar days.

**9E. Ordinance for Second Reading - An Ordinance of the City Council of the City of San Buenaventura, California, Amending, in part, Chapter 2.210, "City Council," of the San Buenaventura Municipal Code to Update City Council Voting District Boundaries and References**

Staff: Tracy J. Oehler, Interim City Clerk

**RECOMMENDATION**

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, Amending, in part, Chapter 2.210, "City Council," of the San Buenaventura Municipal Code to Update City Council Voting District Boundaries and References.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING, IN PART, CHAPTER 2.210, "CITY COUNCIL," OF THE SAN BUENAVENTURA MUNICIPAL CODE TO UPDATE CITY COUNCIL VOTING DISTRICT BOUNDARIES AND REFERENCES ORDINANCES NO. 2022-\_\_



## 9. CONSENT ITEMS (continued)

### 9F. Ordinance for Second Reading - An Ordinance of the City Council of the City of San Buenaventura, California, Amending Various Sections of the San Buenaventura Municipal Code to Separate the Information Technology Division from the Finance and Technology Department by Creating a Separate Department of Information Technology

Staff: Tracy J. Oehler, Interim City Clerk

#### RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, amending various sections of the San Buenaventura Municipal Code to separate the Information Technology Division from the Finance and Technology Department by creating a separate Department of Information Technology.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING VARIOUS SECTIONS OF THE SAN BUENAVENTURA MUNICIPAL CODE TO SEPARATE THE INFORMATION TECHNOLOGY DIVISION FROM THE FINANCE AND TECHNOLOGY DEPARTMENT BY CREATING A SEPARATE DEPARTMENT OF INFORMATION TECHNOLOGY

ORDINANCE NO. 2022-\_\_\_\_

## 13. FORMAL ITEMS

### 13A. Fire Department Strategic Plan

Staff: David Endaya, Fire Chief

#### RECOMMENDATION

- a. Review and approve the Fire Department Strategic Plan and Action Plan completed by Mustang Marketing in collaboration with the City of Ventura.
- b. Authorize the addition of two FTE Firefighter/Paramedic positions in FY 2021-2022.
- c. Authorize increased appropriations of \$98,757 from the General Fund (Fund 01) and authorize the Finance and Technology Department to make changes to expenses and revenues in the proper, fund, project, and accounts.

## 15. PUBLIC NOTICES

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

### 15A. Public Notice – Submittal of Final Map for Tract No. 6060

This serves as Public Notice that the City Engineer has received the subdivision final map for the project described below in accordance with Section 26.100.220 of the City of San Buenaventura Municipal Code. See Attachment A for a site location map.

<b>Location:</b>	2400 Channel Drive
<b>Tract Number:</b>	6060
<b>Developer:</b>	KB Home Greater Los Angeles, Inc.,
<b>Description:</b>	A one lot subdivision for 72 residential condominiums

## 8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



## 17. ADJOURNMENT

This agenda was posted on March 16, 2022, at 6:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.