



CITY COUNCIL **REVISED** AGENDA
ADDED CLOSED SESSION ITEM 5

TUESDAY, FEBRUARY 13, 2024
REVISED ON FEBRUARY 6, 2024

CLOSED SESSION – 4:00 P.M.
REGULAR MEETING - 5:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

JOE SCHROEDER, MAYOR
Councilmembers:

DISTRICT 1 – LIZ CAMPOS
DISTRICT 2 – DOUG HALTER
DISTRICT 3 – MIKE JOHNSON

DISTRICT 6 – JIM DURAN
DISTRICT 5 – BILL MCREYNOLDS
DISTRICT 4 – DR. JEANNETTE SÁNCHEZ-
PALACIOS, DEPUTY MAYOR

Bill Ayub
City Manager

Andrew Heglund
City Attorney

Michael B. MacDonald
City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at: <https://cityofventura.webex.com/cityofventura/j.php?MTID=m5d44b90e8b67bb8e8961cb3239ff4bd9>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2558 012 9898

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov by 3:00 p.m. on the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

CALL TO ORDER – CLOSED SESSION – 4:00 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *Public comments on Closed Session Items only.*

CLOSED SESSION: *Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.*

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pacific View of Ventura, Inc. v. City of San Buenaventura
Ventura County Superior Court Case No. 2023CUPP009137
Authority: Government Code Section 54956.9(d)(1)

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Johnson v. City of San Buenaventura
Ventura County Superior Court Case No. 2023CUWM014178
Authority: Government Code Section 54956.9(d)(1)

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager
Authority: Government Code Section 54957

4. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Bill Ayub, City Manager, and Danielle Keys,
Human Resources Director
Employee Organization: Ventura City Firefighters' Association (VCFA)
Authority: Government Code Section 54957.6

5. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

One Case
Authority: Government Code Section 54956.9(d)(2)

ADJOURNMENT: *Adjourn to Regular Meeting.*

CALL TO ORDER – REGULAR SESSION – 5:00 p.m.: *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

- La Quinta Permanent Supportive Housing Update
- Black History Month Proclamation
- St. Bonaventure High School Football Team Recognition

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. City Council cannot act on any items not on the agenda.*

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived**
2. **Consideration of a Resolution Ratifying the Existence of a Local Emergency for the Early February 2024 Storms**

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Adopt a Resolution ratifying the Director of Disaster Services / City Manager's proclamation of the existence of a local emergency as a result of storms occurring in early February. Resolution titled:

CONSENT ITEMS (CONTINUED)

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RATIFYING A PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY FOR THE EARLY FEBRUARY 2024 STORMS”

3. [Approval of City Council Minutes – Regular Meetings held on January 9, 2024 and January 23, 2024](#)

Staff: Michael MacDonald, City Clerk

RECOMMENDATION

Approve City Council Minutes for the Regular Meetings held on January 9, 2024 and January 23, 2024.

4. [Professional Services Agreement with County of Ventura Human Services Agency for Street Outreach Services](#)

Staff: Rachel Dimond, Interim Community Development Director

RECOMMENDATION

- a. Authorize the City Manager, or designee, to enter into a Professional Services Agreement with the County of Ventura Human Services Agency to conduct outreach services and to approve a not-to-exceed amount of \$244,332.
- b. Authorize amendments to this agreement by the City Attorney as needed throughout the term of this agreement excluding the not-to-exceed amount of \$244,332.
- c. Authorize the Finance Department to appropriate \$244,332 of Measure O funds to this service agreement.

CONSENT ITEMS (CONTINUED)

5. [General Services Agreement P2022-069 Third Amendment with Woods Maintenance Services, Inc. for the Cleanup of Homelessness Encampments on City-Owned Property](#)

Staff: Rachel Dimond, Interim Community Development Director

RECOMMENDATION

Approve and authorize the City Manager, or designee, to execute the Third Amendment to General Services Agreement P2022-069 with Woods Maintenance Services Inc., increasing the not-to-exceed amount by \$120,000 for a new not-to-exceed amount of \$420,000 and extending the term to June 30, 2025.

