



CITY COUNCIL AGENDA

MONDAY, MARCH 13, 2023

CLOSED SESSION – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

JOE SCHROEDER, MAYOR

Councilmembers:

DISTRICT 1 – LIZ CAMPOS
DISTRICT 2 – DOUG HALTER
DISTRICT 3 – MIKE JOHNSON

DISTRICT 6 – JIM DURAN
DISTRICT 5 – BILL MCREYNOLDS
DISTRICT 4 – JEANNETTE SANCHEZ-
PALACIOS, DEPUTY MAYOR

Akbar Alikhan
Interim City Manager

Andrew Heglund
City Attorney

Michael B. MacDonald
City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at: <https://cityofventura.webex.com/cityofventura/j.php?MTID=m2849e472cef28331de2822e84eff5b5c>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2550 966 5919.

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov by 4:00 p.m. on the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *Public comments on Closed Session Items only.*

CLOSED SESSION: *Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.*

1. **CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**
One Case
Authority: Government Code Section 54956.9(d)(2)
2. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
Name of Case: City of San Buenaventura v. United Water Conservation District, et al., Santa Barbara County Superior Court Case No. 19CV06168
Authority: Government Code Section 54956.9(d)(1)

ADJOURNMENT: *Adjourn to Regular Meeting.*

CALL TO ORDER – REGULAR SESSION – 6:00 p.m.: *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

- Introduction of Superintendent Dr. Antonio Castro, Ventura Unified School District

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. City Council cannot act on any items not on the agenda.*

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived.**
2. **[Resolution Enabling City Council Use of Assembly Bill 2449 for Teleconferenced Meetings after Rescission of Statewide Emergency Declaration](#)**

Staff: Michael MacDonald, City Clerk

RECOMMENDATION

That the City Council adopt a Resolution, titled as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA ALLOWING COUNCIL USE OF TELECONFERENCING OPTIONS AS ALLOWED UNDER ASSEMBLY BILL NO. 2449 AMENDING GOVERNMENT CODE SECTIONS 54953 AND 54954.2, AND DIRECTING STAFF TO MAKE SUCH CHANGES TO THE CITY’S AGENDA TEMPLATES AS MAY BE NECESSARY TO IMPLEMENT THE TELECONFERENCING PROCEDURES OF AB2449”

3. **[Termination of the Collection of the Mobile Home Resident Litigation Reimbursement Fee](#)**

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

- a. Adopt a Resolution amending Resolution No. 2022-027 containing the most recently revised schedule of fees, hourly rates, and equipment charges, to terminate the Resident Litigation Reimbursement fee. Resolution titled:

CONSENT ITEMS (CONTINUED)

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING RESOLUTION NO. 2022-027, WHICH ADOPTED A REVISED SCHEDULE OF FEES, HOURLY RATES, AND EQUIPMENT CHARGES FOR VARIOUS CITY SERVICES, TO REMOVE THE MOBILE HOME RESIDENT LITIGATION REIMBURSEMENT FEE”

- b. Authorize the Finance Department to collect the outstanding balances from those parks that have not yet remitted final payment.

4. [Ordinance for Second Reading – An Ordinance of the City Council of the City of San Buenaventura, California, Replacing Division 25 of the Municipal Code, in its Entirety, with Division 25, Entitled ‘Inclusionary Housing Program’ which includes Alternative Compliance Procedures such as In-Lieu Fees](#)

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, Replacing Division 25 of the Municipal Code, in its Entirety, with Division 25, Entitled ‘Inclusionary Housing Program’ which includes Alternative Compliance Procedures such as In-Lieu Fees.

5. [Professional Services Agreement with Lorri J. Santamaría, Ph.D. for Diversity, Equity, and Inclusion Evaluation](#)

Staff: Akbar Alikhan, Interim City Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute a Professional Services Agreement with Lorri J. Santamaría, Ph.D. to perform a Diversity, Equity, and Inclusion Evaluation for the City of Ventura in the amount of \$67,990 and a completion date of May 20, 2024.
- b. Authorize the City Manager or designee to execute future amendments to the subject Agreement of a maximum contingency of \$6,799 for a total not to exceed Agreement amount of \$74,789 and a total time extension of up to 90 calendar days.

CONSENT ITEMS (CONTINUED)

6. [Audio-Visual Upgrades for Community Meeting Room and Santa Cruz Conference Room](#)

Staff: Mitchell Cameron, Chief Technology Officer

RECOMMENDATION

- a. Approve and authorize the Mayor to execute a Professional Services Agreement with Western Audio Visual for the Audio-Visual Upgrade Project in the amount of \$221,747.
- b. Authorize the City Manager or designee to execute any necessary modifications or change orders for the Audio-Visual Upgrade Project, with expenditures not-to-exceed an additional \$33,000 for a total not-to-exceed amount of \$254,747.

7. [Memorandum of Agreement No. 2016-055 Third Amendment with Various Agencies to Provide Equal Cost Sharing for Santa Clara River Bacteria Monitoring and Reporting Program](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the Mayor to execute Amendment No. 3 to Memorandum of Agreement Among City of Fillmore, City of Oxnard, City of Santa Paula, City of San Buenaventura, County of Ventura, and Ventura County Watershed Protection District to Provide Equal Cost Sharing for Santa Clara River Bacteria Monitoring and Reporting Program to commit to 24-months contribution of a not-to-exceed amount of \$13,207 and extend the term of the Memorandum of Agreement through March 21, 2025.

