

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, Acting City Attorney  
Tracy Oehler, Acting City Clerk



**REGULAR MEETING**  
**MONDAY, JANUARY 24, 2022**  
**CLOSED SESSION – 5:00 P.M.**  
**REGULAR MEETING – 6:00 P.M.**

In accordance with **AB 361**, this meeting will be held by teleconference, and there will not be a physical location from which the public may attend. **THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING.** The public will have access to remotely observe the meeting and address the City Council as outlined below **TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO PAGE 2 OF THIS AGENDA.**

## PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/j.php?MTID=m577501745f2d54de3a901ba47a512189>

**NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.**

Join with only an “audio” connection: 1-213-306-3065 / Access Code 2553 150 2851

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting. You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



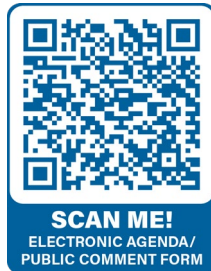
5. **Provide Public Comment Live when attending Virtually: You must attend the WebEx Meeting with audio connected to your computer/device,** you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.

**NOTE THAT THE COUNCIL CHAMBERS IS NOT OPEN FOR THIS MEETING.  
THE PUBLIC MUST ATTEND VIRTUALLY.**

**PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:**

**Instructions for CLOSED SESSION ONLY**

**Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



**The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.**

Closed Session Meetings are not broadcasted or recorded.

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The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.**

**CS2. ROLL CALL**

**CS3. PUBLIC COMMUNICATIONS:** Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

**CS4. CLOSED SESSION – Teleconference/Video Conference Meeting.** The Public may not participate in the Closed Session, other than for Public Comments.

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: Ohnemus v. Mark Short, et al.

Ventura County Superior Court Case no.: 56-2020-00547353-CU-PO-VTA

Authority: Government Code §54956.9(d)(1)

**2. CONFERENCE WITH LABOR NEGOTIATORS**

City Negotiators: Sofia Rubalcava and Joe Schroeder

Unrepresented Employee: City Attorney

**CS5. ADJOURNMENT**

Adjourn to Regular Meeting.

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1. **CALL TO ORDER – REGULAR SESSION – 6:00 p.m.**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**4A. Arroyo Verde Park Presentation**

5. **CLOSED SESSION REPORT**
6. **CITY COUNCIL COMMUNICATIONS**

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

7. **CITY MANAGER COMMUNICATIONS**
9. **CONSENT ITEMS**

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

**9B. Approval of City Council Minutes – Special Meeting held on February 20, 2021 and Regular Meetings held on February 24, 2021, March 8, 2021, October 18, 2021 and November 15, 2021**

Staff: Antoinette Mann, City Clerk

**RECOMMENDATION**

Approve City Council Minutes for a Special Meeting held on February 20, 2021, and Regular Meetings held on February 24, 2021, March 8, 2021, October 18, 2021, and November 15, 2021.

**9. CONSENT ITEMS (continued)**

**9C. Proposed 2022-2023 Legislative Platform**

Staff: Barry Fisher, Deputy City Manager

RECOMMENDATION

Approve the Proposed 2022-2023 Legislative Platform.

**9D. Request for Authorization to Amend Outside Counsel Services – Best, Best & Krieger for On Call Services**

Staff: Andy Heglund, Acting City Attorney

RECOMMENDATION

Authorize the City Attorney to amend the legal services agreement with Best, Best and Krieger, LLP to increase the compensation to an amount not to exceed \$100,000 (increase of \$75,000).

**9E. Subcontract Agreement for First-Responder-Advanced Life Support Services**

Staff: David Endaya, Fire Chief

RECOMMENDATION

Approve the subcontract agreement and authorize the City Manager to sign all necessary documents between the City of San Buenaventura and American Medical Response for first responder advanced life support services performed by the City Fire Department.

**9. CONSENT ITEMS (continued)**

**9F. Application for Fiscal Year 2021 Department of Homeland Security Staffing for Adequate Fire and Emergency Response Grant**

Staff: David Endaya, Fire Chief

**RECOMMENDATION**

- a. Authorize the submission of the grant application to the Department of Homeland Security for the Fiscal Year 2021 Staffing for Adequate Fire and Emergency Response Grant program to staff 13 Firefighter Paramedics in the amount of \$7,637,360 over the three-year period of performance.
- b. Authorize the City Manager to conduct all negotiations and execute and submit all documents, including, without limitation, applications, agreements, and billing statements that may be necessary to apply for the grant.

**9G. Acceptance of the Department of Alcoholic Beverage Control's Grant Program**

Staff: Darin Schindler, Chief of Police

**RECOMMENDATION**

- c. Approve and adopt a resolution accepting the Department of Alcoholic Beverage Control grant for \$20,000. Resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL UNDER TO THE "ABC-OTS GRANT PROGRAM"

- d. Authorize Finance and Technology to assign the increased appropriations and revenues to the General Grant and Categorical Fund, Police Department budget, as necessary.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL UNDER TO THE "ABC-OTS GRANT PROGRAM" RESOLUTION NO. 2022-\_\_\_\_\_



## 9. CONSENT ITEMS (continued)

### 9H. Resident-Initiated Sidewalk Repairs Reimbursement Program Update and Budget Adjustment

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

Authorize an increase in budget appropriations in the amount of \$175,000 for Project 69036 (Citywide Sidewalk Maintenance) and reduce budget appropriations in the amount of \$175,000 for Project 69040 (Resident Initiated Sidewalk Repair Program) and authorize the Finance and Technology Director to assign increased budget appropriation and revenues to the proper projects and accounts in the Fiscal Year 2021-2022 budget.

