

DESIGN REVIEW COMMITTEE AGENDA

Brian Brodersen, Chair
 Fiona Dunne, Vice-Chair
 Albert Antelman, Member
 Tyson Cline, Member
 Daniel Saltee, Member

Peter Gilli, Community Development Director
 Neda Zayer, Assistant Community Development Director
 Andy Heglund, Senior Assistant City Attorney
 Julie Stuva, Recording Secretary

REGULAR MEETING

WEDNESDAY, FEBRUARY 5 - 6:00 P.M.

COMMUNITY MEETING ROOM, 501 POLI STREET

The public has the opportunity to address the Committee on any item appearing on the agenda. Persons wishing to address the Committee should fill out a "Speaker Form." If you wish to comment on an item and do not want to speak before the Committee, you may complete the "Comment" portion of the form. This form is located on the table inside the Council Chambers door. The Chairperson will acknowledge comments for the record.

The Design Review Committee has adopted Protocols for how their meetings are run. These Protocols are available at <https://www.cityofventura.ca.gov/DocumentCenter/View/8415>

	Written Rebuttal Submissions	Written Day of Hearing Submissions	PowerPoint Presentations
Submittal Date & Time	February 3, 2020 5:00 PM	February 5, 2020 5:00 PM	February 4, 2020 Noon (to test compatibility) February 4, 2020, 5 PM
Page Limitation (Single-sided equivalent)	10 pages maximum, including exhibits	2 pages maximum, including exhibits	2 pages maximum, including exhibits
Number of copies to be submitted	10 copies	10 copies	10 copies

Pursuant to the Rules of Procedures, the Design Review Committee has adopted a three minutes limit on speaker presentations. The Committee may adjust the time limit if deemed appropriate. A final decision reached by the Committee may be appealed to the City Council by filing required forms and paying the necessary fee to the City Clerk within ten calendar days after the action date.

ROLL CALL

PUBLIC COMMUNICATIONS – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

AGENDA MANAGEMENT – The DRC shall be provided a brief overview of the agenda, and the DRC Chair may entertain any requests to continue items and/or to rearrange the order of items appearing on this agenda. Applicants and interested parties are advised that 6:00 PM is the potential starting time for all hearing items.

CONSENT ITEM

1. [Approval of the DRC January 22, 2020 Meeting Minutes.](#)

RECOMMENDED ACTION

Approve, as presented.

FORMAL ITEMS

2. [PROJ-13658 – 10-unit apartment development located at 637 Sheridan Way Formal Design Review for a new 10-unit apartment development with 13 on-site parking spaces, bicycle parking spaces, and landscaping proposed on a 12,500 square-foot \(0.29 acre\) project site. Access to the site exist from Sheridan Way via private driveway; Jason Rothman, applicant; Multiple Family \(R-3-5\) zone; Case No.: DRC-6-19-50708](#)

RECOMMENDED ACTION

Approve the project based on the attached Notice of Decision and indicate design support of minor variances for yard encroachments to be approved by the Administrative Hearing Officer.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15332 (In-fill Development project).

Staff: Maruja Clensay, Senior Planner

3. [PROJ-12652 – Ventura Veterans Home located south of 10900 Telephone Road Formal Design Review for a new 122-unit affordable supportive housing project called Ventura Veterans Homes. The project includes a large community center with a kitchen, property management office, computer room, TV lounge, gym, laundry facilities, community garden, BBQ and picnic area, walking paths and landscape sitting areas located on a vacant 9.7-acre site; Community of Friends, applicant; Civic District zone; Case No.: DRC-11-19-53132](#)

RECOMMENDED ACTION

Provide conceptual comments to be incorporated into the ministerial approval.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The project is Statutorily Exempt from the California Environmental Quality Act (CEQA) Guidelines Section AB-2162.

Staff: Elizabeth Richardson, Senior Planner

STAFF COMMUNICATION

ADJOURNMENT

Staff Reports relating to this agenda are available in the Planning Counter, 501 Poli Street, Room 117, Ventura, during normal business hours as well as on the City's Web Site – <https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-Committee-11>. Materials related to an agenda item submitted to the Planning Division after distribution of the agenda packet are available for public review at the Planning Public Counter, 501 Poli Street, Room 117, Ventura CA 93001.

This agenda was posted on Thursday, January 30, 2020 by 5:00 p.m. on the City Hall Public Notices Board and on the Internet.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Office at 654-7894 or the California Relay Service at (866) 735-2929. Notification of 72 hours in advance of meeting will enable the City to make reasonable arrangements for accessibility to this meeting.