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# ARTS & CULTURE COMMISSION AGENDA

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Marie Lakin, Chair  
Teri Willison, Vice Chair  
Todd Collart, Commissioner  
Ken May, Commissioner  
Ines Monguio, Commissioner  
Carolyn Mullin, Commissioner  
Banks Pecht, Commissioner

Emily Fox, Recreation Manager  
Kathryn Dippong Lawson, Recreation Supervisor  
Wendy VanHorn, Recreation Coordinator  
Britni Quintana, Recording Secretary

## Arts & Culture Commission REGULAR MEETING Tuesday, January 11, 2022 at 5:30 PM

**In accordance with AB 361, this meeting will be held by teleconference, and there will not be a physical location from which the public may attend. THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING. The public will have access to remotely observe the meeting and address the Arts and Culture Commission as outlined below. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THIS COMMISSION MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO PAGES 1 & 2 OF THIS AGENDA.**

### PUBLIC PARTICIPATION OPTIONS

#### 1. Join the WebEx Meeting Live

- Log-in to the meeting using the following link:  
<https://cityofventura.webex.com/cityofventura/j.php?MTID=mb3294c56dab70162fbd1421d487bedb3>

***WebEx recommends downloading the WebEx App and using a Chrome, Firefox, or Edge web-browser.***

NOTE: the WebEx meeting link only works while the meeting is LIVE. After the meeting has ended, use the archived video link to view the meeting.

#### 2. Join the WebEx Meeting Live Using Only an “Audio Connection”

Call: 1-213-306-3065 / Enter Access Code: **2558 343 3826**

#### 3. Watch the Meeting Live

- Watch a live stream of the meeting at  
<https://www.cityofventura.ca.gov/718/Videos>,  
<https://www.YouTube.com/cityofventura/live>, or on Cable TV – Channel 15.

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## 4. Submit a Public Comment Via Email Prior to the Meeting

Submit your comments via email **by 3 p.m.** on the Commission meeting date to allow the comments to be read before the meeting. Please submit your comment using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to [bquintana@cityofventura.ca.gov](mailto:bquintana@cityofventura.ca.gov) (up to 1000 characters). When sending an email, please indicate in the subject line, the agenda item number (i.e., Item No. 2A). Your form/email will be read by the Commission and placed into the item's record at the meeting.

## 5. Provide a Public Comment Live During the Meeting

After logging-in to the WebEx meeting using your computer or device, verify that your audio/microphone is connected.

Once verified, locate the Chat feature in WebEx on your screen.

- In the Chat feature, write: "I would like to speak on Agenda Item #\_\_".

When the Commission Chair calls for public comment on the agenda item, the Virtual Meeting Host will announce your name, promote you to a "panelist" which allows you to turn on your camera, then unmute your audio/microphone so you can share your comments on the item. You will be heard, and visible on screen if interested. You will have 3 minutes to provide your comments. When you are finished you will be removed as a panelist and your audio/microphone will be muted. NOTE: When on a cell phone, you may need to scroll your screen to see the chat feature.

## 6. Submit a Public Comment Via Email During the Meeting

When watching the live stream meeting, submit a public comment via email using this form: <https://www.cityofventura.ca.gov/publicinput>. All comments received by the conclusion of the agenda item will be made part of the record.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Recording Secretary at 805-658-4740 or the California Relay Service at 866-735-2929. Notification 72-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



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## REGULAR MEETING TUESDAY, January 11, 2022 – 5:30 PM WebEx EVENT

### ROLL CALL

### SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

### PUBLIC COMMUNICATIONS

This is the time set-aside during the Arts & Culture Commission meeting for members of the public to address the Commission concerning any item that is not on this agenda. Persons wishing to address the Commission should fill out a “Speaker Form” prior to the Commission reaching this point on the agenda. **Refer to Pages 1 & 2 of this Agenda on how to submit your Public Comments electronically or how to attend and provide Live Comments Virtually.**

### CONSENT ITEMS

1. [Approval of Minutes](#)

RECOMMENDATION: It is recommended that the Arts & Culture Commission approve the meeting minutes of the regular meeting on [November 9, 2021](#).

### FORMAL ITEM(S)

2. [Election of Chair and Vice Chair](#)

RECOMMENDATION: This is an action item. It is recommended that the Arts & Culture Commission elect a Chair and Vice Chair to serve for the 2022 calendar year.

3. [2022 Arts & Culture Commission Meeting Calendar](#)

RECOMMENDATION: This is an action item. It is recommended that the Arts & Culture Commission approve the following meeting dates for the 2022 calendar year: February 8; March 8; April 12; May 10; June 8; July 12; August 9; September 13; October 11; and November 8.

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4. **Selection of Commissioner for Grant Program Peer Review Panel**

RECOMMENDATION: This is an action item. It is recommended that the Arts & Culture Commission select one member to serve on the 2022 Cultural Funding Grant Program peer review panel.

5. **2022 Cultural Funding Grant Program – Weighted Criteria Point Designation**

RECOMMENDATION: This is an action item. It is recommended that the Arts & Culture Commission discuss, select, and approve the point values assigned to the weighted criteria in the Proposal Narrative section of the 2022 Cultural Funding Grant Program application.

**INFORMATIONAL ITEM(S)**

**DEPARTMENT COMMUNICATIONS**

**COMMISSION COMMUNICATIONS**

**ADJOURNMENT**

Staff reports relating to this agenda are available on the City's website:

[www.cityofventura.ca.gov](http://www.cityofventura.ca.gov).

This agenda was posted on January 6, 2022, before 5:00 PM to the City's website.