

CITY OF VENTURA
PARKS & RECREATION COMMISSION AGENDA

Don Wood, Chair
Anthony Miller, Vice Chair
Leslie Velez, Commissioner
Adam Nelson, Commissioner
Tanner Shelton, Commissioner
Sandra Tovar, Commissioner
Derek Turner, Commissioner

Stacey Zarazua, Parks Manager
Steven De Fratus, Recreation Manager
Gracie Vega, Recording Secretary

**PARKS AND RECREATION COMMISSION
REGULAR MEETING
Wednesday, January 10, 2024, 4:00 P.M.
City Hall, 501 Poli Street, Santa Cruz Conference Room**

ROLL CALL

PUBLIC COMMUNICATIONS

This is the time set aside during the Parks and Recreation Commission meeting for members of the public to address the Commission concerning any item that is not on this agenda. Persons wishing to address the Commission should fill out a “Speaker Form” prior to the Commission reaching this point on the agenda.

CONSENT ITEMS

1. **[Approval of Minutes](#)**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve the meeting minutes of the regular meeting on November 8, 2023.

2. **[Approval of 2024 Commission Meeting Calendar](#)**

RECOMMENDATION: It is recommended the Parks and Recreation Commission approve the following meeting dates for the 2024 calendar year:

Every second Wednesday of the month except for August and December which will be dark.

- | | | |
|---------------|-----------------|-------------------|
| • February 14 | • June 12 | • October 9 |
| • March 13 | • July 10 | • November 13 |
| • April 10 | • August – dark | • December - dark |
| • May 8 | • September 11 | |

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FORMAL ITEMS

3. [2023 Workplan and Goals Annual Report and Creation of 2024 Workplan and Goals](#)

RECOMMENDATION: It is recommended the Parks and Recreation Commission review the 2023 Workplan and Goals and prepare an annual report to the City Council concerning the activities and accomplishments of the Commission. Additionally, the Commission shall create the 2024 Workplan and Goals and determine attendance for any upcoming meetings.

4. [Election of Officers](#)

RECOMMENDATION: It is recommended the Parks and Recreation Commission elect members to serve as Chair and Vice Chair for the 2024 calendar year.

DEPARTMENT COMMUNICATIONS

COMMISSION COMMUNICATIONS

ADJOURNMENT

PUBLIC PARTICIPATION OPTIONS

Provide a Public Comment In-Person During the Meeting; or

Submit a Public Comment Via Email Prior to the Meeting

Submit your comments via email **by 2:00 p.m.** on the Commission meeting date to allow the comments to be read before the meeting. Please submit your comment using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to gvega@cityofventura.ca.gov (up to 1000 characters). When sending an email, please indicate in the subject line, the agenda item number (i.e., Item No. 2A). Your form/email will be read by the Commission and placed into the item's record at the meeting.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Recording Secretary at 805-658-4553 or the California Relay Service at 866-735-2929. Notification 72 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.

Staff reports relating to this agenda are available on the City's website: www.cityofventura.ca.gov. This agenda was posted on **January 5, 2024**, before 5:00 PM to the City's website.