### 9I. Consideration of Increased Appropriations for Project #93074 – Fire Stations Alerting System Upgrade

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Authorize an increase in the budget appropriation for the Fire Station Alerting System Upgrade project in the amount of \$554,000.
- b. Authorize an increase to the Fiscal Year 2021-2022 budget in the amount of \$554,000 from Fund 05 Measure O and authorize the Finance and Technology Director to assign increased budget appropriations and revenues to the proper projects and accounts in the Fiscal Year 2021-2022 budget.

### 9J. Consideration of the Fourth Amendment to Professional Services Agreement with Michael Baker International for Design Services on Project 91049 – Olivas Park Drive Levee

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

Approve and authorize the Mayor to execute the Fourth Amendment to Professional Services Agreement 2015-006 with Michael Baker International for a time extension only, with a new contract completion date of December 31, 2022.

## 9. CONSENT ITEMS (continued)

### 9K. Professional Services Agreement with Raftelis Financial Consultants, Inc. for Fiscal Year 2021-2022 Financial Plan Updates and Long-Term VenturaWaterPure Program Support

Staff: Susan Rungren, Ventura Water General Manager

#### RECOMMENDATION

- a. Approve and authorize the Mayor to execute an agreement with Raftelis Financial Consultants, Inc. for professional services associated with the annual rate check-in and other financial support, initial term January 24, 2022 to June 30, 2024, for a not-to-exceed amount of \$144,927, including \$13,175 in contingency.
- b. Authorize the City Manager or designee to execute amendments, if necessary, to extend the term of the agreement or modify the Schedule of Compensation in an amount not-to-exceed \$13,175 in order to accommodate the need for further analysis or additional scope if required, pursuant to San Buenaventura Municipal Code section 4.600.200.
- c. Direct staff to request the Water Commission to provide feedback and direction on the financial plan update for the annual rate structure review.

### 9L. Evoqua Water Technologies – Granular Activated Carbon System Lease First Amendment

Staff: Susan Rungren, Ventura Water General Manager

#### RECOMMENDATION

Approve and authorize the Mayor to execute a First Amendment to the Granulated Activated Carbon System Lease with Evoqua Water Technologies; term updated from August 1, 2021 to August 31, 2022; total not-to-exceed amount of \$315,398.

**9. CONSENT ITEMS (continued)**

**9M. 2022 Councilmember Assignments**

Introduced by: Sofia Rubalcava, Mayor

RECOMMENDATION

Concur with the Mayor and approve Councilmember’s assignments/appointments to various agencies, boards, committees, and liaison roles.

**10. APPOINTMENTS TO COUNCIL ADVISORY GROUPS**

**10A. Approve Appointment and Reappointment Recommendations – Housing Authority of the City of San Buenaventura Board, Tenant Members**

Introduced by: Councilmember Doug Halter  
Appointments Recommendation Committee Chairperson

RECOMMENDATION

Approve the following appointments and reappointments:

Committee, Board of Commission	Appointee Name	Appointment		Term of Office
		New	Reappoint	
Housing Authority of the City of San Buenaventura Board – Tenant Members	Barbara Keller (Over 62 Tenant Category)		√	January 12, 2022 – January 12, 2024
	Katherine Simonson	√		January 12, 2022 – January 12, 2024

### 13. FORMAL ITEMS

#### 13A. Fiscal Year 2020-2021 Audit and Accompanying Financial Reports

Staff: Michael Coon, Finance and Technology Director

**ADVANCE ITEM**  
**Issued 1/10/2022**

##### RECOMMENDATION

- a. Receive the Annual Comprehensive Financial Report with the Independent Auditors' Report for the City of San Buenaventura for fiscal year ended June 30, 2021.
- b. Receive the Measure O Financial Statements report with the Independent Auditors' Report and Report on Internal Controls for the City of San Buenaventura for the fiscal year ended June 30, 2021.

#### 13B. Fiscal Year 2022 – 2023 Budget Workshop #1

Staff: Michael Coon, Finance and Technology Director

##### RECOMMENDATION

- a. Receive the Mid-Year Financial Update of the four primary funds.
- b. Receive the General Fund 5-Year Forecast.
- c. Authorize the addition of a new 1.0 FTE Unrepresented Confidential Human Resources Analyst I/II position, effective February 5, 2022.

#### 13C. Transmittal of the Proposed Fiscal Year 2023 – 2027 Capital Improvement Program

Staff: Phillip Nelson, Public Works Director

##### RECOMMENDATION

Receive and file the Proposed Capital Improvement Program for Fiscal Years 2023 – 2027.

## 9. CONSENT ITEMS (continued)

### 13D. Receive Update on Matrix Report Implementation

Staff: Alex D. McIntyre, City Manager

#### RECOMMENDATION

Receive an update on Matrix Report implementation and provide any feedback to staff.

## 8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



## 16. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

## 17. ADJOURNMENT

This agenda was posted on Thursday, January 20, 2022, at 10:15 a.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.