

DESIGN REVIEW COMMITTEE AGENDA

Brian Brodersen, Chair
David Ferrin, Vice-chair
Albert Antelman, Member
Tyson Cline, Member
Fiona Dunne, Member

Dave Ward, Interim Community Development Director
Scott Kolwitz, Principal Planner
Julie Stuva, Recording Secretary

HISTORIC PRESERVATION COMMITTEE AGENDA

Pamela Huckins, Chair
Ann Huston, Vice-Chair
Tyson Cline, Member
Dena Mercer, Member
Sherry Schafer, Member

Dave Ward, Interim Community Development Director
Scott Kolwitz, Principal Planner
Don Nielsen, Associate Planner
Julie Stuva, Recording Secretary

PARKS & RECREATION COMMISSION AGENDA

Kathy Bremer, Chair
Jenise Wagar-Hernandez, Vice Chair
Angie Hecht, Commissioner
William McReynolds, Commissioner
Mike Marostica, Commissioner
Jim White, Commissioner
Seth Shapiro, Commissioner

Nancy O'Connor, Parks Recreation & Community
Partnership Director
Stacey Zarazua, Recreation Manager
Tom Martin, Parks Manager
Courtney Deppen, Recording Secretary

SPECIAL JOINT MEETING

WEDNESDAY, FEBRUARY 6, 2019 - 6:00 P.M.

COMMUNITY MEETING ROOM, 501 POLI STREET

The public has the opportunity to address the Commission on any item appearing on the agenda. Persons wishing to address the Commission should fill out a "Speaker Form." If you wish to comment on an item and do not want to speak before the Commission, you may complete the "Comment" portion of the form. This form is located on the table inside the Council Chambers door. The Chairperson will acknowledge comments for the record.

The Design Review Committee has adopted Protocols for how their meetings are run. These Protocols are available at <https://www.cityofventura.ca.gov/DocumentCenter/View/8415>

Evidence may be submitted for agenda items provided they are compliant with the following specifications:

	Written Rebuttal Submissions	Written Day of Hearing Submissions	PowerPoint Presentations
Submittal Date & Time	February 4, 2019 5:00 PM	February 6, 2018 5:00 PM	February 5, 2019 Noon (to test compatibility) February 5, 2019, 5 PM
Page Limitation (Single-sided equivalent)	10 pages maximum, including exhibits	2 pages maximum, including exhibits	2 pages maximum, including exhibits
Number of copies to be submitted	20 copies	20 copies	10 copies

Pursuant to the Rules of Procedures, Design Review Committee has adopted a five minutes limit on speaker presentations. The Committee may adjust the time limit if deemed appropriate. A final decision reached by the Committee may be appealed to the City Council by filing required forms and paying the necessary fee to the City Clerk within ten calendar days after the action date.

ROLL CALL – DESIGN REVIEW COMMITTEE

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ROLL CALL – PARKS AND RECREATION COMMISSION

PUBLIC COMMUNICATIONS - Public Communications is the time set-aside during the Commission/Committee meetings for members of the public to address the Commission/Committee on planning related business other than scheduled agenda items. Persons wishing to address the Commission/Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Commission/Committee reaching this point on the agenda.

AGENDA MANAGEMENT – The HPC shall be provided a brief overview of the agenda, and the HPC Chair may entertain any requests to continue items and/or to rearrange the order of items appearing on this agenda. Applicants and interested parties are advised that 4:00 PM is the potential starting time for all hearing items.

FORMAL ITEM – DESIGN REVIEW COMMITTEE, HISTORIC PRESERVATION COMMITTEE, AND PARKS & RECREATION COMMISSION

1. [PROJ-12580 – Historic Preservation Design Review for the removal of the existing front yard landscaping and replacement with a new sustainable water wise demonstration landscape and irrigation system associated with Landmark No. 4 \(Old Ventura County Courthouse / City Hall\) on two lots with a combined area of 2.74-acres located at 501 Poli Street; Craig Jones, City of Ventura Water Department, applicant; Urban Core \(T6.1\) Zone.](#)

Case No.: HPDR-6-18-45666

RECOMMENDED ACTION

Parks and Recreation Commission

- Provide advisory comments to the Historic Preservation Committee.

Design Review Committee

- Provide a recommendation to the Historic Preservation Committee.

