

DESIGN REVIEW COMMITTEE AGENDA

Albert Antelman, Chair
 William Growdon, Vice Chair
 Anthony Tomasello, Member
 Curtis Cormane, Member
 Jack Kiesel, Member

Neda Zayer, Acting Community Development Director
 Michael MacDonald, City Clerk

REGULAR MEETING:

WEDNESDAY, FEBRUARY 15, 2023 – 6:00 P.M.

COMMUNITY MEETING ROOM, CITY HALL, 501 POLI STREET

PROVIDE PUBLIC COMMENT AT THE HEARING: The public has the opportunity to address the Committee on any item appearing on the agenda. Persons wishing to address the Committee should fill out a “Speaker Form.” If you wish to comment on an item and do not want to speak before the Committee, you may complete the “Comment” portion of the form. This form is located on the table inside the Community Meeting Room door.

Pursuant to the City Councils Rules of Procedures which all City Committees follow, the Design Review Committee has a three-minute limit on public speakers. The Committee may adjust the time limit if deemed appropriate.

SUBMIT PUBLIC COMMENT VIA EMAIL: Submit your comments **by 4:00 pm** on the DRC meeting date of **February 15, 2023** to be provided to the Committee prior to the meeting. Please submit your comment using this form, www.cityofventura.ca.gov/publicinput or you may also scan the QR Code to access the form. Your public comments will be placed into the item’s record at the meeting. All comments received by the conclusion of the agenda item will be made part of the record.



WATCH THE RECORDED HEARING: Watch a recording of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, or YouTube at <https://www.Youtube.com/cityofventura>.

The agenda, staff reports, project plans, and any materials related to an agenda item submitted to the DRC are available on the City’s website: <https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-11>

ROLL CALL

PUBLIC COMMUNICATIONS – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

CONSENT ITEM

1. **Approval of the Design Review Committee January 18, 2023 Meeting Minutes.**

Recommendation: Approve, as presented.

Materials: [minutes](#)

2. **Approval of the Design Review Committee Protocols.**

Recommendation: That the Design Review Committee adopt the Design Review Committee Protocols.

Materials: [staff report](#), [protocols](#)

FORMAL ITEM

3. **Election of the Design Review Committee Chair and Vice Chair for 2023.**

Materials: [staff report](#)

4. **PROJ-22-0238 – Front and Kalorama Minor Change located at 935 East Front Street.**

Request for Minor Change of recently entitled 4-story residential building with 88 units on a 0.9-acre site in the T4.3 (Urban General 3) zoning district within the Downtown Specific Plan and Coastal Zone.

Recommendation: That the Design Review Committee recommend the Community Development Director approve the Minor Change.

Case Planner: Gene Burse, Senior Planner

Applicant: Aldersgate Investment, LLC

Materials: [staff report](#), [project plans](#), [design guidelines](#), public comments

5. PROJ-15382 – Poli 3 Units Design Review, Coastal Development Permit and Exception located at 405 Poli Street.

Request for a Design Review, Coastal Development Permit, and an Exception to construct three units on a 0.2-acre site in the Urban General 1 (T4.1) zoning district within the Downtown Specific Plan and Coastal Zone.

Recommendation: That the Design Review Committee recommend the Planning Commission approve the Design Review.

Case Planner: Jamie Peltier, Principal Planner

Applicant: Doug Michie

Materials: [staff report](#), [project plans](#), [design guidelines](#), [colors and materials](#), [public comments](#), [public comments 2](#), [public comments 3](#)

INFORMATIONAL ITEM

6. Community Development Department 2022 Recap and 2023 Workplan.

A PowerPoint presentation of the Community Development Department 2022 accomplishments and 2023 workplan was provided to City Council for the 2023 goal setting session and being provided to the Committee for information.

Materials: [slides](#)

STAFF COMMUNICATION

ADJOURNMENT

This agenda was posted on Wednesday February 8, 2023 on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/707/Design-Review-Committee>.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.