

# VENTURA WATER COMMISSION AGENDA

**Gerhardt Hubner**  
Commissioner Chair

**Robert McCord**  
Commissioner Vice-Chair

**Nova Clite**  
Commissioner  
**Grant Burton**  
Commissioner

**William Ackerman**  
Commissioner

**Suzanne McCombs**  
Commissioner  
**Susan Mulligan**  
Commissioner

Susan Rungren, Ventura Water General Manager  
Miles Hogan, Assistant City Attorney  
Debra Gallegos, Recording Secretary



## REGULAR MEETING

**TUESDAY, FEBRUARY 23, 5:30 P.M.**

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE WATER COMMISSION MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.**

## PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e53634081f19e8159956a8d84aa09b1f2>

**NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.**

Join with only an "audio" connection: 1-408-418-9388 / Access Code 142 697 6740

WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email by 3:00 p.m. on the Water Commission meeting day. Please submit your comment to the Water Commission Recording Secretary using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [dgallegos@cityofventura.ca.gov](mailto:dgallegos@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate the Agenda item number (i.e. Item No. 2). Your form/email will be read by Water Commissioners and placed into the item's record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment for items not on the day's agenda or comments on a specific agenda item as it is being heard, submit your comment to Recording Secretary using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to [dgallegos@cityofventura.ca.gov](mailto:dgallegos@cityofventura.ca.gov) (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.
5. **To Provide Public Comment Live: You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Chair will call for public comment. The Virtual Meeting Host will announce those requesting to speak and unmute your mic allowing you to speak to the Commission Members. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be

Staff Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter/Water-Commission-22>.

Any materials related to an agenda item submitted to the Water Commission after distribution of the agenda packet are available on the City's website as a Supplemental Packet at – <https://www.cityofventura.ca.gov/1843/Water-Commission-Public-Hearing-NoticesS>

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Debra Gallegos at (805) 652-4587 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CALL TO ORDER – REGULAR MEETING SESSION – 5:30 PM**

**ROLL CALL – WATER COMMISSION**

**1. MINUTES**

Staff: Susan Rungren, General Manager

**RECOMMENDATION**

Approve the minutes of the December 15, 2020 regular session.

**2. 2020 URBAN WATER MANAGEMENT UPDATE SCHEDULE**

Staff: Jennifer Tribo, Management Analyst II

**RECOMMENDATIONS**

Staff recommends the Water Commission receive this written report on the upcoming schedule for the development and review of the 2020 Urban Water Management Plan.

**3. DRAFT 2020 WATER SHORTAGE EVENT CONTINGENCY PLAN**

Staff: Jennifer Tribo, Management Analyst II

**RECOMMENDATIONS**

Staff recommends the Water Commission receive this written report and an oral update on the Draft 2020 Water Shortage Event Contingency Plan in conjunction with the development of the 2020 Urban Water Management Plan.

**4. STATE WATER INTERCONNECTION PROJECT –  
CONSTRUCTION/OPERATION INTERAGENCY AGREEMENT**

Staff: Betsy Cooper, Assistant General Manager

**RECOMMENDATIONS**

Staff recommends that the Water Commission:

- a) Receive this written report and oral presentation providing an overview of the Draft Construction/Operation Interagency Agreement (Attachment A).

- b) Review and provide comments on the Draft Construction/Operation Interagency Agreement.
- c) Make a recommendation to City Council to approve the Draft Construction/Operation Interagency Agreement provided prior approval by the other agencies (United Water Conservation District, Casitas Municipal Water District, and Calleguas Municipal Water District).
- d) Give authority to the Ventura Water General Manager to make final edits to the Construction/Operation Interagency Agreement to incorporate comments by legal staff and other agencies' boards, provided the general terms of the Agreement do not change.

**5. STATE WATER INTERCONNECTION PROJECT UPDATE**

Staff: Betsy Cooper, Assistant General Manager

**RECOMMENDATIONS**

Staff recommends that the Water Commission receive this written report and oral presentation providing an update on the State Water Interconnection Project.

**PUBLIC COMMENT**

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the Recording Secretary or how to provide live Public Comment.

**COMMISSIONER COMMUNICATIONS**

Per Government Code Section 54954.2(a), the Commissioner Communications section of the agenda provides the Water Commission the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

**GENERAL MANAGER REPORT**

**ADJOURNMENT**