Historic Preservation Committee

- Provide Comments.

California Environmental Quality Act

Not required for this action.

Staff: Don Nielsen, Associate Planner

ADJOURNMENT – PARKS AND RECREATION COMMISSION

RECONVENE – DESIGN REVIEW & HISTORIC PRESERVATION COMMITTEE

CONCEPTUAL REVIEW ITEM

2. [PROJ-12979 – Conceptual Design Review for the demolition of an existing 84 space parking lot and associated landscaping, and the new construction of a 191,391-square foot six-level parking garage \(5 stories with parking on the roof\) with 460 vehicle parking space, 2,865-square feet of liner commercial spaces, two public restroom, a bicycle repair shop and storage lockers, and a trash enclosure on two separate parcel totaling 0.85 acres located northeast corner of East Santa Clara Street and South Palm Street \(Downtown Parking Garage\); Urban Core \(T6.1\) and Coastal Zone.](#)

Case No.:

CDRC-10-18-47550

RECOMMENDED ACTION

Historic Preservation Committee

- Provide a recommendation to the Design Review Committee.

Design Review Committee

- Provide Comments.

California Environmental Quality Act

Not required for this action.

Staff: Don Nielsen, Associate Planner

ADJOURNMENT – HISTORIC PRESERVATION COMMITTEE

RECONVENE – DESIGN REVIEW COMMITTEE

NEW BUSINESS – Matters appearing under this section are particular to the Planning Commission's duties under the Municipal Code as it relates to determining organization and meeting times.

3. [Nomination and selection of Design Review Committee Chair and Vice Chair to serve for the year 2019, and appointment of Ad Hoc Art and Design Subcommittee per Section 2.420.030 of the Ventura Municipal Code.](#)

RECOMMENDED ACTION

Approve, as presented.

CONSENT ITEM

4. [Approval of the DRC December 5, 2018, Meeting Minutes.](#)

RECOMMENDED ACTION

Approve, as presented.

CONTINUED FORMAL ITEM

5. [PROJ-10066 Formal Design Review for a new Sign Program and a Sign Variance for an increase in height and size area for the monument signs, vehicle directional signs, and wall signs. The Riviera Shopping Center is on seven separate parcels comprising 23.007-acre located at 4714-4726 Telephone Road; Athena Property Management, applicant; Commercial Development \(CPD\) Zone.](#)

Case Nos.:

DRC-7-17-41010
SV-7-17-41011

RECOMMENDED QUASI-JUDICIAL ACTION

Approve, subject to conditions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities) and 15303 (Class 3, New Construction or Conversion of Small Structures).

Staff: Don Nielsen, Associate Planner

FORMAL ITEM

6. [PROJ-12531 - Formal Design Review for a new Sign Program and a Sign Variance increase the maximum allowed signage from one monument sign or one building sign of 40 square feet, to seven building signs totaling 122 square-feet and one 26.75 square-foot monument sign, with a reduced setback for the monument sign from 10 feet from curb to 6 feet from curb, on a 53,108 square-foot two-story commercial office building at 2151 Alessandro Drive on a 148,876 square-foot lot; Church of Scientology, Ventura, applicant; Professional Office \(PO\) Zone.](#)

Case No.:

SV-5-18-45450
DRC-1-19-48536

RECOMMENDED QUASI-JUDICIAL ACTION

Approve, subject to conditions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

Staff: Tim Rosenstein, Associate Planner

STAFF COMMUNICATION

7. Presentation of Recently Approved Minor Design Review Permit (Non-Actionable).

Staff: Scott Kolwitz, Principal Planner

ADJOURNMENT

Staff Reports relating to this agenda are available in the Planning Counter, 501 Poli Street, Room 117, Ventura, during normal business hours as well as on the City's Web Site – <https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-Committee-11>. Materials related to an agenda item submitted to the Planning Division after distribution of the agenda packet are available for public review at the Planning Public Counter, 501 Poli Street, Room 117, Ventura CA 93001.

This agenda was posted on Friday, January 25, 2019 by 6:00 p.m. on the City Hall Public Notices Board and on the Internet.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Office at 654-7894 or the California Relay Service at (866) 735-2929. Notification of 72 hours in advance of meeting will enable the City to make reasonable arrangements for accessibility to this meeting.