8. [Professional Services Agreement PW23-1091 with Kennedy Jenks Consultants, Inc. for Civil Engineering Services on Project 97945 – Well – Repair and Restoration of Intake Structure](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the subject agreement with Kennedy Jenks Consultants Inc. in the amount of \$56,083 with a contract completion date of August 30, 2023.
- b. Authorize the Public Works Director or designee to execute future amendments to subject agreement up to a total maximum contingency of \$5,600 for a total not to exceed contract amount of \$61,683 and a total time extension of 180 calendar days.

CONSENT ITEMS (CONTINUED)

9. [Sole Source of Standard Equipment for Ventura Water](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

Adopt a Resolution and find it to be in the City's best interest and authorize the waiver of formal purchase bidding requirements relating to Single/Sole Source and Sole Brand Purchases and approve the Standard Equipment List for the Ventura Water Department for the next three years, pursuant to Section 4.600.040 of the San Buenaventura Municipal Code. Resolution titled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, FINDING IT TO BE IN THE CITY'S BEST INTEREST AND AUTHORIZING THE WAIVER OF FORMAL BIDDING REQUIREMENTS FOR THE STANDARD EQUIPMENT LIST FOR THE VENTURA WATER DEPARTMENT FOR THE NEXT THREE YEARS"

10. [Professional Services Agreement No. 2023-006 First Amendment with Water Systems Consulting for Strategic Communications Support for the VenturaWaterPure Program](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the First Amendment to the Professional Services Agreement (No. P2023-006) with Water Systems Consulting in the amount of \$197,240 for a new contract total of \$257,140; term extended to June 30, 2024.
- b. Authorize the VenturaWaterPure Director or designee to execute future amendments to subject agreement up to a total maximum contingency of \$12,857 for a total not to exceed contract amount of \$269,997 and extend the contract term for a period not to exceed one year.

PUBLIC HEARING ITEM: *Staff shall introduce the public hearing item and present their report to Council. Councilmembers may ask questions of staff if they desire. Any member of the public may speak or present evidence, after submitting a speaker card and being recognized by the Mayor. All rules of decorum apply during Public Hearings. Each member of the Council shall verbally disclose all ex parte communications concerning the subject of the hearing.*

11. **HOME American Rescue Plan (ARP) Allocation Plan**

Staff: Neda Zayer, Interim Community Development Director

RECOMMENDATION

- a. Conduct a Public Hearing to obtain input on the City’s HOME American Rescue Plan (ARP) Allocation Plan.
- b. Adopt by Resolution the City’s HOME-ARP Allocation Plan for submittal to the U.S. Department of Housing and Urban Development (HUD). Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA APPROVING A SUBSTANTIAL AMENDMENT TO THE CITY’S PROGRAM YEAR 2021 ANNUAL ACTION PLAN IDENTIFYING PROGRAMS AND ACTIVITIES FOR HOME-ARP FUNDING, AUTHORIZING ITS SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND ACCEPTING HOME-ARP GRANT FUNDS FOR PROGRAMS AND ACTIVITIES IN THE ALLOCATION PLAN”

- c. Approve the Substantial Amendment of the City’s Program Year 2021 Annual Action Plan to include the HOME Allocation Plan.
- d. Authorize the Interim City Manager to sign all necessary documents to submit the City’s HOME-ARP Allocation Plan to HUD.

FORMAL ITEMS: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

12. [VenturaWaterPure Water Infrastructure Finance and Innovation Act Loan Information](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

- a. Receive and file this written report and an oral presentation providing information on the U.S. Environmental Protection Agency’s (EPA) Water Infrastructure Finance and Innovation Act (WIFIA) Credit Agreements.
- b. Provide direction to staff on any additional information desired in preparation for consideration of the loan agreement on March 27.

13. [Spanish Language Interpretation at City Council Meetings](#)

Staff: Michael MacDonald, City Clerk

RECOMMENDATION

- a. Continue live two-way Spanish interpretation for all City Council meetings for the next six months.
- b. Direct staff to begin a pilot program for translating the City Council agendas into Spanish.
- c. Report back to Council in six months with an update on the program.

14. [Conduct a Study Session for the Proposed Fiscal Year 2024-2028 Capital Improvement Program](#) *(Continued from February 27, 2023)*

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Conduct a study session regarding the proposed changes to the Approved Capital Improvement Program for Fiscal Years 2023-2027 to be incorporated into the Proposed Capital Improvement Plan for Fiscal Years 2024-2028 and provide staff with feedback on the proposed Program.

FORMAL ITEMS (CONTINUED)

15. Acceptance of SAFER Grant for 13 Firefighter Paramedics

Staff: David Endaya, Fire Chief

RECOMMENDATION

- a. Authorize the City Manager, or designee, to accept grant funds from the Department of Homeland Security (DHS) under the Staffing for Adequate Fire and Emergency Response program in the amount of \$7,637,360.
- b. Authorize the City Manager, or designee, to act as agent for the City to conduct all negotiations and execute and submit all documents, including, without limitation, applications, agreements, amendments, and billing statements that may be necessary to accept the grant and complete the project.
- c. Authorize the Finance Department to increase the General Grant and Categorical Fund appropriations and revenues in the appropriate fiscal year and project(s) and account(s) for use as provided in the grant for a total estimated amount of \$1.9 million.

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ADJOURNMENT

Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Live Spanish interpretation will be available. No advanced request for interpretation services required.

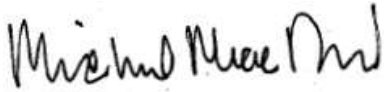
La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- City Council Goals
- [Budget Principles](#)
- [City Charter](#)

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This agenda was posted on Monday, March 6, 2023, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC  
City Clerk