



# City of San Buenaventura

## CITY COUNCIL APPOINTMENTS RECOMMENDATION COMMITTEE

Councilmember Mike Tracy  
Councilmember Jim Monahan  
Councilmember Cheryl Heitmann

### SPECIAL MEETING WEDNESDAY, MARCH 21, 2018, 9:30 A.M. CITY HALL, 501 POLI STREET, VENTURA CITY MANAGER'S OFFICE CONFERENCE ROOM

#### ROLL CALL

#### PUBLIC COMMUNICATIONS

#### COMMITTEE MEMBER COMMUNICATIONS

#### FORMAL ITEMS

1. **Select Chairperson**

**RECOMMENDATION**

Select a Chairperson for the Appointments Recommendation Committee.

2. **Minutes**

**RECOMMENDATION**

Approve the minutes of the special meeting of September 11, 2017 and November 28, 2017.

3. **Applicant Interviews for Mobile Home Rent Review Board, Local Construction Appeals Board and Parks and Recreations Commission**

**RECOMMENDATION**

Conduct applicant interview.

4. **Applicant Interviews for Mobile Home Rent Review Board, Local Construction Appeals Board and Parks and Recreations Commission**

**RECOMMENDATION**

Make recommendation for appointments.

5. **Housing Authority Board – Tenant Representatives**

**RECOMMENDATION**

Reappoint Tenant Representatives (Incumbents). Recruitment conducted October 16, 2017 – January 26, 2018; incumbents only applicants.

6. **Current Committee Recruitments Status and Recommendation to Adjust Measure O Committee term dates**

**RECOMMENDATION**

Provide oral status update of recruitment status. Consider adjusting term dates for Measure O Committee from April to September, for all current and future members to ensure Measure O Committee members change following a budget cycle. If term dates are left with ending in April, committee members could adjust during the budget cycle.

**ADJOURNMENT**

Administrative Reports relating to this agenda are available in the City Clerk's Office, 501 Poli Street, Room 204, Ventura, during normal business hours. Materials related to an agenda item submitted after distribution of the agenda packet are available for public review in the City Clerk's Office.

This agenda was posted on Wednesday, March 14, 2018, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



# City of San Buenaventura

## CITY COUNCIL APPOINTMENTS RECOMMENDATION COMMITTEE

### MINUTES

DRAFT

Neal Andrews, Deputy Mayor  
Christy Weir, Councilmember, Chair  
Matt LaVere, Councilmember, Vice Chair

**September 11, 2017**

The City Council Appointments Recommendation Committee held a special meeting in the Council Conference Room at 2:23 p.m.

#### ROLL CALL

Present: Deputy Mayor Andrews, Councilmembers Weir and LaVere  
Absent: None

Additional staff present: City Clerk Antoinette Mann, Assistant City Clerk Roxanne Fiorillo and Building Official Yolanda Bundy.

#### PUBLIC COMMUNICATIONS

There were no speakers.

#### COMMITTEE MEMBER COMMUNICATIONS

None

#### FORMAL ITEMS

1. **Applicant Interviews for Local Construction Appeals Board**  
Conducted two Local Construction Appeals Board interviews; one applicant did not appear for the interview.
2. **Recommendation for Appointments to Local Construction Appeals Board**  
Motion by Councilmember LaVere, seconded by Deputy Mayor Andrews to appoint Pearce Swerdfeger and Kathy Kivley to the Local Construction Appeals Board, with term of office: September 18, 2017 – December 31, 2021. The motion carried unanimously.

Appointments Recommendation Committee recommendations will be presented to City Council on September 18, 2017.

#### ADJOURNMENT

The meeting was adjourned at 3:23 p.m.

Antoinette Mann, MMC, CRM  
City Clerk



# City of San Buenaventura

## CITY COUNCIL APPOINTMENTS RECOMMENDATION COMMITTEE

### MINUTES

DRAFT

Neal Andrews, Deputy Mayor  
Christy Weir, Councilmember, Chair  
Matt LaVere, Councilmember, Vice Chair

NOVEMBER 28, 2017

The City Council Appointments Recommendation Committee held a special meeting in the Council Conference Room at 1:00 p.m.

#### ROLL CALL

Present: Deputy Mayor Andrews, Councilmembers Weir and LaVere  
Absent: None

Additional staff present: City Clerk Antoinette Mann and Ventura Water General Manager Kevin Brown

#### PUBLIC COMMUNICATIONS

There were no speakers.

#### COMMITTEE MEMBER COMMUNICATIONS

None

#### FORMAL ITEMS

1. **Applicant Interviews for Water Commission and Housing Authority Board**

Conducted applicant interviews for Water Commission and Housing Authority Board. It was noted that one Housing Authority applicant also applied to the Mobile Home Rent Review Board.

2. **Recommendation for Water Commission and Housing Authority Board**

Motion by Councilmember LaVere, seconded by Deputy Mayor Andrews to appoint Grant Burton (Professional Category) term of 12/18/17 – 6/30/2019; Donald Jensen (Professional Category-Alternate) term of 12/18/17 – 6/30/2019; Robert McCord (Non-Professional-Alternate) term of 12/18/17 - 6/30/2021 to the Water Commission. Motion carried unanimously.

DRAFT

**FORMAL ITEMS (continued)**

Motion by Councilmember LaVere, seconded by Deputy Mayor Andrews to reappoint John Polansky and appoint Diana Sparagna term of 12/18/17 – 10/15/2021 to the Housing Authority Board. Motion carried unanimously.

Motion by Councilmember Weir, seconded by Councilmember LaVere to appoint Diana Sparagna term of 12/18/17 – 1/1/2022 to the Mobile Home Rent Review Board. Motion carried unanimously.

Appointments Recommendation Committee recommendations will be presented to City Council on December 11, 2017.

**ADJOURNMENT**

The meeting was adjourned at 3:45 p.m.

Antoinette Mann, MMC, CRM  
City Clerk

**INTERVIEW SCHEDULE FOR  
Mobile Home Rent Review Board**

**Wednesday, March 21, 2018  
City Manager's Conference Room**

	<b>NAME</b>	<b>TIME</b>	<b>NOTES</b>
1	<b>Burt Auerbach</b>	9:45	
2	<b>Mark Kuntze</b>	10:00	

Suz Montgomery cannot attend.

**INTERVIEW SCHEDULE FOR  
Local Construction Board of Appeals**

**Wednesday, March 21, 2018  
City Manager's Conference Room**

	<b>NAME</b>	<b>TIME</b>	<b>NOTES</b>
1	<b>Gerald Frye</b>	10:45	
2	<b>Larry Hauer</b>	11:00	Incumbent

Robert Schuler (Incumbent) cannot attend.

**INTERVIEW SCHEDULE FOR  
Parks and Recreation Commission - Vacancy**

**Wednesday, March 21, 2018  
City Manager's Conference Room**

	<b>NAME</b>	<b>TIME</b>	<b>NOTES</b>
1	<b>Amanda Zrust</b>	11:45	
2	<b>Bill McReynolds</b>	12:00	
3	<b>James Forsythe</b>	12:15	