6. [Transmission of Fiscal Year 2024 Second Quarter Financial Update](#)

Staff: Greg Morley, Chief Financial Officer

RECOMMENDATION

Receive the Fiscal Year 2024 Second Quarter Financial Update.

7. [Professional Services Agreement PW24-1124 with RRM Design Group for Architectural Peer Review and Design Services on Project 93710 - Interim Fire Station 7](#)

Staff: Peter A. Sheydayi, Acting Public Works Director

RECOMMENDATION

- a. Approve and authorize the City Manager, or designee, to execute subject Agreement with RRM Design Group in the amount of \$58,500 with a contract completion date of October 30, 2024.
- b. Approve and authorize the City Manager, or designee, to execute future amendments to subject Agreement up to a total maximum contingency of \$11,700 for a total not-to-exceed Agreement amount of \$70,200.

PUBLIC HEARING ITEMS: *Staff shall introduce the public hearing item and present their report to Council. Councilmembers may ask questions of staff if they desire. Any member of the public may speak or present evidence, after submitting a speaker card and being recognized by the Mayor. All rules of decorum apply during Public Hearings. Each member of the Council shall verbally disclose all ex parte communications concerning the subject of the hearing.*

8. [Historic Landmark Designation Request for the Patagonia Blacksmith Shop](#)

Staff: Rachel Dimond, Interim Community Development Director

RECOMMENDATION

- a. Conduct a Public Hearing.
- b. Adopt a Resolution designating the Patagonia Blacksmith Shed a Historic Landmark. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DESIGNATING THE PATAGONIA BLACKSMITH SHED LOCATED AT 235 WEST SANTA CLARA STREET A HISTORIC LANDMARK”

FORMAL ITEMS: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

9. [Approval of the Funding Plan for the Permanent Local Housing Allocation Program](#)

Staff: Rachel Dimond, Interim Community Development Director

RECOMMENDATION

- a. Adopt a Resolution approving the proposed Permanent Local Housing Allocation Funding Plan.
- b. Authorize the City Manager, or designee, to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, and other related documents.
- c. Authorize the City Manager, or designee, to execute a Commitment Letter to the Housing Authority of the City of San Buenaventura committing the 2019, 2020, 2021, and 2022 PLHA allocations for the Valentine Road Permanent Supportive Housing project.

FORMAL ITEMS (CONTINUED)

- d. Authorize the Finance Department to make necessary changes to revenues and expenditures in the 2023-2024 operating budget per the approved Permanent Local Housing Allocation Funding Plan.

10. Fiscal Year 2023 Audit Results and Related Financial Reports

Staff: Greg Morley, Chief Financial Officer

RECOMMENDATION

Receive the Annual Comprehensive Financial Report with the Independent Auditors' Report for the City of San Buenaventura for fiscal year ended June 30, 2023.

11. FY 2025 Budget Workshop #1

Staff: Greg Morley, Chief Financial Officer

RECOMMENDATION

- a. Receive staff's presentation on the FY 2025 Budget Development Process and General Fund One-time Investment Plan funding.
- b. Receive an update related to pensions.

12. Transmittal of the Proposed Fiscal Year 2025–2029 Capital Improvement Program

Staff: Peter A. Sheydayi, Acting Public Works Director

RECOMMENDATION

Receive and file the Proposed Capital Improvement Program for Fiscal Years 2025–2029.

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ADJOURNMENT

Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Live Spanish interpretation will be available. No advanced request for interpretation services required.

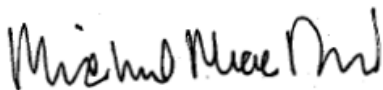
La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals](#)
- [Budget Principles](#)
- [City Charter](#)

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This agenda was posted on Monday, February 6, 2024, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC  
City Clerk