

# DESIGN REVIEW COMMITTEE AGENDA

*Vacant*, Chair  
 Fiona Dunne, Vice-Chair  
 Albert Antelman, Member  
 William Growdon, Member  
 Daniel Saltee, Member  
 Anthony Tomasello, Member

Peter Gilli, Community Development Director  
 Neda Zayer, Assistant Community Development Director  
 Andy Heglund, Senior Assistant City Attorney  
 Antoinette Mann, City Clerk

## REGULAR MEETING: WEDNESDAY, JANUARY 20, 2021 – 6:00 P.M. ZOOM MEETING

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.**

### WATCH THE MEETING:

Watch a live stream of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.Youtube.com/cityofventura/live> or on Cable TV – Channel 15.

### SUBMIT PUBLIC COMMENT VIA EMAIL:

Submit your comments via email **by 4:00 pm** on the DRC meeting date of **January 20, 2021 to allow the comments to be read before the hearing.** Please submit your comment using this form, [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [devservices@cityofventura.ca.gov](mailto:devservices@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by Design Review Committee Chair and placed into the item's record at the meeting.

You may also scan the QR Code below to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.



### TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING USING ZOOM:

To speak on an agenda item, complete the online [Speaker Registration Form](#) by **4:00 p.m. on January 20, 2021.** If you wish to speak at the meeting, you will be asked to provide an email address and telephone number to allow the City to email you the Zoom meeting/connection instructions. You can select an audio only connection (telephone call) or connect with audio and video (join the Zoom meeting on your device).

You will receive an email about 1 hour before the meeting with instructions on how to join the meeting.

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio and video disabled, until it is your turn to speak.

**Note: Speaker Form received after 2 p.m., including during the live meeting, may not allow staff to send Zoom meeting/connection instruction and allow you to join prior to HPC voting on an agenda item.**

Public Hearing Notices and **any materials related to an agenda item submitted to the DRC after distribution of the agenda packet** are available on the City's website: <https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-11>.

## ROLL CALL

**PUBLIC COMMUNICATIONS** – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

**NEW BUSINESS** – Matters appearing under this section are particular to the Design Review Committee's duties under the Municipal Code as it relates to determining organization and meeting times.

1. [Election of Design Review Committee Chair and Vice-Chair for 2021.](#)

## CONSENT ITEM

2. [Approval of the Design Review Committee December 2, 2020 Meeting Minutes.](#)

**Recommendation:** Approve, as presented.

## FORMAL ITEMS

3. **PROJ-12812 – Olive Street and Bell Way Design Review and Lot Line Adjustment Permit located at 830 N. Olive Street.**

Request for a Formal Design Review and Lot Line Adjustment for a two-story, eight-unit multi-family residential apartment, including four live/work units on a 18,000 square-foot site in the General Commercial (C-2) zoning district with a land use designation of Commerce.

**Recommendation:** Forward design recommendation to the Administrative Hearing Officer.

**Case Planner:** Jamie Peltier, Associate Planner

**Applicant:** Punam Prajapati

**Material:** [staff report](#), [project plans](#)

4. **PROJ-11717 – 701 Santa Clara Conceptual Design Review located at 701 East Santa Clara Street.**

Request for Conceptual Design Review for a 3 and 4-story mixed-use building with 5,280 square-feet of commercial space and 63 residential units over two floors of underground parking on a 27,500 square-foot project site in the Neighborhood Center (T5.1) zone within the Downtown Specific Plan.

**Recommendation:** Provide conceptual comments

**Case Planner:** Tim Rosenstein, Associate Planner  
**Applicant:** John Kollesavich

**Material:** [staff report](#), [project plans](#)

## STAFF COMMUNICATION

### ADJOURNMENT

This agenda was posted on Thursday, January 14, 2021 at 5:20 p.m. on the City website, in the Public Meetings/Agenda Center:  
<https://www.cityofventura.ca.gov/707/Design-Review-Committee>.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.