

CITY OF VENTURA

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# PARKS & RECREATION COMMISSION AGENDA

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Spencer Noren, Chair  
Don Wood, Vice Chair  
Kathy Bremer, Commissioner  
Anthony Miller, Commissioner  
Adam Nelson, Commissioner  
Seth Shapiro, Commissioner  
Derek Turner, Commissioner

Nancy O'Connor, Parks & Recreation Director  
Stacey Zarazua, Recreation Manager  
Vacant, Parks Manager  
Britni Quintana, Recording Secretary

## PARKS AND RECREATION COMMISSION SPECIAL MEETING WEDNESDAY, JANUARY 26, 2022 – 3:30 P.M.

**In accordance with AB 361, this meeting will be held by teleconference, and there will not be a physical location from which the public may attend. THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING. The public will have access to remotely observe the meeting and address the Arts and Culture Commission as outlined below. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THIS COMMISSION MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO PAGES 1 & 2 OF THIS AGENDA.**

### PUBLIC PARTICIPATION OPTIONS

- **Join the WebEx Meeting Live**

Log-in to the meeting using the following link:

<https://cityofventura.webex.com/cityofventura/j.php?MTID=mda38dd980e46e49a8129abc305b9e43a>

***WebEx recommends downloading the WebEx App and using a Chrome, Firefox, or Edge web-browser.***

NOTE: the WebEx meeting link only works while the meeting is LIVE. After the meeting has ended, use the archived video link to view the meeting.

- **Join the WebEx Meeting Live Using Only an “Audio Connection”**

Call: 1-213-306-3065 / Enter Access Code: **255 092 63080**

- **Watch the Meeting Live**

Watch a live stream of the meeting at

<https://www.cityofventura.ca.gov/718/Videos>,

<https://www.YouTube.com/cityofventura/live>, or on Cable TV – Channel 15.

- **Submit a Public Comment Via Email Prior to the Meeting**

Submit your comments via email **by 1:30 p.m.** on the Commission meeting date to allow the comments to be read before the meeting. Please submit your comment using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to [bquintana@cityofventura.ca.gov](mailto:bquintana@cityofventura.ca.gov) (up to 1000 characters). When sending an email, please indicate in the subject line, the agenda item number (i.e., Item No. 2A). Your form/email will be read by the Commission and placed into the item's record at the meeting.

- **Provide a Public Comment Live During the Meeting**

After logging-in to the WebEx meeting using your computer or device, verify that your audio/microphone is connected.

Once verified, locate the Chat feature in WebEx on your screen.  
In the Chat feature, write: "I would like to speak on Agenda Item #\_".

When the Commission Chair calls for public comment on the agenda item, the Virtual Meeting Host will announce your name, promote you to a "panelist" which allows you to turn on your camera, then unmute your audio/microphone so you can share your comments on the item. You will be heard, and visible on screen if interested. You will have 3 minutes to provide your comments. When you are finished you will be removed as a panelist and your audio/microphone will be muted. NOTE: When on a cell phone, you may need to scroll your screen to see the chat feature.

- **Submit a Public Comment Via Email During the Meeting**

When watching the live stream meeting, submit a public comment via email using this form: <https://www.cityofventura.ca.gov/publicinput>. All comments received by the conclusion of the agenda item will be made part of the record.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## ROLL CALL

### PUBLIC COMMUNICATIONS

Public Communications is the time set aside during the Parks and Recreation Commission meeting for members of the public to address the Commission on items of business other than scheduled agenda items. Persons wishing to address the Commission should fill out a speaker form prior to the Commission reaching this point on the agenda. **Refer to pages 1 and 2 of the agenda on how to submit your Public Comments electronically or how to attend and provide Live Comments Virtually.**

### CONSENT ITEM(S)

1. [Approval of Minutes](#)  
RECOMMENDATION

Approve the regular meeting minutes of December 8, 2021.

### FORMAL ITEM(S)

2. [Election of Officers](#)  
RECOMMENDATION

Elect members to serve as Chair and Vice Chair for the 2022 calendar year.

3. [Approval of Commission Meeting Calendar](#)  
RECOMMENDATION

Parks and Recreation Commission approve the following meeting dates for the 2022 calendar year: February 9; March 9; April 13; May 11; June 8; July 13; August 10-No Meeting; September 14; October 12; November 9; and December 14- No Meeting

4. [Appointment of Tree Advisory Ad-Hoc Committee](#)  
RECOMMENDATION

Parks and Recreation Commission appoint two members to serve for one year on the Tree Advisory Ad-Hoc Committee. Chair of Committee is the Vice Chair of the Parks and Recreation Commission.

### SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

The Brown Act – Presented by Assistant City Attorney Megan Lorenzen

### INFORMATIONAL ITEM(S)

### DEPARTMENT COMMUNICATIONS

## **COMMISSION COMMUNICATIONS**

### **ADJOURNMENT**

This agenda was posted on Thursday, January 20, 2022 at 10:30 a.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.