



CITY COUNCIL AGENDA

MONDAY, JANUARY 9, 2023

CLOSED SESSION – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

JOE SCHROEDER, MAYOR

Councilmembers:

DISTRICT 1 – LIZ CAMPOS
DISTRICT 2 – DOUG HALTER
DISTRICT 3 – MIKE JOHNSON

DISTRICT 6 – JIM DURAN
DISTRICT 5 – BILL MCREYNOLDS
DISTRICT 4 – JEANNETTE SANCHEZ-
PALACIOS, DEPUTY MAYOR

Akbar Alikhan
Acting City Manager

Andrew Heglund
City Attorney

Michael B. MacDonald
City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at: <https://cityofventura.webex.com/cityofventura/j.php?MTID=m5f1da0a9791fa0b6bd5b9b3df2a8553f>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2554 273 0820

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov by 4:00 p.m. on the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *Public comments on Closed Session Items only.*

CLOSED SESSION: *Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.*

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Claimant: Donald McPherson

1. Date of Injury: November 30, 2004
WCAB Case Numbers: ADJ5748989/ ADJ3597811
 2. Date of Injury: March 23, 2014
WCAB Case Number: ADJ11858583
 3. Date of Injury: March 23, 1981 – December 10, 2018
WCAB Case Number: ADJ11858612
- Authority: Government Code Section 54956.9(d)(1)

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Vickie Hix v. City of Ventura, et al.
VCSC Case No. 56-2021-00558793-CU-PL-VTA
Authority: Government Code Section 54956.9(d)(1)

3. PUBLIC EMPLOYEE APPOINTMENT

Title: Interim City Manager
Authority: Government Code Section 54957

ADJOURNMENT: *Adjourn to Regular Meeting.*

CALL TO ORDER – REGULAR SESSION – 6:00 p.m.: *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

- Update from Supervisor LaVere's Office

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. City Council cannot act on any items not on the agenda.*

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived.**
2. **[Consideration of a Resolution of the City Council of the City of San Buenaventura, California, Reconfirming the Existence of a Local Emergency and Terminating it on February 28, 2023](#)**

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Adopt the Resolution, title as follows:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY AND TERMINATING IT ON FEBRUARY 28, 2023"

CONSENT ITEMS (CONTINUED)

3. [2023 Councilmember Assignments](#)

Introduced by: Mayor Schroeder

RECOMMENDATION

- a. Concur with the Mayor and approve Councilmembers assignments/appointments to various agencies, boards, committees, and liaison roles.
- b. Disband the VenturaWaterPure Ad Hoc Committee.

4. [Professional Services Agreement 2022-127 First Amendment with MV Cheng & Associates, Inc. to Provide Interim, Part-time, or Contracted Positions](#)

Staff: Michael Coon, Chief Financial Officer

RECOMMENDATION

Approve and authorize the Mayor to execute the First Amendment to Professional Services Agreement 2022-127 MV Cheng & Associates, Inc. for a new not to exceed amount of \$660,000 and a new contract completion date of August 31, 2024.

5. [Professional Services Agreement; Ebix, Inc. for Employee Benefit Enrollment Website Provider](#)

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

- a. Approve and authorize the City Manager to execute a Professional Services Agreement with Ebix, Inc. from January 1, 2023, through December 31, 2023, to provide secure employee benefit enrollment website services to the City at a cost not-to-exceed \$50,000 per calendar year.
- b. Authorize the City Manager or designee the authority to extend the agreement for up to three, one-year terms following a review of services and fees.

CONSENT ITEMS (CONTINUED)

6. [Adoption of Revised Salary Resolution for Supervisory Unit Employees](#)

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

Adopt a Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries of Supervisory Unit Employees as of January 9, 2022. Resolution titled:

“A RESOLUTION PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF SUPERVISORY UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JANUARY 9, 2022”

7. [Professional Services Agreement No. 2021-051 Second Amendment with Kennedy Jenks Consultants Inc. for Design Services on Project Waterline – Eastside to Westside Interconnection](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the second amendment Professional Services Agreement No. 2021-051 with Kennedy Jenks Consultants, Inc. in the amount of \$372,131 for a new contract total of \$1,239,964 and a new contract completion date of December 31, 2023.
- b. Authorize the Finance Department to increase the FY 2023 Budget by \$264,220 from Water CIP (72) fund balance to support the proposed contract and project completion.

8. [Professional Services Agreement PW22-1023 Amendment 3 to Task Order 001 with Fugro USA Land, Inc. for Pipeline Vault Structures for VenturaWaterPure Project Outfall Pipeline](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute Amendment 3 to Task order 001 of Professional Services Agreement PW22-1023 with Fugro USA Land, Inc. in the amount of \$48,381 for a new contract total of \$131,801 and a contract completion date of June 30, 2023.

CONSENT ITEMS (CONTINUED)

- b. Authorize the VenturaWaterPure Director or designee to execute future amendments to subject agreement up to a total maximum contingency of \$13,180 for a total not to exceed contract amount of \$144,981.

9. [Approve Amendment to the Professional Services Agreement with Raftelis Financial Consultants, Inc. for Financial Plan Updates and Long-Term VenturaWaterPure Program Support](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the First Amendment to the Professional Services Agreement with Raftelis Financial Consultants, Inc. (Agreement No. 2022-022) to amend the scope of services and increase authorized funding by \$62,810 for a contract total not-to-exceed amount of \$194,562.
- b. Authorize the City Manager or designee to execute amendments to extend the term of the agreement and increase the not-to-exceed amount by an additional \$20,773 pursuant to San Buenaventura Municipal Code section 4.600.200.

10. [Authorization to Apply for and Receive Proposition 1- Round 1 Integrated Regional Water Management Implementation Grant Funds for Eastside to Westside Waterline Interconnection Project](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

- a. Adopt a Resolution reauthorizing the Ventura Water General Manager, or designee, to apply for, receive, and enter into a cooperative agreement, and administer a grant, for up to \$2,053,000, from Proposition 1 - Round 1 Integrated Regional Water Management Implementation Grant Funds. Resolution titled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, REAUTHORIZING THE VENTURA WATER GENERAL MANAGER, OR DESIGNEE, TO APPLY FOR, RECEIVE FUNDS, ENTER INTO A COOPERATIVE AGREEMENT, AND ADMINISTER A GRANT FOR PROPOSITION 1 - ROUND 1 INTEGRATED REGIONAL WATER MANAGEMENT IMPLEMENTATION GRANT”

CONSENT ITEMS (CONTINUED)

- b. Authorize the Ventura Water General Manager to reimburse Calleguas Municipal Water District in an amount not to exceed \$27,500, which includes a 20% contingency, for on-going administrative services as Grant Administrator on behalf of the selected Ventura County Integrated Regional Water Management Region applicants.

FORMAL ITEM: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

11. City Council Goal Setting Process Overview

Staff: Michael B. MacDonald, City Clerk

RECOMMENDATION

- a. Receive and file the City Council Goal Setting Process overview.
- b. Provide staff direction and input on the Council Goals process.

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ADJOURNMENT

Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Live Spanish interpretation will be available. No advanced request for interpretation services required.

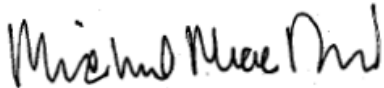
La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals](#)
- [Budget Principles](#)
- [City Charter](#)

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This agenda was posted on Wednesday, January 4, 2023, at 5:15 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC  
City Clerk